

**Perrydale School District #21  
BOARD MEETING**

**September 15, 2014  
7:00PM**

**Members Present:** Trina Comerford, John Cruickshank, Kirk Hutchinson,  
Lisa Mitchell and Tim Calonder  
**Administrators Present:** Superintendent/Principal – Eric Milburn  
Principal – Sheila McCartney  
**Visitors present:** See Attached

**Minutes by Agenda Item:**

**1. Call to Order / Welcome**

**1.1 – Pledge of Allegiance** – The meeting was called to order at 7:02pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

**1.2 – Audience Introductions / Requests** – see attached

**1.3 – Adjustments to the Agenda /Adopt Agendas** – Lisa proposed to insert 7. Executive Session and renumber the subsequent topics. Tim moved to adopt the changes to the agenda and Trina seconded. Motion Passed unanimously.

**1.4 – Financial Report Approve August AP Check #'s 10152-10207** – Trina asked for clarification on 'Blue Mountain Community College,' 'Dallas Printing,' and 'Really Good Stuff.' Lisa moved to approve August AP Check #s 10152-10207. Trina seconded. Motion passed unanimously.

**1.5 – Consent Agenda (minutes, bills)** – Tim moved to consent agenda as written. John seconded. Motion carried unanimously.

**1.6 – Facilities/Maintenance Report** – Eric talked about different awning options from Salem awning. A bid was made for a wind-proof awning that would last approximately 25 years. There was also a bid from PGE for a pump and another for painting. Eric does not want to act on these projects until the proper permits can be accumulated. Trina asked if paperwork has been started and if not, who needs to start the process. Eric and Lisa said paperwork had not been started because digging will need to happen in the surrounding farms, and now is not the time to dig. Eric believes he is the one that needs to start the paperwork, but he isn't going to sign with PGE yet. Anna Scharf talked about a part of the process to get the permits and pricing based on 2009. Kirk said we need to be talking to the farmers in the area now.

**2. Delegation of Visitors** – Anna stated that the district almost had to purchase a new pump this week. She also said to check with the county about the awning to see if a permit is needed for that. Kirk stated that we need to be talking to the farmers in the area.

**3. Items Requiring Board Action**

**3.1 – Class Size Variance Resolution #2 2014-2015** – Lisa clarified college credit choir by asking if it was a high school only class and if they are just in it for the college credit or if they actually want to do it. Trina asked who was teaching pre-calculus, and John asked if we could double up classes. It was stated that Mrs. Reyes teaches the class and she also has online students that period. Trina asked which school the credit is coming from for agribusines. Sheila stated the credit was coming from Linn-Benton if the student chose to receive the college credit. There was then discussion on college credits versus high school credits. Sheila

stated that ag classes are not counted as a science but as a fine arts. Trina would like to broaden the ag courses and increase the ag position to full time. Tim moved to approve the class size variance resolution #2 for 2014-2015. Trina seconded. Lisa said she will vote in favor of it with the understanding that all aspects of ag are rotated. Motion carried unanimously.

**3.2 – Calendar of Board Work-for Review** – Eric added OSBA conference in Portland and changed the audit back to November from December. Lisa brought up the Superintendent evaluation in December. She stated that if Eric did not want an executive session evaluation, other options are available. John replied that it would need to be added to the agenda for discussion prior to December. Eric needs a special meeting prior to the next board meeting to go over the achievement compact because it needs to be turned in prior to the next board meeting. Lisa asked if we need to move our goals session. Eric said it would be best to move it to September because with the new Smarter Balance program, we should be getting scores back by the end of July. John moved to adopt the calendar of board work with the noted changes. Lisa seconded. Motion carries unanimously.

**3.3 – Board Goals** – John asked if the board goals should be tabled and the board have a special meeting. Eric said a special meeting will be needed anyway. Trina noticed the board action plan was not added to the goals like it should have been. She would like a work session on these goals, preferably an evening rather than a Saturday. Meeting was decided for October 6, at 7pm. John moved to table the board goals until the work session. Tim seconded. Motion carried unanimously.

