

Members Present: Chairman Trina Comerford, Brian Kohlmeyer (via Zoom), Amber Burns (via Zoom), Katie Fast, Jenny Cribbs

Administrators Present: Dan Dugan – Superintendent, Christy Ford

Staff Present: LaRae Sullivan – Business Manager

Visitors Present: Jessica Keene, Steve Earl-HMK

1. Call to Order – the meeting was called to order at 7:00pm by Chair, Trina Comerford
 - a. Commenced with the Pledge of Allegiance
 - b. Audience Introductions – see list above.
2. Approval of Agenda
Trina Comerford added a change to the agenda 4b – update on masking requirements; moving reports to 4c and Spotlight on education to 4d.

No other changes.

Katie Fast moved to approve agenda
Jenny Cribbs seconded

All in favor; motion passed with five votes.

3. Delegation of Visitors
None

4. Items of Information of the Board
 - a. Updates – Steve Earl from HMK
Trina Comerford asked if we could make a change to the agenda to move the PIP up to have HMK present.
Recently completed design development phase. Next is construction documents phase. It is out to the estimators – Gerding Builders and Soderstrom. Exchange information and have reconciliation meeting to have a clear picture where we are cost wise.

Trina Comerford stated that she hasn't seen a design. Steve replied that they would have the design and reconciliation at once. Discussion about design committee. Steve stated we are in a position to make changes and it won't cost more money. This design phase is for changes.

Abatement survey has been completed. Leftover contamination and working on how to take care of it.

Jenny Cribbs asked if that is factored in to the budget and Steve replied that there is an abatement budget.

Trina Comerford clarified the estimates are going to be back on December 28th. Dan Dugan said that first week of January there will be a work session. Discussion about the estimator process.

Steve Earl stated that the design could be passed along now. Make sure it gets to Dan

Jenny Cribbs asked for clarification on abatement.

*Program Implementation Plan – outline of organizational framework. Included in packet. Steve discussed the plan of all of the parts will work together, responsibilities, etc.

Discussion of Project Advisory Committee and Oversight Committee.

Trina Comerford stated that this is not exactly how she saw the project working.

Discussion on who may serve on the Oversight Committee. Dan Jones, Tim Janesofsky, and Anna Scharf were name on possibilities.

Katie Fast recommends no having two committees. Trina Comerford stated that they promised the voters there would be two committees and also stated that the design committee will be starting to phase out.

The Bond oversight committee should not be included in the PIP. Should be Budget Oversight Committee, but nothing to do with the project advisory or the Program Manager. Only looking at the financials.

Katie Fast said that there should be a board member on the committees. She stated that she is not understanding the process.

Trina Comerford added that she is not understanding why we are getting information on a design that we have never seen; as a board.

Dan Dugan clarified that HMK is asking Soderstrom for the design concept.

Trina Comerford stated that she does not understand what they are approving on the PIP.

Steve Earl said that it is an officiating document. Making sure programs are carried out; timelines and project.

Katie Fast stated that she is not comfortable approving until we have the committees defined. One is not even mentioned and they have two different purposes.

Page 8, page 10, and page 11 were discussed. Trina Comerford stated that she read over the whole document and she is not comfortable approving it.

Steve Earl asked if they wanted to look at revising it.

Trina Comerford stated that she doesn't have time to put in to the document. Concerned that we have not heard from Soderstrom.

Discussion on Project Manager and CM|GC

Project Advisory Committee belongs in the PIP document, but it is called the Bond Oversight in the document. The Budget Oversight Committee does not belong in the PIP document. Trina Comerford doesn't understand why we have to have the PIP document in the first place.

Steve Earl said that it just provides an organization chart of the framework and how they all work together; to refer back to. Outlines responsibilities and roles.

Brian Kohlmeyer moved to table the PIP to the January Meeting.
Amber Burns seconded.

No further discussion. All in favor; motion passed unanimously.

- b. Masking Requirements – Dan Dugan stated that they wanted to go over the documents that were sent out to parents. Testing to stay program would allow students to test twice over a 7 day period if they were exposed at school. Offering to both vaccinated and unvaccinated students and staff.

Outdoor mask wearing – optional outdoors including PE and recess.

Trina Comerford asked about testing twice in the 7 days. Dan Dugan stated that it is day one and then five-seven days. Families can also choose to quarantine instead. Have to give permission to test.

Jenny Wilfong-Cribbs asked if there have been any issues and Dan Dugan replied that it has been pretty good. Mostly family exposure and not a lot of school exposure, but need to be prepared.

Still working closely with Public Health.

Volunteer information is up on the website with requirements.

Katie Fast has heard from parents that volunteers are not feeling welcome right now.

It is relatively new, but we do have parents back in the classroom.

Discussion on weekly testing for volunteers who are not vaccinated.

c. Reports

- OSBA – nothing
- Superintendent Report – Had a good opportunity to hear the high school choir and elementary music programs. Upcoming – Perrydale alumni coming to speak to current high school students about after high school. Conferences at the high school level had good participation.
- Elementary Report – in packet. Elementary conferences well attended. Elementary performances went well. Crazy schedule, but many benefits. The students were very happy to be performing. Families were accepting of the change. PPC provided cookies and juice, with student volunteers to hand them out.

Dress up days for last week before Winter break.

Entire school in process of packing food for FFA. A couple of new teachers and students who are participating for the first time.

- Special Education – Report in packet. 43 students between IEP and 504's. New Speech Pathologist.
- Facilities Report – in packet. Discussion on paving the front parking lot. A lot of people would like to see that.

