

Members present: Tim Calonder, Trina Commerford, John Cruickshank,
Kirk Hutchinson, Lisa Mitchell

Administrators present: Superintendent/Principal – Robin Stoutt
Principal – Sheila McCartney

Visitors present: See attached list

Minutes by Agenda Item:

1.1 Pledge of Allegiance – The meeting was called to order at 7:00 p.m. in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 Audience Introductions/Requests – See attached list.

1.3 Adjustments to Agendas/Adopt Agendas – Hutchinson said to add item 3.8 Robin Stoutt Letter. Tim Calonder moved to adopt the agenda. Trina Commerford seconded. (V&CU).

1.4 Financial Report – John Cruickshank moved to approve the financial report and August AP check numbers 9366-9414. Calonder seconded. (V&CU).

1.5 Consent Agenda – The consent agenda included the minutes from the August Board meeting and the bills. Commerford said it was mentioned at the last meeting that the Board would discuss letters of concern received and this was not in the minutes. Stoutt will amend the August minutes to include this. Cruickshank moved to approve the consent agenda. Calonder seconded. (V&CU).

1.6 Staff Recognition – Stoutt introduced Sara Reyes as the new math teacher. Reyes shared about her background and said she is happy to be at Perrydale. The Board introduced themselves and welcomed her.

1.7 Spotlight on Education – Stoutt shared an email from Ashley Richards about the success of the Polk County and State Fairs. At the county fair, Perrydale FFA received third place in Ag Mechanics and first place in chapter goat exhibit. Kirk Fairchild received reserve advanced champion swine showman, advanced champion dairy goat showman, and overall FFA master showman. Cassie Flores-McCarthy received advanced champion poultry showman. At the state fair, Kirk Fairchild received reserve advanced champion dairy goat showman; Bailey Heide received overall performance high point (horse show); Landon Pope participated in the tractor driving contest and received 8th place in tractor maneuvering and 7th place in pallet loading.

1.8 Facilities/Maintenance – Stoutt reported on facilities and maintenance projects. She said parts have been ordered to repair the air conditioner in the middle school. Dallas Glass will be fixing broken seals on some windows. The boiler has been cleaned and serviced. The birds nest on the light at the football field was removed before the first game for fear of fire. PACE assessed the football field and school the findings will be reported next month.

2. Delegations or Visitors – No one spoke.

3. Items Requiring Board Action

3.1 Class Size Variance Resolution #3-2013-2014 – Stoutt said the following classes fall below the 12 student minimum class size and the Board's approval is needed to continue with the classes. College Credit History has 8 students. It is mandated by the state that we offer at least 9 hours of college credit classes. Pre-Calculus has 6 students. It is mandated by the state that we offer a four year sequence in math. Technology/Media has 9 students. Many of these students are continuing on in the class from last year. It is a cost saving resource for the district as these students help keep our computers up and running. Mechanics and Leadership has 10 students. This class offers an opportunity for students to prepare for competitions at the FFA district, state and national levels. Lisa Mitchell moved to approve Class Size Variance Resolution #3-2013-2014. Calonder seconded. (V&CU).

3.2 Lawsuit Letter – Stoutt shared a letter with the Board about the resolution of the lawsuit involving a Dufer School District student who alleged Perrydale had failed to investigate and report suspected child abuse involving a volunteer coach in 2009. Stoutt said the letter answers all the questions that could be answered. She said the Itemizer Observer had access to the same letter and made it sound like we initiated our policy because of the lawsuit. In fact, our policy has been in place since 2008 and is mandated by the state. Commerford thanked Stoutt for including the link to the policies for the community. Stoutt said the issue is resolved and the safety of children is our number one concern and will always be. No Board action required.

3.3 Certified Negotiations Letter – Stoutt said the teachers have opted to open negotiations for the 2014-2015 school year. She said we will get the CPI in February and can start negotiations after that. Commerford commented she is looking forward to the positive growth and relationship building. Calonder moved to accept the letter of negotiations. Commerford seconded. (V&CU).

3.4 Calendar of Board Work for Review – The Board reviewed a calendar to help guide their work over the next year. Stoutt will add Goals Review to December, March, and June. She will also change Soccer Coop in June to Athletic Coop. Cruickshank commented this calendar will be helpful. No Board action required.

