

Members present: Trina Comerford, John Cruickshank,  
Kirk Hutchinson, Lisa Mitchell, Tim Calonder

Administrators present: Superintendent/Principal – Robin Stoutt  
Principal – Sheila McCartney

Visitors present: See attached list

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Minutes by Agenda Item:

**1.1 Pledge of Allegiance** – The meeting was called to order at 7:05pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

**1.2 Audience Introductions/Requests** – See attached list.

**1.3 Adjustments to Agendas/Adopt Agendas** – add item 3.9 Choose negotiating team and dates for certified negotiations.

Question on 3.8 – why is this on board action. Don't remember having this information done in previous years in January. State of School Assurance is done and Perrydale was part of a waiver of division 22 standards. When submitted the division 22 standards were suspended. Needs to be board action so it is reflected in the minutes that the speech is accepted by the board. Always done in the new year, not necessarily due in January.

Need to add 3.10 Accepting Co-op soccer with Western Mennonite for 2 years.

Question on 3.5 – Mitchell asked if we adopt the budget calendar with 2 positions coming open on budget committee – need to adopt calendar before budget meetings start. No changes to calendar once approved.

Calonder moved to adopt the agenda with the addition of 3.9 Choose Negotiating Team and 3.10 Accepting Co-op soccer with Western Mennonite. Comerford seconded. No discussion. Voted and carried.

**1.4 Financial Report** – Camera expenditure on Page 2 is for the yearbook and photography class.

Mitchell moved to approve 1.4 Financial Report December AP check numbers 9562-9644. Cruickshank seconded. No discussion. Motion voted and carried.

**1.5 Consent Agenda** – Questioned that 3.3 salary range had a typo of \$10,000 range. Clarified that this was the recommendation of the consultant and not a typo.

Calonder moved to approved 1.5 consent agenda. Cruickshank seconded. No discussion. Motion voted and carried

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**1.6 Staff Recognition** –Linda Romey for her work with Leadership. They worked hard earning money for families at Christmas. Put together the Zumbathon – outstanding job.

**1.7 Spotlights on Education** – Food for All – All of Perrydale School District helped out, thank you to Board members for support and the leadership of Kirk Hutchinson.

10 high schools participated; hundreds of people supported and donated.

250,000 pounds of food collected and packaged. Most goes to individual families in the community.

750 families in Coos Bay; 200 families in Lincoln County and Newport.

Still able to give to our local food bank.

Students K-12 helped with packaging.

Another note – Mrs. Y had elementary kids make a card for Board Appreciation Month.

### **1.8 Facilities/Maintenance**

Coupler motor went out and needed replaced

Sump Pump motor replaced

Two bleacher seats on bottom rows of bleacher were replaced.

After the storm several shingles needed replaced and roofers are coming out.

Question on 2<sup>nd</sup> phase of alarm systems – working on bids and need to meet with owning of alarm company again for guidance. Board will discuss before any decisions are made

**2. Delegations or Visitors** – audience input on Assurance form. According to ODE website the form is not due until April

Clarification – the form is brand new and there are several areas to go through in the 62 page report. Must meet all items on assurance form/checklist. At some point the board will need to approve the form before it is submitted.

### **3. Items Requiring Board Action**

**3.1 Board selects process for screening committee** – Clarification on what the board takes action on is the number of people represented on the screening committee. Recommendation is 10-15. Should consist of 5 board members, 3-4 certified, 2-3 classified, 1 admin., 4 community.

Certified and Classified select their own; 4 certified – Ford, Dugan, Klaudt and Mays (Ruegsegger will be alternate if needed); 3 classified – Barnes, Locke, Yovino

Need to select parent/community members of selection committee soon and get contact information to consultant. Members need to sign a confidentiality waiver and have training. Closing date for applicants is February 7<sup>th</sup>. Search calendar dates specify the screening process as

February 13, 14, 15. Will committee members be available those dates? May not need all of those dates.

Mitchell and Calonder have no problem with the certified and classified selection and numbers.

Comerford clarified that 15-17 is the original recommendation and those that should be included are people involved with the school i.e.; Parent Club, Goodwill Club

Brooke Klaudt voiced a concern that classroom volunteers might not be included in committee; they know the curriculum, school day and how things work day to day from a parent perspective.

Robin recommended putting out an all call – concern that this would take too long and we need to move forward.

Calonder commented that classroom volunteers are just as invested.

Comerford recommended that each club/group send one representative for the committee so the number on the committee would look as follows:

5 Board Members, 3 Classified, 4 Certified, 1 Admin (McCartney), 5 Community

Goodwill Club and PPC will each send 1 member and other 2 will be selected from the all call after being looked at by Robin and the teachers. If there are 3 outstanding selection then they will be all 3 let in.

Open up dates to include February 12, 13, 14, 15.

### **3.2 – WESD 2014-2015 Local Service Plan –**

Saying that you will be utilizing WESD services next year. If accepted, you are acknowledging that the services are there to use as needed.

Mitchell moves to adopt 3.2 WESD 2014-2015 Local Service Plan. Comerford seconded. No discussion. Motion voted and carried.

**3.3 Certified Negotiations – Letter** – After work session board needs to respond to teachers before the 1<sup>st</sup> Monday of February per bargaining agreement/contract.

Robin drafted a letter to teachers.

Clarification on contract and how it reads for negotiations to begin BY 1<sup>st</sup> of February prior to contract.

Letter changed to read “by 1<sup>st</sup> Monday of February” rather than “after 1<sup>st</sup> Monday”

Robin will complete the letter for Board Chair to sign and get out to teachers this week. Teachers are anxious for resolution and would like negotiations happening simultaneously with Superintendent search.

