

Members present: Tim Calonder, Trina Comerford, John Cruickshank,
Kirk Hutchinson, Lisa Mitchell

Administrators present: Superintendent/Principal – Robin Stoutt
Principal – Sheila McCartney

Visitors present: See attached list

Minutes by Agenda Item:

1.1 Pledge of Allegiance – The meeting was called to order at 7:03pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 Audience Introductions/Requests – See attached list.

1.3 Adjustments to Agendas/Adopt Agendas – Move FFA to Action Item for approval of National Convention. Mitchell would like it noted that exact wording should be used in minutes when a motion is made. **3.8 Robin Stoutt Letter** should be under consent agenda. September agenda not adopted until changes are made.

1.4 Financial Report – Cover page says that ¼ of the year has gone by. Call/talk to Julie with questions. Comerford *requested* that we add a breakdown the total cost of the new office and have it available to the public. Calonder moved to approve the financial report and September AP check numbers 9415-9236. Comerford seconded. No discussion. Motion voted and carried

1.5 Consent Agenda – Discussed changing the 3.8 motion to include the exact wording used in a motion. Cruickshank requested tabling issue and not having minutes available on the website until approved at the next meeting.

1.6 Staff Recognition – ESchool is the new student information system. Everyone is spending extra time learning. In regard to HB 2220 staff is working hard to get it going and the public is patient. Training on October 22nd for Elementary.

1.7 Spotlights on Education – FFA National Convention – students will leave on October 29th for Nashville for National Convention. 6 students and 3 chaperons will be on the trip from October 29-November 4. Full trip including workshops, CDE's, tours and group activities.

1.8 Polk County Guests – discussed YES for Polk County. Jennifer Wheeler – commissioner and Bob Wolfe – Sheriff. Everyone should have received the levy ballots. Past 5 years there has been a reduction in public safety employees. 120-81 affecting patrol, jail, corrections/juvenile dept./point team/District Attorney/Court. Each discussed pros of passing this levy.

1.9 Facilities/Maintenance – Stoutt reported on facilities and maintenance projects. PACE risk management had nothing major to report, all incidents were minor. A/C units were repaired in middle school, waiting for parts to complete. Middle school roof maintenance complete. Doors need refurbished, field house needs new wiring, waiting on bid for driveway. Robin will talk to

Tim regarding where rock is coming from.

2. Delegations or Visitors – Anna Scharf added to Sheriff’s comments saying that cities and rural were well represented by Public Advisory Committee.

3. Items Requiring Board Action

3.1 Windows to Leadership Executive Consultant Greg McKenzie – brought in as a prospective consultant to assist in superintendent search. Information was sent to board prior to the meeting both electronically and hard copy form. The consultant met with Stoutt and Hutch prior to meeting to discuss details such as dates and advertising. If the board goes with this consultant he suggests hitting it hard in advertising after the 1st of the year and closing the 1st week of February to begin the screening and interviewing processes. This leaves plenty of room for another round if need be. Questions included: Q: How do you get the applicants when everyone has a job already? A: If we close it too soon we will have a smaller field of applicants and if we leave it open longer the field will be bigger, possibly too big. Q: What is the cost for district? A: Fee = \$6500, expenses tend to be about ½ of the fee amount, but closer to \$2000. Expenses include online and printing costs, mileage to and from, bringing the candidates in for visits. Q: Is the search committee for our district specifically? A: It depends on the board. Committee will conduct input sessions with staff and community; process is flexible with the same goal as any district. Board will establish each aspect and step of the process. Q: What criteria do other districts use and how is facilitated. A: Each district is different based on what you want out of it. Q: Will the basic fee increase? A: No, the basic fee is up to that amount, but will not exceed that amount. Q: Can the search work concurrently with our existing situation of OSAA classification concerns. A: We can certainly be flexible and efficient to fit the board needs

There will need to be extra meetings or possibly piggybacking on to existing board meetings to get things done.

Contract needs to be reviewed before declaring the vacancy. Board will seek legal council in this matter.