3.5 Personnel New Hire – Mitchell asked about the coaching positions and thought they are approved season by season. Cruickshank said if we know people are committed we approve for the year. All positions are filled except middle school girls basketball and track. Mitchell moved to approve the hiring of high school math teacher Sara Reyes, SPED assistant Tracy Pae, Educational Assistant/Preschool Assistant Stacey Fillible, and Coaches for the 2013-2014 school year. Cruickshank seconded. (V&CU).

3.6 Board Goals – Stoutt said she reviewed the Board goals with the staff and they were well received. She said they specifically liked the school climate. Commerford said she would like to modify the goal to explore the purchase of Brown's corner lot to expand/continue the preschool program to include exploring other options. She doesn't want to limit ourselves. Hutchinson mentioned he received a call from Mr. Brown who said he is not interested in selling his property now, but will keep us in mind. Mitchell said under miscellaneous goals to add posting Board email addresses and photos to the website. Stoutt said she received Julie Braxling's input on the financial piece. Hutchinson explained the Board had a work session to discuss these goals and that they will be adopted and become public. He invited the community to give input on goals for

the future. An audience member commented that they didn't realize public input was welcome. Cruickshank clarified that the work sessions are open to the public to listen and observe. The Board can take input outside of the work session and bring that feedback to the group. Commerford said future work sessions will be recorded as a pod cast to improve communication with the community. The Board will also review their goals quarterly at Board meetings. Cruickshank moved to approve the Board Goals. Commerford seconded. (V&CU).

3.7 Football Field Water – The Board reviewed the memorandum of understanding between Perrydale School District and Scharf Farms, Inc. that was signed in August by Stoutt and Justin Scharf. Calonder moved to approve the memorandum of understanding. Cruickshank seconded. (V&CU).

Commerford provided an update on the committee she is gathering to work on the water issue. The following people have volunteered to participate including Justin Scharf, Dustin Wilfong, Matt Crawford, Justin Moore, Sean Commerford, Kirk Hutchinson, Trina Commerford, Dan Dugan, Chris Gubrud, and Tim Weidman.

Hutchinson thanked the Scharf family for the water and said the field is looking great.

3.8 Robin Stoutt Letter – Hutchinson read a letter from Stoutt given to the Board at their recent work session. She will be retiring as of November 30, 2013 due to PERS. She would like to finish out the school year as interim superintendent to help with the transition. Cruickshank asked if an interim position has to be open to the public. Stoutt said it the Board's decision and said the Board could meet with legal counsel for advice. Stoutt said she doesn't want the district to incur any expense, and clarified that funds are allocated for this type of thing. Cruickshank will contact legal counsel for direction on how to start the process and protect the interest of both the district and Stoutt. Commerford stated she feels it is important to have Stoutt here through June.

Commerford moved to have Cruickshank represent the Board on the matter and contact legal counsel. Calonder seconded. (V&CU). Cruickshank will report back to Hutchinson.

A community member asked about public input on the issue. Calonder clarified that the meat of the contract will be discussed in open session and comments and input will be welcome. This is one of the main reasons to talk to legal counsel to make sure everyone's rights are protected.

Mitchell moved to accept Robin Stoutt's *request for retirement effective* November 30, 2013. Cruickshank seconded. (V&CU).

Hutchinson commended Stoutt for her years of service and for caring for our kids.

4. Items for the Information of the Board

4.1 Perrydale School Community (Site Team/AIPIP) – Stoutt said Dan Dugan is replacing Janet Person as the leader of the Site Team. The first meeting will be October 8. Mitchell regularly attends Site Team.

4.2 Administrative Reports/Safety Reports – Stoutt said there are no accidents to report for August. Stoutt said the bugs are being worked out in the new safety system including programming the doors to lock and unlock at certain times. Stoutt said there are also things to work out with the key fobs. Student assistants often need to borrow fobs from teachers to get between

buildings. Hours can be set per fob to limit access. Parent volunteers may need to check out a fob in the office. Kathy Tompkins asked if the AED is accessible in an emergency if the doors are locked. It was suggested that a second AED should be purchased for the old gym.