Cruickshank moved to approve Certified Negotiation Letter with noted changes. Mitchell seconded. No discussion. Motion voted and carried.

### **3.4 Board approves school calendar –**

Monday meetings would require an early meeting in June to adopt the budget due to 8<sup>th</sup> grade promotion. Or time may need to be changed to June 10<sup>th</sup> for this year.

Cruickshank commented that meetings before a board meeting get rushed. Could push the meeting to Tuesday or change the board meeting.

Change June's board meeting to June 9<sup>th</sup>, holiday break is the same as this year, ½ day on the 19<sup>th</sup> of December and 11<sup>th</sup> of June.

Mitchell moved to approve the school calendar with the noted change of the board meeting in June. Comerford seconded. No further discussion. Motion voted and carried.

### **3.5 Board approves budget calendar –**

Meeting on March 17<sup>th</sup> is part of agenda for board approval.

The only change is to change the June meeting to the 10<sup>th</sup> with a public hearing 30 minutes prior to board meeting.

Mitchell moved to approve 3.5 Budget Calendar 2014-2015 with noted change of meeting moved from June 13 to June 10. No further discussion. Motion voted and carried

### **3.6 Resolution #6 2013-2014 –**

This is for more grant money.

Comerford moved to approve Resolution #6. Cruickshank seconded. Motion voted and carried.

### **3.7 Resignation Letter – HS Varsity Football Coach, Dan Dugan –**

Dugan has been a coach for 17 years. He will be missed.

Mitchell moved to accept Letter of Resignation of Dan Dugan. Cruickshank seconded. Discussion: this is a sad time. 3<sup>rd</sup> varsity coach to resign a position. Hope athletic director is actively recruiting to fill these position. Board commends him for an outstanding job.

Motion voted and carried with 3 in favor and 1 against – Comerford opposed.

### **3.8 State of School Assurance –**

Handed out to Board and read aloud by Robin.

Letter is stating fact that 320 is where Perrydale needs to be to have the money to maintain current programs. It is Robin's personal reflection about Perrydale.

Mitchell commented that it is a positive reflection.

It can be posted on the website and in the newsletter.

Calonder moved to approve 3.8 State of School Assurance. Mitchell seconded. No discussion. Motion voted and carried.

### **3.9 Negotiation Team**

Negotiations can't be done without talking to Julie. Need to be patient and flexible with time.

Would like scattergram and 1% salary scale available.

Would like Julie at an Executive Session meeting to get information ; possibly on a weekend. Look at 25<sup>th</sup> in the morning 8 or 9am if convenient for Julie.

At executive session with Julie, negotiating team will be discussed then commit after meeting and parameters set. No decisions made at the meeting.

Needs to be posted on agenda that decision will be made after executive session.

### **3.10 Co-op Soccer with Western Mennonite – 2 years –**

Board was given a form to approve co-op soccer.

Mitchell moved to accept soccer co-op with Western Mennonite. Calonder seconded. No discussion. Motion voted and carried.

## **4. Items for the Information of the Board**

### **4.1 Perrydale School Community (Site Team/AIPIP)**

Site Council – same continued discussion; eSchool update continuing, HB2220 updates, common core updates, SB290 – growth and assessment, SWID date April 30.

Still looking for a parent or two. Meets 2<sup>nd</sup> Tuesday at 3:45pm

AIPIP – no meeting.

### **4.2 Administrative Reports –**

No safety meeting due to holiday break. Next meeting Wednesday, January 22<sup>nd</sup> at 7:15

No accidents reported.

### **4.3 School Profile**

In packet it shows a new line item of numbers – those that are in district students. Had a difficult time finding a line without cell formulas.

New form – don't like desegregating in and out of district. The board requested so it was put on profile.

Took out mobility of in and out. Profile for each quarter shows that info. The quarter report will be an ongoing count. Numbers will be lumped together not by month or class.

Take out the out of district – this information can be figured out with one set of numbers.

Discussion on open enrollment and 1A status/OSAA numbers.

#### **4.4 Policy Rewrite**

New date for meeting – 4pm on Friday January 17th

#### **4.5 PPC /Athletic Boosters**

PPC – nothing new to report

Boosters – nothing new to report

#### **5. Patron Input –**

Kathy Tompkins – Will school registration be in August?

It is traditionally the week after Polk County Fair

Anna Scharf suggested to expand the all call for Superintendent Search to include all tax payers, not just those associated with the school. Do we have email list of taxpayers. Also use facebook connections.

We need a variety on the screening committee.

#### **6. Board Comments –**

Comerford commented that she will miss Dugan for leadership and as a mentor, on and off the football field. She would like to publically say thank you and she appreciates you.

Also put on the agenda a water committee report under information of the Board.

Calonder would like to publically recognize the service programs at Perrydale; Food for All and Christmas gifts.

Hutchinson commented that there were a remarkable number of volunteer hours both reported and unreported. We had tremendous community members always donating time and resources to make Perrydale Perrydale.

#### **7. Announcements/Dates of Importance/Correspondences –**

Policy Committee – January 17<sup>th</sup>

Negotiation Meeting – January 25<sup>th</sup>

Board Meeting February 10<sup>th</sup>

School Day – February 21<sup>st</sup>

No School – Monday January 20<sup>th</sup>

CBA – Superintendent – version 3 from OSBA updated, hand out to board.

Robin, Tim, Lisa – bring back for discussion. Read carefully

All versions requested.

#### **8. Adjournment – Hutchinson adjourned the meeting at 9:27pm**