

Members Present: Chairman John Cruickshank Jr., Anna Scharf, Kirk Hutchinson, Trina Comerford and Daniel Jones

Administrators Present: Superintendent/Principal – Eric Milburn
Vice Principal/Athletic Director – Dan Dugan

Visitors Present: See Attached

Minutes by Agenda Item:

1. Call to Order / Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:05 p.m. in the Science Lab by Chairman John Cruickshank, Jr. The meeting commenced with The Pledge of Allegiance.

1.2 – Audience Introduction / Adopt Agendas – See attached.

1.3 – Adjustments to the Agenda / Adopt Agendas – On item 1.7, where Stephanie Drynan is presenting, she is just going to talk about Spanish. Trina Comerford moved to approve agenda with noted change on 1.7. Anna Scharf seconded. Motion passed unanimously.

1.4 – Financial Report Approve January AP Check Numbers: 11447-11506 – Trina Comerford questioned the Card member Services checks. She wondered about doing P.O.'s and not putting so much on the credit card. It is hard to track what is being paid for. She wondered if Julie Braxling could maybe put in more of an explanation to make it easier. Kirk Hutchinson moved to accept Financial Report Approve January AP Check Numbers 11447-11506. Dan Jones seconded. Motion passed unanimously.

1.5 – Consent Agenda – Anna Scharf moved to accept January Minutes. Kirk Hutchinson seconded. Motion passed unanimously.

1.6 – Facilities/Maintenance Report –

- Eric Milburn reported that the RFP on the parking lot has been posted in the Itemizer Observer, The Salem Contractors Exchange and also that several emails had been sent out directly to companies. Companies have been asked to also add the bid on lighting and paving the back parking lot. The bids are due by February 25th.
- There was a leak in the sprinkler system above the middle school girls' bathroom that has been fixed.
- The new fire parking plan worked good and if we pave the back parking lot and are able to paint all of the lines will be very successful and add more parking spaces.
- An outside camera has been installed back by where the mini buses park.
- Tim has gotten another bid on the security system and would like to get one more so we have a total of three.
- The staff has done a great job at filling in for Tim in his absence.

1.7 – Spotlight on Education – Spanish- Stephanie Drynan: Stephanie showed a power point about her Spanish 1 and Spanish 11 classes and the curriculum that she has purchased.

2. Delegations or Visitors – There were no comments.

3. Items Requiring Board Action

3.1 – Superintendent Evaluation – John Cruickshank Jr. read a letter of summary stating that Mr. Milburn had exceeded on 8 out of 9 of the points. Trina Comerford moved to approve the superintendent evaluation. Kirk Hutchinson seconded. Motion passed unanimously.

3.2 – Senior Class Trip– Senior Class President, Haley Smith presented the senior trip agenda to Sun River. The Senior Class would like to decorate their graduation caps. If it is not policy, it would be between Mr. Milburn and the kids. If it is in the Student Handbook they can bring it to the next board meeting. Kirk Hutchinson moved to accept the agenda for the senior trip. Anna Scharf seconded. Motion passed unanimously.

3.3 – School Calendar 2016-2017 – John Cruickshank would like to make the board meetings more consistent. Proposed moving them all to the second Monday night of each month except for the June meeting which would stay as is. Anna Scharf pointed out that she would like to see the conferences days in November and April moved to evenings and the days be regular school days and the two half days changed to full days. This would put over 150 teaching days. Mr. Milburn stated that the conference days are very important and that the times are very accommodating to parents. Kirk Hutchinson moved to accept the School Calendar 2016-2017 with making the two half days (December 16th and June 15th) full days and the board meetings on the second Monday of each month except for The June meeting and that would stay as is. Dan Jones seconded. Motion passed.

3.4 – Open Enrollment/Interdistrict Transfer Determinations 2016-2017 – Anna Scharf moved to not do open enrollment for the 2016-2017 school year. Trina Comerford seconded. Motion passed unanimously.

3.5 – Certified Renewal Resolution #3 – Eric Milburn recommended retaining all staff. Kirk Hutchinson moved to accept Certified Renewal Resolution #3. Trina Comerford seconded. Motion passed unanimously.

3.6 – Contracts: Dan Dugan, Mary Reid and Tim Weidman –

- Tim Weidman: Anna Scharf wondered if the maintenance position needed to be moved to hourly or there be some compensation for being called in for alarms etc. Eric Milburn said that there is trade time to make up for these times. Maybe there should be some kind of on-call compensation for next year. John Cruickshank Jr. noted that a smart phone may need to be purchased for the new alarm system. Trina Comerford moved to approve the maintenance contract for 2016-2017. Anna Scharf seconded. Motion passed unanimously.
- Mary Reid: There was some discussion on wondering about needing a full-time teacher for Special Ed. Anna Scharf moved to approve Mary Reid’s contract for 2016-2017. Kirk Hutchinson seconded. Motion passed unanimously.
- Dan Dugan: Anna Scharf is worried about further increases over the next 3 years (salaries, insurance and Pers) Kirk Hutchinson moved to approve a 3 year contract for Dan Dugan. Dan Jones seconded. Motion passed.

4. Items for the Information of the Board

4.1 Perrydale School Community (Site Team) – Alex Graber talked about the letter on the Engineering Fair that went home in the report cards. Everyone is very excited about it. There is going to be more science curriculum needed in the elementary soon. Next meeting is February 9th @ 3:45 p.m.

4.2 Administrative Reports/Safety Report –

Dan Dugan reported that there were 3 accident reports last month. There was a safety meeting last week and a parent attended with a couple of ideas. The next meeting is February 23rd in the Science Lab at 7:15 a.m.

4.3 School Profile – The previous month student total needs to be 315, not 316.

4.4 Policy Rewrite - There will be a policy meeting March 7th from 8:00-10:00 a.m. in the library.

4.5 2014-2015 Graduation Cohort 100% - We are the only school in the area that had 100% and good gains.

4.6 Title III ELL Desktop Monitoring Report – No Findings (all is good) – Pleased with progress.

5. Patron Input

March 2nd is Dr. Seuss Day with Crazy Hat Parade, Reading and then Cake.

6. Board Comments

Trina Comerford noted it will soon be time for budget and that there are two openings on the Budget Committee.

Kirk Hutchinson said he has been guest teaching in shop and that it has been going really good. He wondered about FFA week and it was stated it will be February 22nd – 25th.

7. Announcements/Dates of Importance/Correspondences

February 15th – No School for Presidents Day

February 19th – School on Friday and High School College and Career Day at Yamhill-Carlton.

February 22nd – 25th – FFA Week

February 25th – Bids for parking lot are due.

March 7th – Policy Rewrite meeting 8:00 – 10:00 a.m. in library.

April 25th – Board Work Session @ 6:00 p.m. to develop Board Evaluation and Superintendent Evaluation.

8. Adjournment – 9:33 p.m.