

**Perrydale School District #21
BOARD MEETING**

**December 15, 2014
7:00PM**

Members Present: Trina Comerford, John Cruickshank Jr.,
Tim Calonder, and Lisa Mitchell
Administrators Present: Superintendent/Principal – Eric Milburn
Principal – Sheila McCartney
Visitors present: See Attached

Minutes by Agenda Item:

1. Call to Order / Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:00pm in the Science Lab by Vice Chairman Lisa Mitchell. The meeting commenced with the Pledge of Allegiance.

1.2 – Audience Introductions / Requests – see attached

1.3 – Adjustments to the Agenda /Adopt Agendas – Trina moves to make 3.5 an Executive Session for Labor Negotiations ORS 192.0960 2D and Records Exempt 192.660 2F. John moved to adopt the changes to the agenda and Tim seconded. Motion Passed unanimously.

1.4 – Financial Report Approve November AP Check #'s 10404-10464 –Trina moved to approve November AP Check #s 10404-10464. Tim seconded. Motion passed unanimously.

1.5 – Consent Agenda (minutes, bills) – John moved to consent agenda as written. Tim seconded. Motion carried unanimously.

1.6 – Facilities/Maintenance Report – Eric reported on the fire and life safety inspection that took place. Inspectors were happy with most of the equipment, but the wire connection from the junction to the wire box has loose wiring done by A&E, and they will be getting ahold of Tim to fix that. We will make sure we are not billed for it, seeing as it was not done properly in the first place. The last yearly report found on school grounds was from 2010, but reports have been done since then. The report has to be on school grounds. We also need to provide a fire lane that is properly marked and enforced. The discussion to increase parking can happen over time, but if we are not in compliance with these regulations, they can shut us down. There is a leak in the roof of the middle school, and issues with the gutters on the elementary. A temporary fix on the parking lot has been done with a minor grating. Eric will meet with Tim to work on a more permanent fix on that. Lisa said that Fowler told her the roof has an extended warranty, and asked if that was still in play. Eric said it is still being used. Trina said a plan for the parking/fire lane needs to be made so the budget committee can get that taken care of ASAP.

2. Delegation of Visitors –

Jason Scharf said the brush rig and engine have barely been able to get into the lot for years. It has been needed for a long time.

3. Items Requiring Board Action

3.1 – Personnel: Resignations– Eric noted the resignations of JV Girls Basketball Coach, Bethany Dickey. She did not feel she could do the job justification at this time. John moved to accept the resignation. Trina seconded. Motion carried unanimously.

3.2 – Personnel: New Hires – Eric noted the hiring of JV Girls Basketball Coach, Eric Foster. He has done a great job as a volunteer, and the girls seem to respect him. Tim moved to approve the new hires. Trina seconded. Motion carries unanimously.

3.3 – WESD Local Service Plan– Eric said there is not much difference. The changes are highlighted, such as programs for children with special needs, and school services. Page 6 is the Local Service Plan Allocations. The WESD is 80MR and everyone else is 80MW. The WESD weighed in for 2015-2016 with 80MR G2. Trina asked if this would be close to last year’s numbers and if the weighed system would give us more. Eric said it would be close and it would potentially be more, yes. Tim moved to approve the changes to the policy. John seconded. Motion carried unanimously.

3.4 – Audit 2013-2014 – Everything with the Audit went well. There was one thing that Julie highlighted, and that was a grant that came in unexpectedly. Lisa praised the great effort by Julie. Eric was pleased with the relationship between her and the auditors. John moves to approve the audit. Trina seconded the motion. Motion carries unanimously.

**3.5 – The Board went into Executive Session at 7:27pm.
The Board reconvened at 8:12pm.**

4. Items for the Information of the Board

4.1 –Perrydale HS Reclassified as 1A– Four representatives went to OSAA’s meeting, including Dan Dugan, Chris Gubrud, Kirk Hutchinson and Eric Milburn. The decision was to allow Perrydale to go back to a 1A school, but the main deciding factor was the fact that we are trying to manage our numbers. We will continue to play in the Casco League, except for football. They will play in Special District 4. John said this is the second time ever that the OSAA has approved of an appeal. Lisa appreciates the team that went.

