

Members present: Trina Comerford, John Cruickshank,
Kirk Hutchinson, Lisa Mitchell

Members absent: Tim Calonder

Administrators present: Superintendent/Principal – Robin Stoutt
Principal – Sheila McCartney

Visitors present: See attached list

Minutes by Agenda Item:

1.1 Pledge of Allegiance – The meeting was called to order at 7:03pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 Audience Introductions/Requests – See attached list.

1.3 Adjustments to Agendas/Adopt Agendas – Cruickshank moved to adopt agenda. Comerford seconded. No discussion. Motion voted and carried.

1.4 Financial Report – previous questions answered by Julie prior to the meeting. Clarification on pages 1 and 4 that the A&E repairs were for middle school locks; page 3 quote of \$929 for a computer is for a replacement of teacher computer; page 6 Apple Store \$599 was for an iPad that leadership used their own funds for.

Handout of the breakdown of legal services was passed around per request of Comerford. For future reference of the Board, anytime a person wants information for the board from legal, it needs to go through the Board Chair. It is ok to call information as an individual, but if the Board as group wants the information, go through the Chair, vote on and move forward with request.

Mitchell requests monthly reports or copies of any new invoices. Note: anytime legal is contacted there will be a new invoice.

Mitchell moved to approve the financial report to include AP check numbers 9237-9484. Cruickshank seconded. No discussion. Motion voted and carried.

1.5 Consent Agenda – Mitchell’s questions were clarified prior to the meeting and received an updated statement.

Note: when a motion is made, minutes should read “_____ moved to/that_____”

Comerford wanted the wording in 1.4 Financial Report in October minutes to be changed from “suggested” to “requested.” Change will show the minutes to read; Comerford requests that a breakdown of the total cost of the office be available to the public at the next board meeting.

Comerford stated that item 3.1 Windows to Leadership Executive consultant Greg McKenzie,

was not as detailed as she would have liked it to be. There was discussion with the consultants regarding the surveys to be used for Superintendent Search to include items related to OSAA status. She would have liked this information included.

Robin indicated that there would likely be more discussion at the night's meeting and recorder could pay extra attention

Mitchell would like to reiterate that motions read exactly as stated in the minutes.

Cruickshank moved to pass the consent agenda for September, October and Special Meeting with noted changes. Comerford seconded. No discussion. Motion voted and carried.

1.6 Staff Recognition –Missy Locke – doing a fantastic job learning a new system. She is working directly with Pentamation and fielding calls from the public in addition to her regular day to day duties. Thank you Missy

1.7 Spotlights on Education – FFA National Convention – students who attended convention presented a slide show of their activities and answered questions about the workshops they participated in.

1.8 Facilities/Maintenance – Driveway has been grated and re-graveled. The company used said the school may want to look at having a grate installed for drainage. The driveway is owned by the neighboring church and discussions with them would need to take place.

Kitchen door has been replaced.

There was a problem with the smoke alarm in the basement that has been taken care of. Note: while this was being fixed, the fire system was still online and at no time was the school not monitored.

The office security system and upgrade cost approx.. \$17,000; moving the office was \$10,000. Several community members donated time and items such as the painting and ramps.

Other Safety Committee requests for the 2nd stage that has not been decided on yet include upgrade to video cameras. There are some that aren't working properly. Cameras in the front should show more area. Could get up to 70% discount if the current working cameras are used in the parking lot where the busses are. They would be included in the transportation package.

Cost for phase two has yet to be determined. The company is putting together a proposal for security package. It is estimated at about \$10,000.

School will continue to see more bills from A&E because the handicap doors need to be upgraded to a 1 step action not a 2 step action

1.9 OSAA Changes – Chris Gubrud – see attached handout.

Chris wanted to clarify that the numbers used by OSAA for classification were not real numbers. There was a formula used to factor for free/reduced students. Each student who qualifies for free/reduced lunches was computed as $\frac{3}{4}$ of a student.

2A Tri-Rivers Conference beginning 2014-15 school year

Board goal is to maintain 1A status. How does this pose a challenge?

Need less kids to be a 1A school. The district needs to remain under 90 for this year, next year and the fall of 2015-16 to likely move back to 1A, but not a guarantee. We do not have sufficient facilities to handle the number of students we need to have a competitive 2A status.

