

Perrydale School District #21  
BOARD MEETING

April 30, 2015  
7:00PM

**Members Present:** Kirk Hutchinson, Trina Comerford,  
John Cruickshank Jr., Tim Colander, and Lisa Mitchell  
**Administrators Present:** Superintendent/Principal – Eric Milburn  
Principal – Sheila McCartney  
**Visitors present:** See Attached

**Minutes by Agenda Item:**

**1. Call to Order / Welcome**

**1.1 – Pledge of Allegiance** – The meeting was called to order at 7:03 pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

**1.2 – Audience Introductions / Requests** – see attached

**1.3 – Adjustments to the Agenda /Adopt Agendas** – Kirk requests to add to 1.7, Guest Speaker. Eric said that 3.2 could be stricken. There is no contract ready for that position yet. Tim moves to approve the agenda with the addition 1.7 and the deletion of 3.2. Lisa seconded. Motion carried unanimously.

**1.4 – Financial Report Approve March AP Check #'s 10685-10755** –Lisa moved to approve March AP Check #s 10685-10755. Tim seconded. Motion carried unanimously.

**1.5 – Consent Agenda (minutes, bills)** – Trina noted that 3.4 is not complete in the minutes, and 4.22 is missing a few of her statements. The recording was also not working from that night, so there is some information that is lost. Trina would also like to have a work session soon. Lisa moved to adopt 1.5 consent agenda as written. Trina seconded. Motion carried unanimously.

**1.6 – Facilities/Maintenance Report** – Eric reported that since there have been sunny days, the fire lane has been painted, and signs are being worked on. There is more info to come from the fire marshal. Entry ways are cleared up, and Paul recommends Riverside for the water drainage and engineering of the parking lot. Trina asked what their bid was, and Eric responded with \$2600. He also noted that the sprinkler pipes in the middle school need replaced, and there have been a few bids. AFP can do a more comprehensive replacement and it will be a lower cost, or they can remove the corrosion and replace it with nitrogen coated pipes. The building would have to be closed down for a week or two. Trina asked if we were getting cameras. Eric said there will be two digital cameras for the busses on this year's budget, and there will be one for the bus and one for the outside of the building on next year's budget.

**1.7 – Guest Speaker: Sheriff Bob Wolfe** – Sheriff Wolfe came to talk about the Public Safety Levy on the ballot for Polk County during the May election. Since 2008, 14 patrol deputies, 11 out of the jails, and some from the Clerk's, Treasurer's, and DA's offices have had to be laid off due to the loss of \$2.4 million in the general fund. The jail is operating with the minimum amount of deputies for an average of 125 inmates a day. Patrol works 10 hour days, starting at 12pm and going until 10pm. Public Safety Patrol is needed to clear the area for firefighters and ambulances, but if they happen outside of these hours, I have to pay my deputies for overtime. When I send them, I can't just send one, I have to send two, so as of February I have spent \$140,000 in overtime. The levy provides the return of 12 personnel, five deputy, and five in the DA's office. It is possible though that we come back for an extension once this levy is over. Congress is supposed to be sending a check for \$700,000 within 60 days of the President signing a

certain bill. If this bill passes, the levy would only be about \$.45 per thousand. The Commissioners never ask for more than what is needed. Artificial numbers show that residential burglaries are low, but stealing and business burglaries are up. The increase in crimes are related to marijuana and first timers driving. Trina asked if money would be going toward drug control. Sheriff Wolfe said yes. He has a Sargent ready with a group from three of the four offices in the county. Trina asked if Dallas will be a part of that, and Sheriff Wolfe said they are always the first ones to pull out. Trina asked if the overall fund could be used as support, to which Sheriff Wolfe said those funds could not be used by budget and Oregon law. Sheriff Wolfe said to look at it as an insurance policy instead of as a tax.

## **2. Delegation of Visitors – There was none.**

## **3. Items Requiring Board Action**

**3.1 – Resolution #5-2014-2015 Intent to Rehire Classified –** Eric said that all are needed and serve an important part of school. He would like to see them all back. Lisa moved to approve Resolution #5-2014-2015 Intent to Rehire Classified. John seconded. Motion carried unanimously.

**3.3 – Policy: Second Reading JHCD and JHCDA –** Trina does not agree with the policies. If a 16 year old girl needs Midol, she should be able to take it discreetly. Lisa has talked with coaches, and girls often do need something. It isn't necessarily negative to give them Midol or Ibuprofen. Trina mentioned that students with diabetes having to go to someone else for their meds is an issue of privacy and accountability. They are able to take care of their own medications. Lisa said that the AR does include that it can be done, just at the Superintendent's discretion. Trina asked if a parent could come in with a note saying their child has an x amount of cough drops on them, and Eric said that currently, if a student needs to keep medication on them, they can but they have to go through the proper procedures. John asked if it were per incident or for the year. Eric said there is no specific timeline. John noted that the board doesn't get to pass the AR. He also asks, do we be stern, or do we allow the kids to grow? Trina said she likes the policy, but she does not like the AR. Kirk sees it from both sides. He does not like the blanket of having drugs in the school. Trina hates to say to micro manage, but it is up to Eric. Tim said the policy is required. It's the AR that needs work done. Tim moved to adopt Policies JHCD and JHCDA. Lisa seconded. Motion carried. Tim moves to delete the previous JHCD and JHCDA policies. John seconded. Motion carried unanimously.