4.2 – Proposal from ODE to Change Instructional Time – Time may be added, beginning 2015-16. There is a proposal on the table, and it seems to be moving forward. Grade 12 sits at 9-66 hours, considering internships. Everyone else is 9-90 hours, except for kindergarten which is 100 hours. The proposal removes the definition of instructional time, and is capped at 30 hours of parent/teacher and staff developmental time. Weather can still be counted, and k-3 includes 60 hours of recess. Lisa asked if Oregon has the lowest instructional times. Eric said they were. Trina asked what the current hours were. Eric will get back on that.

4.3 – Superintendent Evaluation Process– The form was found from a couple years ago. The Professional Growth and Accountability Handbook does not have it. Tim or Trina will get the form to Eric. John said the form should be online. The evaluation will take place next month.

4.4 – Perrydale School Community (Site Team/AIPIP) – There were two people at our last meeting, Eric and Dan. They brainstormed activities and improvements for the school and spirit. They came up with pep-rallies, student of the month, and make home games a big deal. Trina requests working with Kirk on a student survey through Gallop Poll. She would be curious to see how it would look.

4.5 – Administrative Reports/Safety Report– Sheila said that Work Keys is a program that helps students prepare for the workplace by seeing what skills they have and giving those jobs that correlate with their skills. It allows them to put a gold, silver, or bronze component on their resumes. On the PSATs, we excelled at math. Lastly, we delivered our presents for our needy families. Eric mentioned \$4,000 was raised for the families, not including the canned foods. Sheila also commends Sydney Perkins for adopting

a family on her own. She collected all of her monies from Christmas, her birthday, and any other time she was given money to adopt her own family. The elementary also brought money in for their families through their Jungle Run and Pajama Day. Friday is going to be a peer review panel so we can report to ODE where we are at. We are using a hybrid of a couple different frameworks. Trina asks if this is the best model. Sheila says it is, and there is a lot of support. Eric reported on safety. He said there was nothing major, just the normal head bump.

4.6 – School Profile – There are 318 students. We picked up four new students, one in 4th, two in 7th, and one in 8th. They are all in district. Trina asked about the speech numbers and why they jumped from 32 to 35. Sheila said it can take a while to identify the issue, and a couple was new move ins.

4.7 – Policy Rewrite – Eric received an email with the latest policies from Leslie Fisher. He will need to meet with Lisa and Tim soon. Also, the new policies are now online.

4.8 - PPC / Athletic Boosters – There is no report by the PPC. The Athletic Boosters have new t-shirts for sale in the office. They are \$18 and have sizes for little pirates to adult pirates.

5. Patron Input – Kellie Reed sent an email to the Board thanking them for approving the head lice policy to include nits. They have a volunteer team that checks and they have not had any nits. A letter to parents will be sent home telling them when they will be done. Lisa said thank you for being patient with us.

Leanna Deters would like to thank the Board for their countless hours to make Perrydale a great place. She asked how many teachers should it take to have a thriving education program at Perrydale? How much should we budget for those teachers? What is the list of priorities when it comes to spending? How is the board planning to openly communicate with the Perrydale School community as stated in your board goals and action plan approved in October 2014? Lisa was able to speak on the communications and said it has greatly improved and has been made a priority. She also encourages everyone to attend budget meetings, as they are also open meetings. They will start in April.

6. Board Comments – Lisa thanks the leadership classes for their work on the Holiday Project this season. Trina stated that it is hard to balance finances and the needs of everyone. IA is a great status, not for the sake of sports, but for consistency. It is the history of our school, and thanks those who attended OSAA's meeting. She also would love to see the Senior Tea grow because it is so much fun to hear their stories, and the music program performed very well. She made a plug for the dental screening happening January 8, 2015. She invites everyone to attend. It will be happening right before school is out for the kids, and there will be a health fair and dental van after school for the community. John stated that there are still many opportunities to volunteer with the FFA for Food For All. Lisa comments that basketball is in full swing.

7. Announcements and dates of importance

**23 parents are signed up to have lunch with their kids on December 18, for the Holiday Luncheon.
Thanks to Trina and Mary Castellino for their efforts in getting the dental screening.**

Christmas Program – December 18

Holiday Luncheon – December 18

Half Day of School/Break Begins – December 19

School Resumes – January 5, 2015

Board Meeting – January 12, 2015

9. Adjournment – 9:02 pm