

**Perrydale School District #21
BOARD MEETING**

**August 18, 2014
7:00PM**

Members Present: Trina Comerford, John Cruickshank, Kirk Hutchinson,
Lisa Mitchell and Tim Calonder
Administrators Present: Superintendent/Principal – Eric Milburn
Principal – Sheila McCartney
Visitors present: See Attached

Minutes by Agenda Item:

1. Call to Order / Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:03pm in the Science Lab by Chairman Kirk Hutchinson. The meeting commenced with the Pledge of Allegiance.

1.2 – Audience Introductions / Requests – see attached

1.3 – Adjustments to the Agenda / Adopt Agendas – Eric asked that 3.7 Appoint Superintendent to WESD Budget Committee be added to the agenda. Other requests were made from Tim to add 3.8 No-Nit Policy to the agenda. Lisa moved to adopt the changes to the agenda and Tim seconded. Motion Passed unanimously.

1.4 – Financial Report Approve July AP Check #'s 10085-10151 – Tim moved to approve July AP Check #s 10085-10151. John seconded. Motion passed unanimously.

1.5 – Consent Agenda (minutes, bills) – Tim requested to strike out “the new for” in 3.3 of the July minutes. Lisa moved to accept the amended minutes. John seconded. Motion passed unanimously.

1.6 – Staff Recognition – Eric would like to recognize Tim Weidman for all of his hard work and dedication to Perrydale School. Kirk also recognized him as a special part of Perrydale.

1.7 – Facilities/Maintenance Report – Eric met with Tim Weidman on the facilities and projects that have been completed. Eric passed out a maintenance report with all the projects listed (see attached report) and went over each item. Lisa asked if the issues have to do with just the security or with the doors as well. It was determined that it was for all parts of the security system. John and Kirk commented that it has only been a year since they have gotten the system. Anna asked if we had a copy of the monthly service contract, and Eric is looking into it and will hopefully have a better understanding of where the contract is by the next meeting.

2. Delegation of Visitors – There were no comments.

3. Items Requiring Board Action

3.1 – School Board Position (Chair, Vice Chair) – Lisa nominated Kirk as the Board Chair. Tim seconded. Kirk accepted. Lisa stated that Kirk has done an excellent job as Chair this last year and has nice manners in doing so. Trina nominated Lisa as Vice Chair. Lisa accepted. No discussion. Motion carried unanimously.

3.2 – Board Negotiations Team for Classified Negotiations – Eric asked if a committee was already in place. John stated they wanted to wait until after Certified was over, and it was never put in place. John moved to nominate Lisa and Kirk to be a part of the Certified Negotiations Team. Tim seconded. Motion carried unanimously.

3.3 – Staff Handbook/Student Handbook – Lisa asked if the new enrollment form was added to the handbooks. Eric stated it had become a part of the registration process instead. Kirk would like the Nit Policy put into the handbook. Lisa would like the electronic communication section to be updated during tomorrow's workshop and added to both the student and staff handbook. Lisa made a motion to adopt the handbooks with the noted changes. Tim seconded. Motion carried unanimously.

3.4 –Resolution #1 2014-2015 Annual Organization Resolution – Lisa asked if anything had changed since the date had been changed. Eric said no. Trina asked if it included the increase in insurance. Eric said yes, according to talking with Julie previously. If numbers have changed though, and amendment can be made. John made a motion to accept the resolution. Trina seconded. Motion carried unanimously.

3.5 –Personnel: Resignations: Mike Lowery, Special Needs Educational Assistant I; Kim Fitzpatrick, High School Girls' Basketball Assistant Coach –John made a motion to accept the resignations. Tim seconded. Trina commented that they were both great assets and will be missed. Motion carried unanimously.

3.6 – Personnel: New Hires: Katherine Gregory and Shari Blain, Special Education Assistants; Summer Stevenson, Educational Assistant; Glori Jephson, Fifth Grade; Zach Bryant, Special Assignment Teacher – Trina asked if we had a job description for the Special Assignment yet. Eric gave a list of jobs for that position, but the description has not been finalized yet. Trina asked if he was licensed for teaching, and Lisa asked if it was a full time position. Eric said yes to both. John made a motion to accept the new hires. Trina seconded. Kirk said to continue working on the job description and how we can best utilize Zach. Motion carried unanimously.