The first Anything is Possible in Perrydale meeting will be held September 30 at 7:30 a.m. in the Library.

4.3 School Profile – Stoutt shared a draft of the reciprocal report showing numbers of incoming and outgoing students. The Board would like to have a list of issues included for those leaving the district. Stoutt reminded the Board we can't include any identifiable information on the report. She said general issues for leaving have included being unhappy with the district, convenience/expense of traveling to school, and lack of classes that larger schools are able to offer. Kathy Tompkins commented that the report includes the total number leaving the district, but it would be important to see the number of in district students leaving. Stoutt will double check all the numbers on the report and see if Kindergarten is included. Homeschools are not included on the list. The Board decided to review this report quarterly beginning in December.

Commerford asked about preparing for the upcoming change from 1A to 2A. Stoutt said we have given our testimony to the OSAA in defense of staying 1A.

Information about HB 2747 was mentioned and a brief conversation was had about choices to offer either open enrollment (enroll by March and the district has the option to release the student or not) and/or inter-district enrollment (a student is released from their district and accepted into ours; funds follow the student).

4.4 Policy Rewrite – Mitchell said the policy update subscription is an online service with quarterly policy information and updates to help us draft policy that meets local needs. New policies come out October 24 and will go to the policy committee first and then to the Board for discussion. Mitchell and Calonder handed out the head lice policy to the Board. They discussed the policy on nits (egg of louse) and that nits can stay in the hair for a long time. Kids are allowed to come to school with nits or they would miss too much. Stoutt said we are current on our lice checks at Perrydale. Mitchell clarified that this is not a change to policy, but that they would like the notification process added to the student handbook. Stoutt said it is a confidential process and important students are not identified. Parents could also be notified by an email or all call. Leanna Deters suggested posting the guidelines on how to prevent lice on our website.

4.5 PPC/Athletic Boosters –

PPC Report - Anna Scharf said the PPC has a new email address and new people are signing up to be included on the email list. She reported that the playground project is almost complete. The kids are enjoying the equipment cart and it is teaching them to put things away. Scharf said 30 chairs and mouse pads were purchased for the computer lab. She is looking for volunteers to help assemble both the chairs and ping pong tables. The PPC will not be doing the back to school barbeque this year. Scharf reported they have new people in their committee positions and are still looking for someone for the hospitality position. Scharf is also looking for volunteers for the Auction Committee. The next PPC meeting is October 9 at 7:45 a.m.

Athletic Boosters Report - Mitchell announced the Athletic Booster Dinner is on October 5 at the Polk County Fairgrounds. She also thanked Tim Weidman for helping to put up the championship banners in the gym.

5. Patron Input – Helle Ruddenklau said she wasn't aware the public could get the packet prior

to the Board meeting. She said it is important to get the minutes posted to the website. She also thanked Hutchinson for encouraging more interaction with the public.

Kathy Tompkins said transparency will be important in the process of selecting a new superintendent.

Anna Scharf said PACE confirmed what she had already discovered – that anyone can fertilize the football field. She encouraged the district to get that done. Stoutt said as long as that person is under the direction of the superintendent and Board, the person would be covered under our umbrella. She said this only includes fertilizer, not weed and feed. Tim Weidman will keep a record of what and how much is applied.

6. Board Comments – Mitchell commended Stoutt for her work as superintendent. She said there have been many positive changes under Stoutt’s direction. Mitchell said she now has a better realization and appreciation for what Stoutt does.

Cruickshank added his congratulations to Stoutt. He also said there are many sporting events and not many days off.

Commerford agreed that her calendar is full trying to participate in everything. She thanked the audience and the Board for the positive climate.

Calonder thanked Stoutt for her service and said she’ll be missed.

Hutchinson thanked everyone in attendance. He said the goal is to work with everyone to make the school the best it can be.

7. Announcements/Dates of Importance/Correspondences –

September 19	Corn Feed
October 10	Open House / Math Mayhem / Spaghetti Feed
October 21	Board Meeting 7 p.m.
November 14-17	Oregon OSBA Leaders Annual Convention

8. Adjournment – Hutchinson adjourned the meeting at 9:40 p.m.