There is a petition process to move back after one year, but the contact that Chris spoke to has only seen this done with one school in many years.

OSAA did not look at projections of numbers only what was currently in front of them.

Was safety taken in to consideration?

Chris and other AD's of small schools spoke to the committee that fewer kids playing could result in more injuries and made it clear that they felt the number being lowered was inappropriate

Feels that our best basketball and volleyball teams could compete well at the 2A level and our average teams would do ok. Baseball will be easier because other school involved in the conference have large track teams, leaving their baseball/softball teams smaller and comparable to our size.

How are the students taking the move?

Hasn't really spoken to them, but hasn't sensed a worry from them

Football

One choice is doing a co-op with St. Paul – this is not feasible. St. Paul will play 11-man football and we would have to go to them and be a part of their program.

Another choice would be to play an independent 8-man schedule. This would mean no playoffs and no recognitions.

Could there be positives to compensate for the loss of recognition?

We could come up with our own recognitions

Luckily in the conference we were put in, travel is not as far as other schools. Some of the other schools who moved have now doubled their travel expenses

Comerford stated on behalf of the Board that they are committed to 1A

Chris ensured that there would still be plenty of schools to play an 8-man schedule and we will get games if we choose an independent schedule.

There is a big injury concern with going 11-man schedule, and a concern with no recognition with an independent 8-man schedule.

Because there is already an 11-man schedule out and Perrydale is on it, there needs to be a decision made on what we will do for football; preferably by Christmas.

Would like sense of how the kids feel about it. Not to base a decision on it but for input. Use survey, website or newsletter.

Chris will gather feedback from kids and bring to board. Add to Board Action for December.

2. Delegations or Visitors –No visitors

3. Items Requiring Board Action

3.1 Admission of Nonresident Students JECB, JECB-AR (1), JECB-AR (3) second reading – Clarification that students who complete the open enrollment paperwork would be Perrydale School District students regardless of HB2747. They would no longer need a transfer from their home district each year.

1st priority would go to our current students. If there are current students that do not get their paperwork turned in by the April deadline, then it would be opened up to other students and then we would pull from a lottery for the remaining open enrollment slots.

After July 1st it would be a lottery based on HB2747 guidelines. Our open enrollment would give real numbers for the July lottery. Board determines the number of students available for the July lottery. Board wants to make sure that they don't allow too many slots so ADM stays at or below 90 in high school for 1A classification.

HB2747 is willing to listen to technicalities. Example: Special Ed requests and seniors who have been in the district since kindergarten.

Reservations include if for some reason there is no attrition and our number is above the limit, it could work against our favor in 1A classification. Stoutt stated that this is unlikely to happen, but even if it did, we don't know what the free/reduced numbers would be to factor in to the equation.

Board would like the percentage of free/reduced students per grade level as well as how many in-district and out of district students there are per grade level made available to them.

Clarification on students moving – A student who is accepted in open enrollment while living in one district would still be a Perrydale student, even if they move to another out of district residence.

Comerford finds a lot of strengths in adopting this change, but wants to make sure that the Board stays true to the goal of staying 1A

Note: There is a board member absent and that vote is automatically a no vote.

Comerford wants feedback and requests a possible survey to gather data for next month.

Stoutt stated that is cutting it too close. This approval is not harmful if we want to ensure we have our current students. The policy is in draft form and needs to be complete to send to parents. Would also like an opportunity to meet with all families affected. It takes time to re-write policy and get information out to parents and get the paperwork back by the deadline.

With an absent member the Board Chair will only vote in a tie vote or a 2:1 vote.

Hutchinson states that he is strongly in favor of this policy as a way to save our current students and honor the commitment that we made to those students by accepting them in the first place. Cruickshank moved to approve the second reading of 3.1 Admission of Nonresident Students JECB, JECB-AR (1), JECB-AR (3). Comerford seconded. No discussion. Motion voted and

carried.

3.2 Approve and sign Search Consultant Contract – updated calendar was handed out.

Hutch stated that the Board needs to approve the contract before moving forward.

Comerford moved to approve and sign Search Consultant contract. Mitchell seconded. No discussion. Motion voted and carried.

The signing of the contract was pushed back from October to November on the calendar. Posting of vacancy will be 1st to mid-December. Once passed the screening process in February the timeline is the exact same as the one previously handed out.