- d. Spotlight on Education – High School choir – opportunity to do the Linfield festival and hopefully some other festivals to qualify for state. Good luck and we will do what we can to support you.

Christy Ford's Spotlight on Education is Brittany Matthews – new to Perrydale and fitting in great. Well focused on talking to students to teach them to listen. Very well respected by parents and students.

5. Consent Agenda

Katie Fast moved to approve the consent agenda

Amber Burns seconded

No discussion

All in favor; motion passed with five votes.

6. Items for Board Action

- a. Senior Trip – Mason Deters and Kathryn Clevenger were present to give details of the upcoming senior trip. They requested a two night trip to Sunriver (preferred) renting cabins Memorial Day weekend in May, utilizing amenities that Sunriver has. Other options; SkiBowl, Bullwinkle's as alternatives to senior trip.

Trina Comerford asked about finances. The senior class has more than \$7,000 in their account.

Chaperone's – clarified that it will need to be staff members.

Trina Comerford asked if they had considered a different weekend. Memorial Day weekend may be a difficult travel weekend. Open the opportunity of another weekend. And also do a skip day in case some classmates don't want to go overnight.

Jenny Wilfong-Cribbs asked if they are going to spend their money before they graduate. The students answered that they hope to.

Dan Dugan stated that a skip day event on a Friday to use some of the money for that.

Discussion on other weekends.

Trina Comerford stated that generally the class comes with more details and concrete information. If approved, the need to email the final details to the board via Mr. Dugan.

Jenny Wilfong-Cribbs moved to approve a two night overnight trip for the senior class with details forthcoming.

Katie Fast seconded.

No further discussion. All in favor with five votes.

b. Exterior Cameras – three companies were contacted; only two responded.

F & S Security Electronics – no experience

Security Monster – reputable, quote is quite a bit higher. Would utilize other equipment \$11,000 more.

Innova – quote from October from original quote \$16,000 current working relationship.

Trina Comerford stated that Innova would include greenhouse and work with the build using our current system.

Dan Dugan said that the Security Monster would also, but Innova is using what we already have.

Trina Comerford asked Dan what he wanted and he replied that he would like to see Innova. He appreciates the service they have provided and they are in close proximity.

Jenny Wilfong-Cribbs asked if Brian Kohlmeyer had any thoughts. Brian stated that Innova or looking at Ring cameras with the new build. The cost of data storage with a different type of system. Likes keeping them altogether. Just make sure that with Innova that we can see live video with access.

Dan Dugan replied that we asked about putting a smaller screen in the office where you can see all of the cameras at one time. Cloud based and you can get on a phone.

Katie Fast asked what the monthly service charge is. Dan Dugan

Jenny Wilfong-Cribbs asked what fund it would come out of. LaRae Sullivan asked if we would use the clock system.

Dan Dugan stated that he spoke to Troy about using the clock fund and this would be better use of that money. \$15,000 was set aside for that project.

Katie Fast moved to approve Innova bid for the upgrade security system in the amount of \$16,034.27.

Jenny Wilfong-Cribbs seconded.

No further discussion; all in favor with five votes.

c. Budget Calendar

Trina Comerford asked if they are on regular board meeting nights. LaRae stated that May 2nd is the only one that is not on a regular scheduled meeting night.

Trina Comerford disappointed last year to have member vote not to approve the budget. Are we not spending enough time to go over the budget with the committee? Concerned that things are condensed because the meetings are same nights as board meetings.

LaRae Sullivan had that thought as well, but kept them the same as last year to leave it up to the board to change.

Jenny Wilfong-Cribbs stated that she agreed giving more time and more narrative would give better understanding.

Discussion on dates and materials.

Trina Comerford stated that she personally felt she had enough time and comfortable, but in the end self reflecting on what we can do better to have the committee vote in favor of the budget. Should be unified by the time we are passing the budget. May need more training time.

Jenny Wilfong-Cribbs asked if there is an expectation that the new members are prepared.

Trina Comerford stated that 30 minutes before the board meeting not enough time and not appropriate to do. Feel we need more time to ask the questions and have understanding. Would prefer that we do not meet on board meeting nights and give an hour to hour and a half for budget meetings. Feels we could change the no votes.

LaRae Sullivan stated that she could easily change it and bring it back to approve in January.

Dan Dugan asked what the appropriate amount of training time would be and it was clarified an hour training and then meetings not the same night as board meetings.

Discussion on dates. Tuesdays work for board members as well as Mondays. April 19, May 2, 9, 17.

Trina Comerford asked if May 2nd to May 9th was enough time for LaRae and she said that it fine.

Dan Dugan asked about the May 17th being after the meeting and that is fine. If adopted by budget committee on the May 17 meeting, it can be approved at the June board meeting.

Brian Kohlmeyer stated that he feels they still need to set a time limit for the budget meetings. Two hour limit and then move on until next one.

Ground rules at first meeting.

Jenny Wilfong-Cribbs stated that OSBA has budget committee webinars.

Dan Dugan stated that we could send that out after committee members are chosen.

Trina Comerford stated that she was impressed with LaRae's training; it was difficult because it was online.

Brian Kohlmeyer moved to table the budget calendar until January's meeting.

Amber Burns seconded.

No further discussion; all in favor with five votes.

d. PIP – discussed under 4a and tabled.

7. Patron Input – none

8. Board Comments - none

9. Announcements/Dates of Importance

December 20-January 2 – winter break

January 17 – no school

January 18 – Board Work session 6pm; Regular meeting 7pm

10. Meeting adjourned at 8:57pm