

Members present: Tim Calonder, Trina Commerford, John Cruickshank,  
Kirk Hutchinson, Lisa Mitchell

Administrators present: Superintendent/Principal – Robin Stoutt  
Principal – Sheila McCartney  
Business Manager – Julie Braxling

Visitors present: See attached list

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Minutes by Agenda Item:

**1.1 Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. in the Science Lab by Chairman John Cruickshank. The meeting commenced with the Pledge of Allegiance.

**1.2 Audience Introductions/Requests** – See attached list.

**1.3 Adjustments to Agendas/Adopt Agendas** – Lisa Mitchell moved to adopt the agenda. Kirk Hutchinson seconded. (V&CU).

**1.4 Financial Report** – Calonder moved to approve the financial report and June/July AP check numbers 9220-9365. Mitchell seconded. (V&CU).

**1.5 Consent Agenda** – The consent agenda included the minutes from the June Board meeting and July Special Board meeting and the bills. Hutchinson moved to approve the consent agenda. Calonder seconded. (V&CU).

**1.6 Staff Recognition** – Stoutt recognized Tim Weidman for the work he does for the school. He has been busy with summer projects and does an outstanding job. Stoutt said he is an asset to our district and does all he can to help make our school a safe place. Mitchell and Hutchinson both added their positive comments about Weidman.

**1.7 Spotlight on Education** – Stoutt introduced Mike Elsberry from A&E who helped put together our safety plan. Elsberry said he has consulted with over 200 districts to discuss safety. He noted only six public schools and 12 private schools out of the 200 were able to accomplish anything in this funding cycle. He commended Perrydale for our forward thinking and decisions made about safety. The first two safety projects we have focused on include the door and panic alarms. Elsberry commented that Perrydale attracts students from outside the area because of the quality of our school, teachers, and education. He thanked Stoutt as the administrator for keeping the safety topic on the agenda and recognizing the importance. Stoutt thanked Elsberry for work and donation of time. Mitchell asked about the fire department having an access code for the school. Elsberry explained there is a key fob that will let them in. He gave an example in other school districts where city employees/first responders can use their fobs to get into the school and the system tracks entry. Commerford asked about increased electricity cost for the district. Mike said a very small amount of power is being used.

**1.8 Facilities/Maintenance** – Stoutt reported on facilities and maintenance projects. She said all

the classrooms are cleaned and ready. The athletic fields have been sprayed for weeds. Water and fertilizer are yet to come for the football field. The new gym floor has been refinished. The bleachers are recertified for use and the sprinkler system has been tested. Bids are in for the air conditioning unit that went out in the gym. Ceiling tiles have been replaced in music room. New pea gravel was added to the playground for safety. The main office moved to the high school. An ADA ramp was installed. A new door was installed between the FFA room and the art room to make the FFA room wheel chair accessible. Phase I of the security system has been completed. We are still working to get the tether ball poles installed on the playground, the air conditioner installed in the middle school, the ceiling tiles fixed in the middle school, and the boiler flushed. Stoutt thanked Shauna Lambert and Mike Lowry for cleaning the classrooms, Reese Shumake from Zander Concrete for labor and installation of ADA ramp, Terry Newton for texturing and painting the office, and McMullen Electric for donating labor on the new office.

**2. Delegations or Visitors** – No one spoke.

### **3. Items Requiring Board Action**

**3.1 School Board Positions** – Commerford nominated Tim Calonder as vice chair. Calonder declined due to his work schedule.

Mitchell nominated Hutchinson as Board chair. Calonder seconded. (V&CU).

Calonder nominated Mitchell as vice chair. Comerford seconded. (V&CU).

**3.2 Staff Handbook / Student Handbook** – Stoutt said information about Senate Bill 290 and House Bill 2220 have been added to the handbook. Stoutt said next year she will suggest we adopt the OSBA handbook that includes all the policies and we can add our own information specific to Perrydale. She explained new additions to the handbook are in bold, teachers and parents have input on handbooks, and said the student handbook is located online. Mitchell moved to adopt staff and student handbooks. Calonder seconded. (V&CU).

**3.3 Resolution #1-2013-2014 Annual Organization Resolution** – Julie Braxling said the main changes for this year are the substitute rate and lunch prices. Calonder moved to approve Resolution #1-2013-2014 Annual Organization Resolution. Cruickshank seconded. (V&CU).

**3.4 Resolution # 2-2013-2014 HB 2960 Monies** – Stoutt explained Senate Bill 1149 included an energy audit and energy companies had to refund money toward energy efficient projects. She said this is now called Senate Bill 2960. The department holding the money at the WESD is no longer, so the funds have to go back to the district; we will receive \$20,000. Braxling said we continue to get a monthly check from PGE that will go into the 2960 fund and can be used on energy efficient items. She estimates we will have \$27,000 in that fund at the end of the year. Mitchel moved to approve Resolution # 2-2013-2014 HB 2960 Monies. Commerford seconded. (V&CU).

**3.5 Personnel 2013-2014 Contract Teacher Hire: Mary Reid-Special Ed** – Stoutt said Mary Reid is a wonderful addition to our staff. Calonder moved to approve the hiring of Mary Reid as the special education teacher for the 2013-2014 school year. Cruickshank seconded. (V&CU).

**3.6 Resignation** – Mitchell moved to accept the resignation of math teacher Bryan Toller, preschool teacher Marci Johnson, preschool assistant Nancy Johnston, kindergarten assistant

Ronna Schewe, assistant football coach Terry Newton, and track coach Richard Reagan. Calonder seconded. (V&CU).

