

Perrydale School District #21
BOARD MEETING

March 16, 2015
7:00PM

Members Present: Kirk Hutchinson, Trina Comerford,
Lisa Mitchell and Tim Calonder
John Cruickshank – Phoned into the Meeting
Administrators Present: Superintendent/Principal – Eric Milburn
Visitors present: See Attached

Minutes by Agenda Item:

1. Call to Order / Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:08pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 – Audience Introductions / Requests – see attached

1.3 – Adjustments to the Agenda / Adopt Agendas – Eric made revisions to the agenda. The revisions are bolded. Tim moved to adopt the revised agenda and Trina seconded. Motion carries unanimously.

1.4 – Financial Report Approve February AP Check #'s 10611-10684 – John asked what the baseball penalty on page 3 was for, as well as if the umps were prepaid. Eric stated that it was a self-reported incident where the rule of two was not followed, and that the umps are prepaid for. Trina asked if the umps were for JV and Varsity, as well as if the double charge for buses was a double payment or if we were charged twice for the same thing. Eric said he would look into both of those as he did not know the answers to them at the moment. Lisa moved to approve February AP Check #s 10611-10684. Trina seconded. Motion carries unanimously.

1.5 – Consent Agenda (minutes, bills) – Trina said in item 2: Delegation of Visitor, it should state “when the vote *for* open enrolment numbers will happen?” Lisa moved to consent agenda with the modification. Trina seconded. Motion carries unanimously.

1.6 – Facilities/Maintenance Report – Eric read a letter from the Perrydale Water Board, stating the school has been approved with certain guidelines. There will be a presentation on the parking lot later in the evening. The pipes in the middle school are still receiving bids. The high school roof needs fixed; the shingles need replaced. With the larger projects under way, we are able to work on the smaller ones. John said this will help teach the kids about water management. Trina suggested collecting water and learning how to filter it. She also said a letter should be sent to the Water Board to thank them.

2. Delegation of Visitors – Anna Scharf thanked Eric for getting the water through the board. It makes a lot of People very happy.

3. Items Requiring Board Action

3.1 – Personnel New Hires: Middle School Softball Coach, D’Kota Milburn – Eric stated he had nothing to do with the hiring or interview process. Trina moves to accept D’Kota Milburn as the new MS Softball Coach. Tim seconds the motion. Lisa asked if he had any coaching experience. Eric said he has coached before, though he has never taught softball before. Motion carries unanimously.

3.2 – Appointment of Budget Positions, Mark Larson and Caleb Remington – Caleb said he is looking forward to the opportunity of being on the budget committee. He moved here four years ago and wants to get involved in the community. Tim thanked Caleb for applying. Kirk thanks Caleb as well, for his interest in the school. Kirk noted that Mark was the other appointee, and has been around longer than anyone on the board. Trina thanked Caleb for looking into new ways to spend the taxpayer's dollars. Lisa moves to appoint Mark Larson and Caleb Remington to the Budget Committee. Tim seconds the motion. Motion carries unanimously.

3.3 – Policy Rewrite: EBB, EFA, EFAA, JECB, JHCD, JHCDA – Lisa stated that all of these policies are required, and there may be one highly recommended. In EBB, there is a change of one word. In EFA, it states that junk food is okay as long as there are tons of adults around. This is to have students aware of wellness. EFAA deals with the district nutrition and food services. "Commodity food" is struck and replaced with "USDA food." JECB is the admission of non-resident students. IEP: Free Education was added to it. Trina noticed a typo in the policy. She also asked if we would be responsible to pay for those contracted out to us. The answer was yes. JHCD deals with non-prescription medications. The old document from 2007 would need to be deleted, and this new one adopted. There is some bracketing that allows self-administration, which the district can either allow or reject. Trina was unaware that students were not allowed to self-administer already. She asked if a waiver was in use, to which the answer was no. John asked if this was an update of the previous policy, to which the answer was yes. Trina would like to look at these further. JHCDA deals with prescription medication. Lisa stated that the AR is the only thing that is different. Kirk noted that the last two paragraphs have been added. A first reading is needed in order to vote on them at a later time. Trina moves to approve policies EBB, EFA, EFAA, and JECB. Lisa seconds the motion. Motion carries unanimously. Tim moves to approve the first reading of policies JHCD and JHCDA. Trina seconds the motion. Motion carries unanimously.

3.4 – Parking Lot Construction Bids – Paul Trahan presented a budget for the construction of the parking lot. There will be a follow up inspection in September 2015. This will allow 100 additional parking spaces, and will move the middle school softball field. The layout was designed with a varsity size field. The greenhouse was laid out by the garbage area. The estimate of the project is between \$123,000 and \$125,000. Anna noted that the greenhouse cost is not at the district's expense. Lisa voiced that the mini buses could be moved daily. A consensus was made that concrete should be used instead of asphalt. Paul mentioned there would be a phase one and phase two. Kirk suggested it would be a great volunteer project. Paul mentioned hydraulics and engineers should come out to evaluate the field for the parking lot. Trina moves to approve Paul Trahan to move forward with getting bids and specs on the parking lot project. Lisa seconds the motion. Motion carries unanimously.

