

**Perrydale School District #21
BOARD MEETING**

**January 9, 2014
7:00PM**

Members Present: Kirk Hutchinson, Trina Comerford,
John Cruickshank Jr., and Tim Calonder
Administrators Present: Superintendent/Principal – Eric Milburn
Principal – Sheila McCartney
Visitors present: See Attached

Minutes by Agenda Item:

1. Call to Order / Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:05 pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 – Audience Introductions / Requests – see attached

1.3 – Adjustments to the Agenda /Adopt Agendas – Eric requested Executive Session to discuss Records Exempt 192.260 2F. John moves to approve the agenda with the change to make item 8 an Executive Session for Records Exempt 192.260 2F and push adjournment to item 9. Trina seconded. Motion carried unanimously.

1.4 – Financial Report Approve December AP Check #'s 10465-10543 –Trina moved to approve December AP Check #s 10465-10543. Tim seconded. Motion carried unanimously.

1.5 – Consent Agenda (minutes, bills) – John moved to consent agenda as written. Tim seconded. Motion carried unanimously.

1.6 – Facilities/Maintenance Report – Eric shared a written report with the Board. The school will be receiving another bid on preventing corrosion for the fire sprinkler system in the middle school/gym. The one that was received was pretty high, so another company is being called. A telephone was installed in the kitchen. Fire inspection corrections are almost complete. A red stripe will be painted along the edge of concrete between middle school and high school as a fire lane. A&E will be cleaning up the wiring and installing a magnetic hold open on the door between the elementary hallway and old gym. A discussion needs to be had regarding the parking lot and the storage building, which will affect the greenhouse. Trina asked when the red strip will be painted. Eric said that Tim will do it when it is a nice day. Trina also mentioned the handicap switch to the new gym is not working. She wonders if the battery is out, and if we might need a wind guard on it so the battery doesn't die so quickly.

2. Delegation of Visitors –
There were none.

3. Items Requiring Board Action

3.1 – Budget Calendar – Trina asks if this can be postponed. If not, that is alright. Tim mentioned the vacancies for two positions on the Budget Committee, and inquired about the interview process. Trina would like to meet the candidates prior to appointing positions. John asked if a meeting prior to the selection would be possible, on March 9, in an open meeting. The schedule of dates was looked at and reworked. Tim moved to approve the Budget Calendar for the 2015-2016 Year, with the addition of March 9, at 7 pm as the Review of Candidates, and the change of April 23 to April 27, April 30 to May 4, and

May 7 to May 11. John seconds the motion. John would like everything to remain on Mondays. It seems to be the best fit for everyone. Motion carries unanimously.

3.2 – Classified Employee Contract 2014-2017 – Eric said there is one copy so far, but he can get copies. Bruce has signed off on it. John moved to approve the Classified Employee Contract 2014-2017. Trina seconded. Motion carries unanimously.

3.3 – Division 22 Assurances – Eric said these were back last year. OARs is in compliance with all of them. The hours of operation are 474 hour for kindergarten, 971 for grades 1-3, and 995 hours for grades 4-12.

3.4 – Superintendent Evaluation – John said this needs to be done by the next meeting. Tim stated it is typically in an Executive Session with a summary written to be presented at the board meeting. John asked how the 26th works for everyone. The meeting could start at 6 pm as an Executive Session. John moves to table Superintendent Evaluation until next month. Trina seconded. Motion carried unanimously.

3.5 – Recommendations for New Hire: Janette Lewis, .5 FTE Special Education Assistant; Gwen Raymond Myzak, .5 FTE Special Education Assistant – Eric said that after a student evaluation, a one-on-one aid is needed. This will be a split position. Trina asked how this will work with the new contract. Eric stated this will be a split position as well as a split VEBA. Trina moves to approve the hiring of Janette Lewis and Gwen Raymond Myzak for the position of Special Education Assistant with a split VEBA. Tim seconded. Trina thinks they are fabulous. Motion carried unanimously.

4. Items for the Information of the Board

4.1 – Perrydale School Community (Site Team) – There was nothing to report.

4.2 – Administrative Reports/Safety Reports – Eric reported an accident requiring stitches. A basketball player was shooting, came down, and cut their hand on the fire extinguisher box. John asked why that box needs to be in the gym, and not in the little alcove. Trina saw padded covers for the extinguisher box. It needs to be taken care of as soon as possible. Eric also reported that a staff member turned an ankle. Sheila gave some updates and reports. Smarter Balance will be starting in April. She is looking into alternative methods, as this will be the state test. Oaks will still be in place to test seniors. We are working on the Willamette Promise, which is a way to get college credit. Finals are coming up quickly. March 2 is the deadline for budget requests. There is a Greenhouse Committee Meeting on Thursday. There is Friday Study this week to prepare for finals. Trina asked how we are preparing for Smarter Balance and if there is online practice. Eric said there are practice questions, but they will always be the same right now. Sheila said they have given us sample questions to show parents. They are working on a calendar. Oaks will not go away for a long time. Working on the system is a process.

4.3 – School Profile– There were no questions.

4.4 – Policy Rewrite – Tim needs to sit down with Lisa and discuss some policies.

4.5 – PPC/Athletic Boosters – Kathryn Jackson spoke on behalf of the PPC. They have monthly and quarterly meetings. At our last quarterly meeting, Mr. Dugan, Mrs. Ford, Mr. Bryant, and Trina were able to attend. We have been given a \$5,000 donation from Wilbur Elis for the greenhouse, and a \$500 donation for the ASPIRE Program from Hagen. Tickets for the PPC Auction will be going on sale next week. The auction is May 16. Sheila mentioned that there is a prize for students who do college prep. They can enter

to win a laptop by completing their FAFSA, going on a college tour, filling out scholarships and applications, etc. Anna Scharf mentioned that the Athletic Boosters are selling t-shirts and socks.

4.6 – Facilities Discussion – Eric started the discussion by saying the only opportunity for increasing parking is to remove the middle school softball field. However, the maintenance shed is in the way. The back of the property will not work because of sewer lines. This will affect the greenhouse. We could possibly put it between the high school and elementary and middle school, but safety needs to come first. We need a focus group/committee for this as it will take a great deal of planning, lighting, etc. Trina said this has been a problem for a long time. Tim said it needs to be done as soon as possible. Trina would like Eric and Tim Weidman to head the focus group. Anna Scharf noted that parking is more important than a greenhouse. The greenhouse was a project with the knowledge that if something came up, it would need to wait. Trina said the Greenhouse Committee should meet and realize it will need to wait. Jason Scharf suggested one of the county crew come be on the focus group. Kirk said that so many things need to be looked at, and we should probably have an architect come out to take a look.

5. Patron Input –

Kirk is pleased to say that Food For All was able to pack 260,000 pounds of food this season. We were able to provide food for almost 10,000 families in Oregon. The greatest thing is seeing kids not involved in an Ag program eager to help. He would like to recognize Troy Trembly, who gave his all and stepped up as a leader. He would also like to thank the seniors and Ag kids for stepping up. Pape donated forklifts to Willamina, Sheridan, and Perrydale this year for the program.

6. Board Comments – Eric would like to thank Trina for setting up the Dental Screening. Trina said there will be a Spanish Interpreter there as well. The Dental Van will be at Perrydale this Friday. Sheila reminded everyone there is Friday School this week.

7. Announcements and dates of importance

January 22 – End of 2nd Quarter

January 23 – Assessment Day

February 9 – Board Meeting

8. Executive Session began at 8:22 pm.

9. Adjournment – 8:57 pm