#### **4. Items for the Information of the Board**

**4.1 – Perrydale School Community (Site Team/AIPIP)** – No report was given. Trina asked if we had a starting date as promised last meeting. Sheila said it is scheduled for the second Tuesday of each month and will continue to be, starting on October 14.

**4.2 – Administrative Reports/Safety Report** – Eric reported that there was one kindergartener with a goose egg on their head for going backwards on a slide.

**4.3 – School Profile** – Eric reported that we have 314 students. Tim asked if Eric has to come to the board every time he wants to let a new student in. The answer was no, but Eric needs to follow the plan put into place by the board. Two kids were lost this month, one to home school and one to out of district. Kirk stated that our numbers are not adding up, even though we dropped kids. The lottery was then clarified. John said we need to decide what to do if we want to remain small. Lisa distributed and explained a possible new profiling form. Trina asked if we needed bus citations and other categories on the profiling sheet. Full day kindergarten was added to the agenda for next month. Citations, resource, special education, suspensions, duties, referrals, and safety reports were removed from the profiling sheet; Friday school was changed to Friday study. Eric asked if the creator of the form would be willing to send an electronic copy. Anna said the creator would be willing, and would be willing to volunteer time in the office to help. Christy Ford would like to know what the student number is to where they would lose classroom aid. Dean Deters said the need for aid depends on the class and teacher rather than size. John brought up that if we want to be a 1A school, then we need to align our goals and budget. Lisa said that we may just have to deal with being 2A if we want to keep our class sizes. Kirk said we will discuss this again as we monitor the progression and what evolves.

**4.4 – Policy Rewrite: JHCCF Pediculosis** – Eric said in order to approve this policy, the AR needs to be removed, approve the policy, and then add in the AR after. John moves to approve JHCCF Pediculosis and delete JHCCFAR from the August 21, 2014 policy. Lisa seconded. Motion carried. Tim will need to sit down with Eric to work on the policy with Lisa.

**4.5 – PPC / Athletic Boosters** – Kathy Tompkins gave the report on the Perrydale Parent Club. She said the library was packed at their last meeting, so they are looking into using the science lab instead. The budget was approved, including a budget for greenhouse funds. They need to know how much space and size they have to work with as well as prep work, soils, and about grants. Their calendar of activities includes quarterly evening meetings with the first being October 16, at 7 pm, in the science lab. Leanna Deters and Dean Deters are helping with tech resources. Kirk said the school can do an all call to remind people of the meeting. Kathy added they will be doing something for the teachers on October 31, while they are at inservice. They will also have a booth at open house on October 9. The PPC auction will have sub committees this year with a possible Italian theme. The auction is set for May 16, 2015. They will wait for a report to put the greenhouse on the agenda. Lisa talked on behalf of the Athletic Boosters. She said the auction was cancelled for October; however, there will be a fundraiser. Trina requests a job description in this section next month for the Special Education position.

**5. Patron Input** – Christy asked if cuts were to be made, where would you think they would be? Trina replied that cutting school student size down while keeping a small student to teacher ratio is ideal. Lynette Chase wanted to hear why the decision was made to not allow students to leave the district because students leave to find something that suits them. Kirk replied that the theory is to keep our numbers manageable. Because of state laws, we have to change and it impacts us as a school. The board wants to do the best for each student.

**6. Board Comments** – There were no comments.

**7. Executive Session** – Went into session at 9:05 pm. Executive session adjourned at 9:31 pm.

**8. Announcements and dates of importance**

**September 25 – Corn Feed**

**October 2 – OSBA in Salem at 6 pm.**

**October 6 – Work Session**

**October 9 – Open House/Spaghetti Feed**

**October 23 – OSBA in McMinnville (Board is going)**

**November 13-16 – OSBA Fall Conference in Portland**

**9. Adjournment – 9:41pm**