

**Perrydale School District #21
BOARD MEETING**

**February 9, 2015
7:00PM**

Members Present: Kirk Hutchinson, Trina Comerford,
John Cruickshank Jr., and Lisa Mitchell
Administrators Present: Superintendent/Principal – Eric Milburn
Principal – Sheila McCartney
Visitors present: See Attached

Minutes by Agenda Item:

1. Call to Order / Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:02 pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 – Audience Introductions / Requests – see attached

1.3 – Adjustments to the Agenda / Adopt Agendas – Eric requested to add to 4.3, the Resignation of Ashley Richards. Lisa moves to approve the agenda with the addition of Resignation of Ashley Richards to 4.3. John seconded. Motion carried unanimously.

1.4 – Financial Report Approve January AP Check #'s 10544-10610 – John moved to approve January AP Check #s 10544-10610. Trina seconded. Motion carried unanimously.

1.5 – Consent Agenda (minutes, bills) – Lisa moved to approve the consent agenda as written. Trina seconded. Motion carried unanimously.

1.6 – Facilities/Maintenance Report – Eric shared that Tim and Paul Trahan are working with individuals on the parking lot situation. There are no bids yet, but there will be in the next few weeks. The fire inspection was completed again. They are pleased with the plans to expand the parking lot and signed off on the inspection. A&E came out to put magnetic door holds in and fix the wiring. We have received two bids for the leak in the Middle School in Mr. Dugan's room. The first is more of a band aid at \$25,000, and the second is \$62,000 for a replacement.

2. Delegation of Visitors – Anna Scharf asked when the vote on open enrollment numbers will happen. She took the liberty of projecting out the next 12 years based on last year's numbers. Anna requested that in district kids be kept in mind when numbers are decided. Kathy Tompkins asks to keep the students' needs in mind. Trina anticipates the inter-district transfer numbers will be set in June, July, or August. Eric said within the next month or two.

3. Executive Session

The Board went into Executive Session at 7:23 pm.

The Board came out of Executive Session at 7:50 pm.

4. Items Requiring Board Action

4.1 – Superintendent Evaluation – Two weeks ago, the Contracting Evaluation Form was gone over. Kirk read a summary of their evaluation, deeming Eric fit to carry out the position of Superintendent. They recommend continued employment. John moved to accept the evaluation of Eric Milburn for Superintendent. Tina seconded. Motion carried unanimously.

4.2 – Senior Class Trip – Martin Lopez presented the Senior Class’s plans for their Senior Skip Day. It is planned for May 29 in Portland, and all students are planning on attending. A list of potential chaperones were presented. They will be taking a bus, and going to the Portland Underground as their educational aspect. The class was also wondering if they had to pay for substitutes, and if the school or PPC would pay for all or part of transportation. Eric said there is no problem with the district providing transportation. He is unsure about the substitutes though. He will need to check on that. Trina thinks there is a lot of things to do in Portland, including food trucks. Lisa thinks it will be a fun day and it is well thought out with plenty of chaperones. Lisa moved to approve the plans for the Senior Class Trip as it stands with added details worked out with the superintendent. Trina seconded. Motion carried unanimously.

4.3 – Personnel Resignations – John moved to accept the resignations of Bethany Dickey as the JV Volleyball Coach and Ashley Richards as the Ag Teacher and FFA Advisor. Trina seconded. Motion carried unanimously.

4.4 – Personnel New Hires – Trina moved to approve the hiring of Chris Gubrud to the position of Varsity Softball Coach. John seconded. Motion carried unanimously.

4.5 – School Calendar 2015-2016 – Eric has received staff input on next year’s calendar. All students will be starting on the same day with conferences in November and April. Staff wanted Spring Conferences especially for the seniors to make sure they are on track to graduate. Lisa would like Open House to be during the whole meal, rather than just the hour. Eric agrees. Trina asked if middle school and high school were included in the conferences. Eric said it was to be a drop in system in the gym. Trina asked to have dates set for sports awards. OSAA already has playoff dates set. Kathy asked if registration dates could be added to the calendar because vacation has to be requested now for work. Trina agrees. Lisa moved to adopt the calendar for 2015-2016 with the addition of registration dates. John seconded. Motion carried unanimously.