**3.4 – Superintendent Contract Addendum –** Eric proposes to have insurance match that of administration, and starting of \$100,000. Tim said he thought the starting was \$90,000. Lisa said that it would be a raise of 7.3% and that performance needed to be kept in mind. A 5% increase would put it at \$99,000. She sees the value in it. Trina said that 7.3% is a lot. The review is based on ½ of a year, and we are in the midst of contract negotiations for our teachers. She would rather have more in the students' hands. Lisa noted that his duties are increasing with the administration change. Trina wanted to know if it was in the budget, which Eric showed her on page 18 and page 19. Lisa said this is a three year contract, and this is a one year increase. Eric said he will settle at \$102,000 for two years. Lisa said that is roughly 3.x% increase for both years. Trina said she needs time to look at numbers. Eric said that \$110,000 was budgeted, but he settled for \$95,000. Kirk said that even though \$90,000 was started at, \$95,000 was settled for. When the package was offered to Eric, he believed it to be \$98,000. Kirk proposes \$100,000 for next year. He believes \$102,000 is too much. Tim agrees that the performance is good, but it is only from an evaluation of half the year. He agrees with Kirk, \$102,000 is too much. Kirk noted that this is no reflection on Eric's performance. Trina is in favor of a hair over 3% per year, integrity wise. Lisa said that if that was the original posting, she needed more time. John moved to postpone Superintendent Contract Addendum to next month. Trina seconded. Tim asked if Julie had already budgeted for \$102,000, which was true. Motion carried unanimously.

#### **4. Items for the Information of the Board**

**4.1 –Perrydale School Community (Site Team)** – Eric reported there was talk about the upcoming events around campus. SWID, Beautification, and the Talent Show will be packed all into one day. Sheila said that the bark dust will come later. Beautification will consist of weeding and planting bulbs. There will also be class meetings that day. Eric reported that there will be some clubs/opportunities for students coming up soon.

**4.2 – Administrative Reports/Safety Reports** – Eric reported there were a few claims. A heavy lead block dropped on a student's finger during a lab, a staff member tripped on the stairs leading to the stage, and there was a vehicle claim. There was a collision of a parked car with the mini bus. On the Administration side, state testing started. There were a few that did not pass 5<sup>th</sup> grade science. High school math started today. Elementary will start soon. We are starting to look for full time teachers for next year. We are looking for an ESOL/Spanish teacher. Kirk asked if any parents have opted out of state testing for their students. Eric said that parents can opt their students out for disability or religious purposes. There is one who has opted out of math, but not language arts, and another has opted out of both. Lisa asked if this is needed to graduate. Eric said there are other possible ways if this is not passed for graduation.

**4.3 – School Profile**– There is a total of 316 students, including kindergarten. Lisa clarified that two ESOL students were picked up. Eric confirmed that there were, which is why he had looked into an ESOL/Spanish teacher. Lisa noted that the enrollment numbers have not changed.

**4.4 – Certified Negotiations Update** – Nothing has changed since the last negotiation meeting.

**4.5 – Policy Rewrite** – Lisa said that another meeting is needed. Tim suggested a meeting in May. It was agreed upon that they would meet May 5 at 4 pm. Eric will print all of the policies.

**4.6 – PPC/Athletic Boosters** – Helle Ruddenklau reported on behalf of the PPC. They want to send around a survey for the students to fill out to see what kind of clubs they are interested in. \$2,000 was set aside at the beginning of the year for the thought of clubs. We will be having a Trauma Talk with a nurse at our next quarterly evening meeting. It will be at 7 pm. Trina asked if it was about vehicle trauma, and it will be along with drinking and driving. This will be good, especially before prom. The Auction is coming up May 16. Everything is looking good, the only thing we need now is attendance, so please buy your tickets. She then asked about how the Board would like to proceed with the greenhouse. The PPC went to look at Santiam Christian's and the USSDA's. The big question is glass or poly. If poly, then the funding is there now. If glass, then we will need to fundraise some more. Lisa asked if that was including water and electric. Anna Scharf noted that St. Paul has hard plastic cover. Kirk said not to go with glass. Go with the hard plastic. Tim said that is what he envisioned as well. Eric said it will be going by the dumpsters. Anna said to talk with Tim to get the heating system as gas and not electric. Kirk said that few schools teach horticulture in the fall/winter. Mac only does horticulture for FFA, so they do it all year long. Trina said she would like to see a rotation and the usage fluctuate. The Board supports the PPC and it will work between the PPC and Superintendent. Lisa asked who was catering for the auction. Helle said that Jose from Sunrise Affairs will cater Italian pastas. Lisa reported on behalf of the Athletic Boosters. On April 29 at 4 pm will be their next meeting. Sports awards will be held in May, and the Auction will be in October.

#### **5. Patron Input –**

Anna Scharf clarified that budget-wise, we need to be hiring a vocational agriculture instructor, not an FFA instructor. This is not an FFA class, it is an Ag Science class. Kirk agrees with that.

#### **6. Board Comments –**

Trina would like a work session. John agreed that one was needed. A consensus was made for May 16<sup>th</sup> at 7 am in the science lab. Eric mentioned that the Dental Sealant started today. There were a small number of kids who brought permission slips in, but they will continue to be here and we will possibly have more tomorrow. Third quarter elementary awards were today, and the first graders were particularly excited. Trina is excited to attend the Spring Leadership Institute tomorrow with a focus on equity.

**7. Announcements and dates of importance**

- April 27 Budget Committee Meeting at 6 pm**
- April 30 SWID, Beautification, and Talent Show**
- April 30 PPC Quarterly Evening Meeting at 7 pm**
- May 2 Prom at the Willows at 7 pm – 11 pm**
- May 7 Spring Fling**
- May 16 PPC Auction**
- May 18 Board Meeting at 7 pm**

**8. Adjournment – 9:11 pm**