3.5 – Personnel Retirement: Sheila McCartney – Eric read Sheila's Letter of Retirement. She will finish out the school year. Lisa moves to accept the retirement of Sheila McCartney. Trina seconds the motion. Kirk said in her eight years, he has seen a lot of changes and good reports from students under her direction. Motion carries unanimously.

3.6 – Senior Trip – Martin Lopez spoke on behalf of the senior class about the changes made to their itinerary. The date of their trip has been changed due to the dress rehearsal of the play. There will be five chaperones, giving them a student to chaperone ration of 4 to 1. The itinerary has been prepared and finalized. Everything will be paid for except the students' lunches. Students will be required to be in groups of three or more for safety reasons. Lisa noted that all of the details were well thought out. She also asked if substitutes were covered by the school or the class. Eric said that the school will cover that. Kirk mentioned that the spaghetti factory is a great place for the whole group to have lunch together. Trina moves to approve the plans for the 2015 Senior Trip. Tim seconds the motion. Motion carries unanimously.

4. Items for the Information of the Board

4.1 – Perrydale School Community (Site Team/AIPIP) – Eric reported that they met and discussed events coming up at the school. There was a parent who expressed interest in starting a science club.

4.2 – Administrative Reports/Safety Report – Eric reported that there was the normal playground mishaps.

4.2.1 – Preschool and Full Day Kindergarten – The administration went to tour the church next door, but they did not feel the preschool would work out over there. The area suggested was the kitchen area, with a working oven, and they felt it was not safe for the kids to be around that. We were under the impression that full day kindergarten would be funded from state funding. That is no longer true, and details need to be worked out with the state on that. The main concern about going to full day kindergarten is funding. What do we want to do? John voiced the option to drop preschool. Trina would like to see preschool numbers before we do that. The art room could be used as the preschool, or use it for special ed. Preschool could then move into the special ed room. Trina would like to move forward with all day kindergarten. Kirk is in full support of a full day kindergarten. John noted that we can sit back and see how it works as well. It is Eric's decision, but we don't have to be the first ones in on it. We can see how others implement it. Trina said education is changing, and she would like to try everything to have full day kindergarten.

4.2.2 – Reorganization of Administrative Duties – Eric reported the new reorganization will take place beginning next school year. There will be one principal for K-12, who will also serve as the superintendent. There will be an assistant principal who will deal with immediate discipline, supervision, and assist with staff reviews. They will also be required to teach two classes a day. John thinks this is a great compromise to his suggestions in years past. Eric stated we will be posting the position in house and then outside. John said it needs to be opened outside for a fair listing and application process.

4.3 – School Profile – Eric reported that we have 92 students in the high school. The attendance numbers are up slightly, as well as the free and reduced lunch numbers. Trina believes there could be some errors in the class counts, so Eric will check on those. Lisa likes the teacher to student ratios.

4.4 – PPC / Athletic Boosters – Lisa reported that the auction was bumped back to October 3.

5. Patron Input – Anna suggested talking to AKS Engineering out of Sherwood. They have an office in Salem, and they deal with surveying and hydraulics. She believes they would be a lot less than what was budgeted. Becky Lindquist expressed her support for all day kindergarten. She has spoken with schools in Polk County and all of them will either have all day kindergarten, or they do have all day kindergarten now. Dallas is waiting to hear from their budget committee before making a decision. Willamina has been doing it for 19-20 years, Sheridan has all day kindergarten, and Amity did it this year for the first time.

6. Board Comments – Lisa commented on the career day that was held February 20. Amity came over and looked like they were ready to be interviewed. She thanked Shane Brown for helping kick it off. She also thanked Eric for his support in the public safety levy. Lisa announced the loss of two Perrydale Pioneers. She would like to thank Robert Scharf and Vernon Maxson for their support in the community. Kirk said they were always there when anything was needed. They were really great men. Kirk would also like to recognize Megan Scharf for making cookies for the board as a part of her community service project for 4-H. He also mentioned that the FFA State Convention is in Silverton this year. Food For All is running a mini food drive, and anyone wanting to participate is

welcome Friday and Saturday, 10:03 am – 7:47 pm. There are four students going, and two of them – Aly and Taylor – will be receiving their State Degrees. Trina mentioned that children were sad at the passing of Bob and Vernon. She also loved Dr. Seuss day, and she is happy a robotics class is happening and there is interest in a science club. She noted that baseball is doing well, and the coaching staff is positive towards the kids with a lot of good sportsmanship. Eric said Outdoor School was really well developed. Tim thanked Megan for the cookies and thanked Sheila for the service. John thanked the board for accommodating him.

7. Announcements and dates of importance

March 16-19: Survival Swim 2nd Week

March 20-23: Oregon FFA State Convention in Silverton

March 26-27: Spring Break

April 9: End of 3rd Quarter

April 10: Assessment Day

9. Adjournment – 9:08pm