4.6 – Open Enrollment 2015-2016 – John said there is so much unknown to set an open enrollment number for kindergarten. Trina doesn’t see a need for open enrollment. Eric asked if students were in district, moved out of district, and are finishing out the year at Perrydale, what would they do for next year? An inter-district transfer? Lisa asked if they would need to go into the lottery. OSBA says they would, but some people say no. Trina thought that students who are enrolled currently have precedence in open enrollment. We can maintain the current, but cannot hand pick. John likes the idea of no open enrollment. Kirk asked Eric what tools he would like to use. Eric would prefer inter-district. John moved to not use open enrollment for the 2015-2016 school year. Trina seconded. Motion carried unanimously.

4.7 – Certified Renewal Resolution #4 – Listed on #1 are contracts for renewal. Mr. Ferguson moved up. Trina moved to approve the Certified Renewal Resolution #4. John seconded. Motion carried unanimously.

4.8 – Contracts: Julie Braxling, Mary Reid, and Tim Weidman –Eric noted that the fringe benefits are less, and there was a salary increase. Lisa noted that the increase was less than 1%. John thinks that is reasonable. He also noted there are no phones listed in the contract. John moves to approve the contracts for Julie Braxling, Mary Reid, and Tim Weidman. Lisa seconded. Motion carried unanimously.

5. Items for the Information of the Board

5.1 –Perrydale School Community (Site Team) – Eric reported there was a good turnout at the last meeting. They continued talks of improvements. They looked into dates for School Wide Improvement Day, and other events. They also discussed facilities, the parking lot process, and the greenhouse was discussed.

5.2 – Administrative Reports/Safety Reports – Eric reported there were no stitches, but there were bumps and bruises. The elementary is gearing up for testing. We are ordering headphones, practicing typing and dragging and dropping with the mouse. A lot of test prep is happening, and we are focusing on reading and math. With a new program, students become overwhelmed with testing, so we will not be doing any of the elective tests. John asked if a typing class was offered. Eric replied that each teacher was taking that on individually. Sheila reported the change in teacher evaluations to push the waiver for No Child Left Behind. She also reported the College Promise’s growing pains. The new Spanish teacher is doing really well, they are being shared with Amity. We are working with kids on Smarter Balance preparation. We took a group of kids to Chemeketa Community College to take their Compass test. About 14 Juniors signed up to take the test, and they were given lunch and got to sit through a lecture.

5.3 – School Profile– Trina clarified that we lost three students and Lisa clarified that we gained a student.

5.4 – Policy Rewrite – Lisa and Tim have not had a chance to sit down and discuss the policies. They are hoping to meet in March.

5.5 – PPC/Athletic Boosters – Kathy Tompkins spoke on behalf of the PPC. They are up to their eyeballs in the Auction. The theme is A Taste of Italy, and is to be held May 16, starting at 4pm at the Polk County Fairgrounds. The PPC Secretary has stepped down, and Amy Kroeker has stepped up. The greenhouse has been put on hold, and we will come back to it after the parking issue has been rectified. Lisa reported that the Athletic Boosters just had a meeting, and the superintendent and a coach showed up. They discussed the dessert banquet that will be held during the Spring Sports Awards, sometime in May. They are working on a Foundation Scholarship and will be honoring all athletes at the awards ceremony. September 19, will be the Booster’s Banquet at The Willows on Meyers Road.

6. Patron Input –

There was none.

6. Board Comments –

Kirk announced Dr. Seuss week. Tuesday, March 3, is read with a board member. Feel free to go into the classrooms and read with the kids. There are also basketball playoffs in Pendleton that week. Trina said she is placing an order for Dr. Seuss gear, if anyone would like in on that. Lisa mentioned the PACE Conference April 24, in Eugene. They will be covering Safety in Schools. She also encourages everyone to go to the game against St. Paul on Friday.

7. Announcements and dates of importance

February 20 – Career Fair at 8:30 am

March 9 – Interviews with Selection

March 16 – Board Meeting

8. Adjournment – 9:04 pm