Online survey goes out on November 19th through December 10th. There is a meeting scheduled with the public and staff members on December 3rd. A representative will be in the district that day meeting with all district staff (classified, certified, confidential) and student leadership. There will be a public input meeting at 6:00pm on December 3rd.

Board would like to host dinner for the consultants from 4:30-6:00pm

Comerford stated she was comfortable with what was set up in the survey, but requested that a demographic box be put in to the survey for participants to check whether they are in-district or out-of-district.

Stoutt wanted to know why that is important and that it puts a separation on the two groups.

It will give different data and will not make a decision will not be based on this that information. Mitchell stated that the survey should clearly state that the demographic information has no bearing on the decision making.

Mitchell asked if there is a place for participants to leave comments and the answer is yes there is an open box on the bottom of the survey.

Mitchell feels very strongly that taxpayers who are not on the school mailing list should be sent a postcard of some kind to inform them of the survey and community input session.

Trina will make a postcard with a link to the school's website where they can be directed to the survey. Mitchell will review before the postcard is sent out. Trina will submit a receipt to Julie for reimbursement of sending postcard.

Consultant would like a draft of the postcard to have on file.

3.3 Declare Superintendent position vacant – effective July 1, 2014 –

Mitchell moves to declare Superintendent position vacant effective 2014. Cruickshank seconded. No discussion. Motion voted and carried.

Amendment to the motion in 3.2 approve and sign search consultant contract. Comerford moves to amend the motion approval of Search Consultant contract and adopt the Superintendent Search Calendar. Mitchell seconded. Motion voted and carried.

3.4 Approve budget for Search Advertising –

Where is the money coming from?

Information needs to come from Julie. There is an advertising budget. May or may not need to be a resolution later to move money around. It depends on how much money is in each line item. Julie needs to assist on this.

The list of available advertising was handed out. The recommendation of the consultants is to authorize an advertising budget of \$1100 not to exceed \$1200.

Comerford requested to include NREA and CALSA on the list of advertising. Both are free.

Mitchell moves to approve search advertising budget on the recommendation of \$1000 not to exceed \$1200. Comerford seconded. No discussion. Motion voted and carried.

Consultants will present at next Board meeting a consolidation report and will discuss qualifications and salary range. Public comments will be presented. Needs added to agenda.

Board would like information from COSA on salary range. Needs a member to get administrator salary ranges. Stoutt will get well in advance to next meeting and email to board members.

3.5 Personnel New Hires –

Cruickshank requests to do the accepting of the new hires separately.

Cruickshank moved to accept new hires for Middle School basketball coach Terry Newton and Assistant coach Julie Burg. Mitchell seconded. No discussion. Motion voted and carried.

Discussion on new hire for Board Minute Recorder requested by Mitchell and Comerford. Cruickshank declared conflict of interest.

Board under impression that the recorder would be at all meetings regular and special, type up minutes and help or do all of the podcast recordings and any research needed regarding past meetings.

Stoutt clarified that the position was posted for a recorder to attend and type minutes for one meeting a month and this is what the set budget amount is for. If Board wants the recorder to come to every meeting they need to discuss more money in the budget for the position and a new job description.

Board may need to revisit the position of recorder before the next budget to change description.

Comerford moved to approve hiring Board Minute Recorder Cindy Cruickshank. Mitchell seconded. No further discussion. Motion voted and carried. Note: Hutchinson is the required 3rd vote due to the conflict of interest of Board Member Cruickshank

3.6 Personnel –Resignations

Mitchell moved to accept the varsity volleyball and varsity softball coaches resignations. Cruickshank seconded. No discussion. Motion voted and carried.

4. Items for the Information of the Board

4.1 HB2747

Superintendent committee still meeting. Survey monkey is gathering data to take to legislature. Committee is very committed.

Board questioned if there are commonalities of the districts and Stoutt said very much so. Especially with SPED students. Example: if we drew from the lottery a blind student it is near impossible to find braille trained staff to work with the student when a larger school could.

4.2 Work session on State Report Card, Essential Skills and OAKS data

Stoutt and Hutchinson said that it would be a good idea to plan a work session with the WESD to give real attention to focus on academic piece of these things.

Public would be welcome to listen. It could also be a special meeting.