**3.7 Personnel – New Hire** - Cruickshank moved to approve Missy Stephenson as the educational assistant and Julie Domes as the preschool teacher. Mitchell seconded. (V&CU).

**3.8 Board Goals-Achievement Compact** – Stoutt shared the Board goals from last year and said they can be changed as needed. She explained the achievement compact goals are based on our data and have already been submitted to the state. Cruickshank suggested a work session to discuss Board goals. Cruickshank moved to table Item 3.8 Board Goals-Achievement Compact until the next meeting. Commerford seconded. (V&CU).

**3.9 Football Field Water** – Mitchell shared a linformation from Chris Gubrud about safety of the football field. She asked the Board to consider tabling this item until a community task force can be established to address this as an ongoing issue. Mitchell said the issue of water for the football field needs to be addressed with Perrydale Water. Commerford said the Perrydale Water bylaws don't allow water for recreational use and they often don't have the extra water. Anna Scharf shared a memorandum of understanding with the Board proposing Scharf's provide water for the football field, but the school begins to look at other options, including filing a \$400 permit with Polk County to allow a private water source to water a public facility. Several Board members and community members commented about the risk of concussions for our football players if we don't take care of our field. Doug Barnes commented the football games are a big part of the Perrydale community and we need home games. Mitchell asked about the protocol for proper field maintenance and questioned what other schools do. Commerford said she would like to take Scharf's offer and get water on our field. Stoutt commented that those that have the most experience with irrigation and field maintenance should be on task force. Hutchinson summarized the discussion and said no one knows what this will cost in the long run, but we have to do something if we want to play football here. Calonder suggested an all call to the community about the task force. Commerford volunteered to gather people for the task force. Mitchell asked that we reach out to all neighbors and community members even if they don't currently have kids in school. Hutchinson thanked the Scharf's for moving this forward.

Commerford moved that the Board go forward with Scarf's proposal to start watering football field, finalize a memorandum of understanding, begin the proper paperwork with the county, and form a task force to address proper care and maintenance of football field for the future. Calonder seconded. (V&CU).

#### **4. Items for the Information of the Board**

**4.1 Perrydale School Community (Site Team/AIPIP)** – Stoutt said there will be a report next month.

**4.2 Administrative Reports/Safety Reports** – Stoutt said the staff will be coming in on August 26<sup>th</sup> at 8 a.m. She invited the Board members to attend to welcome the staff and share their excitement for a new year. Mitchell and Commerford volunteered to attend.

**4.3 School Profile** – Stoutt said there is no report this month.

**4.4 Policy Rewrite** – Stoutt said the OSBA has a resource called Policy Plus that we have put in place so policies will be updated on an ongoing basis instead of all at once as we have done in the past.

**4.5 PPC/Athletic Boosters/Public Forum –**

**PPC Report** - Anna Scharf said the PPC approved their budget for the year. For the elementary, they plan to purchase playground equipment including balls, hoola hoops, jump ropes, and an equipment storage cart. They hope to complete the playground painting project before school starts. For the middle school, they will purchase ping pong tables to use at lunch time that were requested by Mrs. Romey. For the high school, they have budgeted \$500 for a career exploration trip. They will also provide up to \$1,000 matching funds towards FFA National Convention. They plan to replace the chairs in the computer lab and if the budget allows, provide Perrydale Pirate mouse pads. Scharf said they also budgeted for teacher appreciation gift cards. She reported they added \$9,000 to their savings account totaling \$18,000 and will begin to look at a large project. The last big project was to support the science lab. She said they also planned their hospitality calendar and need more volunteers to help serve. The next PPC meeting will be September 11 at 7:45am.

**Athletic Boosters Report** - Mitchell announced the Athletic Booster Dinner is on October 5 at the Polk County Fairgrounds.

**5. Patron Input** – Doug Barnes welcomed Hutchinson and Commerford to the Board. He encouraged all Board members and administrators to focus on things in common and remember give and take. He said he is impressed with how everyone worked together tonight.

**6. Board Comments** – Mitchell commented on the Polk County Fair and said she is proud of our school and students. She said it was a great showing in both FFA and 4-H.

Hutchinson added that 4-H offers many avenues for kids to learn and express themselves and encouraged everyone to get their kids involved.

Calonder welcomed Hutchinson and Commerford and said he is looking forward to good year.

Commerford mentioned that past Perrydale students were also represented at the fair and entered projects like mosaic design, felt knitting, and photography. She said it is important to her as a Board member that teachers and parents feel the Board is approachable. She thanked everyone for the opportunity and welcome.

Cruickshank said he is ready for another school year.

Stoutt asked all Board members to turn in their criminal history checks. She said she collaborated with the Salem Art Association on a grant and is waiting to hear if approved for after school art activities. Stoutt also reported that 3<sup>rd</sup>-5<sup>th</sup> grade girls will have the opportunity to participate in the YWCA Da Vinci Girls after school program to learn about science.

**7. Announcements/Dates of Importance/Correspondences –**

Trina Comerford mentioned that she would like to address the board to address the letters they have recently received from a patron.

August 28	Pre K and Kindergarten Night	
September 3	First day for HS	
	Conferences for K-8	
September 5	HS parents invited to learn about HB 2220	6:30 p.m.
September 9	Board work session	5:30 p.m.
September 16	Board Meeting	7 p.m.

**8. Adjournment** – Hutchinson adjourned the meeting at 9:00 p.m.