3.7 –Appoint Superintendent to WESD Budget Committee – Eric would like the board to appoint him to the WESD Budget Committee so he can know what is happening and be able to ask questions and try to change things to better the school. Lisa asked what the commitment level is. Eric said it was only four meetings after school hours. John made a motion to appoint Eric to the WESD Budget Committee. Tim seconded. Trina expressed concerns about him being gone at too many meetings. She would like to see him at school with the kids. Motion carried unanimously.

3.8 –No-Nit Policy– Tim proposed a No-Nit Policy after to talking to other schools and parents during the past year. Lisa agrees that it has become a big issue and we need to take action rather than continue talking about it. The policy can be modified and will be put into effect immediately. Eric supports the policy. Trina presented some information on nits and her experience with nit problems in other districts. Tim gave statistics from Amity School District. Trina would rather have kids at school than at home and has an issue with excluding kids from education if they are not nit-free. Tim said that if we do this policy, we need to track it and report back on it. He then asked for a consensus to use Policy 2. Tim moved to strike out line 2 completely, add line 12 reading, "The superintendent will develop administrative regulations as necessary to implement this policy," and that in section 2, the brackets around A, B, and C be removed to make it a part of the policy. Lisa made a motion to adopt Policy 2 with the noted changes. Tim seconded. Motion carried. Kirk would like a report at the next meeting. Trina will help Eric with seeing this policy through.

4. Items for the Information of the Board

4.1 – High School Schedule – Sheila talked about the 4th period Ag Class, which could also be classified as Agribusiness instead of Horse Management. The only reason it is classified as Horse Management is because it is the corresponding college-credit class at Linn-Benton. Trina suggested a 3-year rotation on Ag rather than taking the same classes each year. Kirk agreed and would like to see it as a full time position. Sheila continued explaining other classes and college credit by proficiency through Western Oregon, Corban, Chemeketa, and Oregon Tech. The teachers will instruct just like the college and it is possible for the students to get college credit through those specific classes.

4.2 – Perrydale School Community (Site Team/AIPIP) – Eric said there was nothing to report. Trina asked when the next meeting is. Sheila said it will start in October. She will let us know the date after talking to staff. Kirk asked about AIPIP at Perrydale. Consensus was that it was a bust and didn't work.

4.3 – Administrative Reports/Safety Report – Eric had nothing to report.

4.4 – School Profile – Eric reported that we have 320 students. Lisa asked about full time kindergarten. Eric said that will start for the 2015-2016 school year. Driver's licenses or utility bills were used as proof of address during registration. Trina asked about in district to out of district transfers. If the class is capped at 23, how did they get back in? It was then explained that if there was a waiting list for the class, then a drawing would have to happen for that class, and they may not get back in. Trina also asked when we will know our numbers for the stupid OSAA thing. Sheila said it is an average of our October and May counts, including Home School Student who plays sports for Perrydale.

4.5 – Policy Rewrite – Tim said there will be a workshop tomorrow with Peggy.

4.6 – PPC / Athletic Boosters – Anna Scharf reported that their new president is Helle Ruddenklau, and their budget will be voted on at the next meeting. They are also wanting to help support the staff on inservice days by bringing in lunch. They will also be having quarterly evening meetings for those parents who work during the day. Lisa talked about the Athletic Boosters. Their next meeting is August 28, at 3:30pm.

5.0 - Patron Input – Anna talked about the Service Integration Team. She also requested that policy changes be put in a section of the monthly newsletter so parents know about the changed policies.

6. Board Comments – Trina said she was excited for the new school year.

7. Announcements and dates of importance

August 19th Board Work Session with Peggy Holstedt 6:00pm

August 25th – 28th Inservice

August 18th Board Meeting 7:00pm

September 2nd & 3rd First Day of School and K-8 Conferences

September 15th Board Meeting 7:00pm

October 24 – Homecoming Game versus Washington

8. Adjournment – 9:17pm