It is possible to put a summary together – it is not an easy task to dissect the information involved. Some was in the newsletter.

Comerford requested data from fall testing – PSAT and ASVAB, placement testing. ESD data includes information from all testing and analyzes and shares with the group.

Possible work session in January. Mondays seem to work best. Stoutt will check best date available with WESD

4.3 Perrydale School Community (Site Team/AIPIP –

Site Team met last week with a new agenda that included several topics.

Talked about the bugs in the new Student Services Pentamation program.

HB2220 Weighted Report Card – 80% academic and 20% Personal Management.

Common Core Workshop – K-2 trained in reading and moving along. 3rd and Middle School are trained in math and 4/5th and High School are working on getting trained.

Needed to be in place by July 1st. Teachers are well informed and farther along than a lot of schools.

SB290 – ODE offering grants on the new teacher evaluation system. Learning how to roll this out.

Comerford requested data on student growth.

Include the K-2 running records data in the work session.

Assessments includes Mathletics and STAR reading and math. It generates nice reports for parents and teachers and includes interventions. Trainings every month and a half – total of 5 webinar trainings.

Site Team would like more parent involvement and meets every 2nd Tuesday in the science lab at 3:45

AIPIP – harvest carnival was a success.

Zumbathon on December 5th and school would like board members to please come. Time is 1:30-3:30 and proceeds go to Holiday Project.

4.4 Administrative Reports/Safety Reports –

There will be a Safety Committee meeting next Monday, November 25 – no time set due to conferences.

Mitchell would like to attend, please let her know when that will be.

4.5 School Profile/additional profile draft –

Additional profile data is actually next month.

The fluctuation in 3rd grade is from a student who is changing program locations.

Clarification that the only way the high school number will grow is for students to move in to district.

4.6 Policy rewrite Intro to Policy Plus – Lisa Mitchell and Tim Calonder –

Received Policy Plus Package

At the first meeting they will go through required rule changes. Statute changes do not need to come to the board. The committee can see these and take note.

Once the policy is updated a zip file can be emailed to Board members rather than copying all policies.

4.7 PPC Green House/Athletic Boosters

Boosters – holding ground on new signs due to OSAA changes.

PPC – meeting was November 13th and working on spring auction. Auction committee meeting will be November 19th at 7:45.

Came tonight to get commitment from the board to move forward with the greenhouse project as theme for auction.

Was not added as a board action item, so a vote cannot be done at this time. All board members support and show interest in this project. Comerford has done personal research and ODE is working on connecting curriculum to common core. There are grants available.

PPC will move forward with the greenhouse project theme and an official commitment from the board will be placed on December's agenda as a board action item.

5. Patron Input – Anna Scharf relayed concerns that people may be hyper sensitive to the attention given to out-of-district students and not enough being given to in-district students and taxpayers.

Kathy Thompkins wanted to express that she came to the meeting thinking it would be an opportunity to speak to the Athletic director. She didn't realize there was an additional meeting the following night and she would be able to attend that one. Also that there should be an easier way to handle scheduling of conferences. Was glad to hear at the meeting that staff is being flexible with times for working parents. Would have like to know about that flexibility ahead of time.

Also had questions regarding report cards and new terms on them. Stoutt answered those question more questions could be answered at conferences, but anyone can email or call her or the teachers anytime to answer any questions.

Wanted the board to know that she felt discouraged that there was no interaction after the athletic director's presentation and would like more interaction with the board at meetings in the future. Feels like there is a gap between the board and the community.

Mitchell requested that when there is something important that could result in discussion from community, it could be moved later on the agenda. Also email any of the board members with specific questions that could be brought up during those times of board discussion.

6. Board Comments – Comerford went to OSBA conference and learned a lot. Brought back an award that Mitchell had earned from OSBA – the bronze award. Comerford also wanted to express that she takes value in the concern of the guest speakers on the separation between in-district and out-of-district students.

Mitchell wants every voice to be heard in the coming time with the possible changes ahead. A lot of new ground for this board to cover.

Cruickshank stated that close to if not ½ of the money that taxpayers in the district pay go directly to the school and every one of their voices needs to be heard. Also wanted to say that fall sports and academics did really well.

7. Announcements/Dates of Importance/Correspondences –

Next board meeting December 16th

8. Adjournment – Hutchinson adjourned the meeting at 10:45pm