Board agreed that they need assistance in the process of selecting a superintendent and to move forward, but don’t want to be rushed in the process. A lot of positives and discussion on pros.

Mitchell motioned that under Items requiring board action 3.1 Windows to Leadership Executive Consultant Greg McKenzie be hired for board search for Perrydale School. Calonder seconded. Cruickshank recommended tabling until final legal documents are in. Discussed changing motion to read “pursuant to signing new superintendent contract.” Mitchell accepted amendment to motion. New motion was amended to hiring Windows to Leadership Executive Consultant Greg McKenzie for board search pursuant to signing of new superintendent contract. No further discussion, motion voted and carried.

3.2 Classified Negotiations Letter – Robin shared and attached the classified letter of intent to open negotiations. It was discussed that the board can handle the negotiations anyway they would like and that the both classified and certified are not usually done in the same year. Due to things discussed in previous meeting the board couldn’t move forward. It was concluded that accepting the letter to open negotiations doesn’t require further action at this time and doesn’t set parameters for the time being. Mitchell motion to accept item 3.2 classified letter of intent to open negotiations. Cruickshank seconded. No further discussion. Motion voted and carried. Board will let Robin know how they would like to proceed in a timely manner because of

budget.

3.3 HB 2747 - Electronic copy was sent out. Robin gives overview of document. Basically states that the legislature passed a bill last year that will go into effect July, 2014 that will change the way inter-district transfers are handled. The school will no longer get to interview students or look at 504, IEP, transcripts or behavior plans. Everyone will go onto a wait list and be pulled from a lottery for vacant spots, even current students.

Committees of superintendents have been working with ESD and COSA to fight legislature and form a bill to take to the legislature to redefine the current bill. HB2747 allows no local control and came about because of 1 district. This bill makes 6 different ways of doing transfers. Many districts agree that this is not what is best for kids and that is why they are working together.

There would no longer be reciprocal agreements with other districts.

Discussed that this is more of an Item of Information of the Board and will be moved to that part of the agenda. It was also agreed that Robin will stay on top on this issue and keep board up to date.

There was also more clarification that this is a current law and will go in to effect in July 2014.

3.4 Resolution #4 2013-2014 WESD Curriculum Grant – Need to approve bringing in \$1500 grant from ESD to pay Christy Ford for the work she did over the summer on Build Your Own Curriculum which set up 3rd grade math and reading curriculum and set with common core standards. Mitchell motioned to accept Action item 3.4 Resolution #4 WESD Curriculum Grant. Comerford seconded. No further discussion. Motion voted and carried.

3.5 Admission of Nonresident Students JECB, JECB-AR (1), JECB-AR (3) – This is the policy regarding Open Enrollment. This was brought to the board in the past, but was never changed because the current system worked. Putting this policy in place would allow the board to declare how many openings they had and allow current out of district students to get the paperwork done in March. Those whose paperwork is turned in after April 1st will go in to a lottery. If released from their home districts this will be a one time transfer and the current students will become permanent Perrydale students.

Need to make a decision by the first of the year so there are two more board meetings to decide. Mitchell and Comerford request a work session for this item.

It was noted that the board didn't approve this policy in the past because they didn't want to cause conflict with other districts.

Calonder motioned to approve the first reading of Action item 3.5 Admission of Nonresident Students JECB including AR 1 and 3. Cruickshank seconded. No further discussion. Motion voted and carried.

3.6 FFA National Convention Travel – Clarified that the advisor is paid based on her extra duty contract.

Cruickshank motioned to approve Action item 3.6 FFA trip to National Convention as stated in agenda. Comerford seconded. No further discussion. Motion voted and carried.

4. Items for the Information of the Board

4.1 Perrydale School Community (Site Team/AIPIP) – new Site Team chair Dan Dugan.

Meetings are 1st Tuesday of the month @ 3:45pm in the science lab. Discussed Senate Bill 290, HB 2220, Common Core, upcoming assessments and testing. There will be a news article in the paper with meeting minutes. AIPIP – 1 person showed. Discussed the A-Fib machine and the possibilities of getting another one as well as the parking lot; what to do to make sure people go the right direction. Next meeting is Monday, October 28 @7:30am in the library.

4.2 Administrative Reports/Safety Reports – Robin reported that there were a few injuries that were more serious than normal. 1 broken wrist from tetherball accident, 1 broken arm from football, 1 student ran in to a door and injured their cheek, 1 case of heat exhaustion and 2 concussions in football (both now able to play).

PACE came and did a recess training to all assistants, brought good playground safety resources. This is a free service.

Sheila McCartney reported on safety committee – it was a very short PACE report. Notices will go in to newsletter about front parking lot; rules for keeping kids and drivers safe. Also reminders that children need to be supervised on the playground/outside during after school hours i.e. sporting events. Guidelines need to be posted on rules of supervision.

4.3 School Profile – Question regarding the numbers and how they match up. It was reported that the pre-school number are not included in the profile. The growth numbers fluctuate and the new program still has some bugs to work out. Robin will ask Carla for clarification. ADM has not been submitted and a more real estimate will be available after ADM is reported to ODE.

Discussion on waiting list and procedures and how this number fluctuates depending on what grade level is being looked at as well as what the resident district is.

Mitchell suggested that the numbers for wait list not be publicized because of how it fluctuates and getting conflicting numbers on different reports.

Robin had Carla put the heading “Perrydale Students Leaving” at the top of the report to add clarification.

4.4 Football Field Water/Field Committee – Comerford had nothing to report. Hoping to have a meeting soon.

4.5 Policy – Lisa Mitchell and Tim Calonder – nothing to report

4.6 PPC/Athletic Boosters –

PPC Report – Last meeting was on October 9th. Thank you to Tim for getting the ping pong tables together. Received feedback from school on hospitality calendar. Two items will be taken off of the hospitality calendar - the holiday program and spring concert. Brenda Halverson has been voted the new hospitality person. Group is looking into doing the EScriptgift cards fundraiser for Black Friday. Still slots open on Auction Committee. Next meeting Wednesday October 23rd @ 7:45am in library. Will be discussing theme to raise revenue for their larger goal. Their pool has \$18,000 after working for 3 years.

Would like to get on the board’s agenda to get consideration on a partner project for a teaching

greenhouse. Hutch agreed to put PPC on agenda for next month. This is something that needs a lot of discussion and possible professional development.

Athletic Boosters Report – Booster Dinner Auction was held on October 5th. Thank you to everyone involved. Boosters have a healthy bank account thanks to the event. This was the largest fundraiser that they have ever had. New Pirate Club also a big hit. Group has one Corporate Sponsorship which are still available.

5. Patron Input – Leanna Deters had concerns on the clarity of the podcasts. She handed out \$70-100 and the other is called Google Hangouts which is free. There are not many options that will pick up many voices in a large room. She is willing to come and help try new ways to get a clearer podcast.

Board discussion on various things to do in the room including moving tables and having speakers come directly up to the microphone.

6. Board Comments – Comerford thanked Robin for Board goals in the community newsletter.

Mitchell was excited to see the good rating on the school report card and thanked the staff for their hard work in getting that rating.

Robin agreed to go give further discussion on the report card at the next meeting. Will be put on agenda.

Hutch is concerned that the report card doesn't include an accurate portrayal of where Perrydale students go after the graduate. i.e. certificate programs, apprenticeships, and military.

7. Announcements/Dates of Importance/Correspondences –

October 24 – Harvest Carnival

October 28 – AIPIP 7:30am

October 30 – OSBA Registered at McMinnville Cozine Center 5:30pm

November 4 – Service Integration

November 14 – College Night @ 5:30

H.S. Fall concert

November 14-17-Oregon OSBA Leaders Annual Convention

November 18 – Board Meeting @ 7:00pm Science Lab

8. Adjournment – Hutchinson adjourned the meeting at 10:03pm