

Members Present: Chairman Dan Jones, John Cruickshank Jr., Trina Comerford, Amber Burns and Anna Scharf

Administrators Present: Superintendent/Principal – Eric Milburn
Assistant Principal/Athletic Director – Dan Dugan
Special Ed Director – Erin Henery

Staff: Business Manager – Amy Lieualen
Maintenance Supervisor – Troy Lieualen

Visitors Present: None Present

Minutes by Agenda Item:

1. Call to Order/Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:01 p.m. in the Science Lab by Chairman Dan Jones. The meeting commenced with The Pledge of Allegiance.

1.2 – Audience Introduction- See attached.

1.3 – Adjustments to Agendas/Adopt Agendas – Add Item 4.6 – Promise Scholarship Program to Items for Information of the Board. Anna Scharf moved to adopt agenda with noted changes. Trina Comerford seconded. Motion passed unanimously.

2. Delegations or Visitors – There were none.

3. Items Requiring Board Action

3.1 – Financial Report: Approve AP Check numbers: 14031 - 14107 – Trina Comerford had a few questions, but had them answered in a previous email. Trina moved to approve the Financial Report, AP Check Numbers 14031 – 14107. Anna Scharf seconded. Motion passed unanimously.

3.2 – Minutes – Approve Board Meeting August 20, 2018 – In the Board comments the name should have been Dan Jones, not Dan Dugan. Anna Scharf moved to approve August 20, 2018 Board Minutes with noted change. Amber Burns seconded. Motion passed unanimously.

3.3 – Personnel New Hires: Carleen Danka-MS Volleyball Coach, Misty Scott – MS Volleyball Assistant Coach, Trina Linvengood – Special Education IA, and Laura Kohlmeyer – IA for After School Program - Anna Scharf moved to approve Carleen Danka-MS Volleyball Coach, Misty Scott – MS Volleyball Assistant Coach, Trina Linvengood – Special Education IA, and Laura Kohlmeyer – IA for After School Program. Trina Comerford seconded. Motion passed unanimously.

3.4 – Approval of Confidential Contract for Preschool – Eric Milburn said as per discussion in previous meeting that the date on the contract would be October 1st – June 30th. Anna Scharf stated that this was voted on in previous meeting so the only thing that needed done was for Chairman Dan Jones to sign the contract.

3.5 – Eighth Grade Trip – Shane Brown - Shane Brown proposed that the eighth grade trip is being planned for May 20th – 24th, 2019. They are planning on going on the same route as last year. They will be in Astoria, Tillamook, and Newport with a lot of activities planned. They will finish up the trip by eating at Moe's. Anna Scharf moved to approve Item 3.5 – Eighth Grade Trip. Trina Comerford seconded. Motion passed unanimously.

3.6 – Board Nominations (if any) for OSBA Board Position 13, Yamhill/Polk – Anna Scharf nominated Trina Comerford for OSBA Board Position 13, Yamhill/Polk. Amber Burns seconded. Trina is still deciding if she is going to take it. Motion passed unanimously.

3.7 – FFA Trip to Nationals – Christina Lorenz - Christina talked about the trip to National Convention being held in Indianapolis, Indiana October 24th – 27th, 2018. Kirk Fairchild is going to receive the American FFA Degree, which is a huge honor. The students would leave to go on October 23rd and return on October 27th. She had a list of all students and adults who are going to go and also all of the activities that they would be involved in. Anna Scharf moved to approve FFA Trip to Nationals. Amber Burns seconded. Motion passed unanimously.

4. Items for the Information of the Board

4.1 - Administrative Reports – Dan Dugan, Erin Henery and Eric Milburn

- Dan Dugan talked about the High School fieldtrip to St. Paul, touring three different farms. Said it was very successful and the students really learned a lot. A special Thank You to Mrs. Willis and to Hutch for organizing and feeding everyone. He also talked about some of the injuries that had happened in sports.
- Erin Henery said that her department is currently serving 38 students.
- Eric Milburn reported that the start of the school year was as a big success and thanked the PPC for the annual BBQ that ended the first week. Eric handed out preliminary drawings from RSS Architects, the company that the school had hired. Eric had had a discussion with them about where they needed to scale back to bring cost down and the firm said that there would be a meeting soon to discuss options where savings might be made. There will hopefully be volunteers from the community to help offset some of the costs. Anna Scharf ask when we would be able to go out for bid? Eric said that the school would be the General Contractor and would get bids for the different aspects of the job. Eric said as soon as we get the plans finalized, he would start getting bids. The building needs to be completed by October of 2019. Anna Scharf stated that she is very concerned that the building costs will be so high that we will run out of funds and what then? Will there have to be funds put in next year's budget? Eric confirmed that they are going to do their best. He said that the TAP Grant is in the process of researching property.

4.2 - Facilities/Maintenance Report- Troy Lieuallen and Eric Milburn

- Troy talked about roofing repair that had been done. He is getting a bid on replacing all of the 3 tab roofs. He is in the process of getting three bids for this. He said it needs to be replaced soon. New carpet is on the list too. Anna Scharf suggested getting the football field soil mapped again to see what it really needs. Troy said the fieldhouse stairs need to be replaced. Trina mentioned Trex and Troy is going to check on it.

4.3 – Site Council- Has not met for 2018-2019 – Eric said the team is assembled and almost ready to start meetings.

4.4 – Class Sizes– Eric talked about class sizes and how many students are in each class and taking online classes. Some of the classes are small, because of how it fell with required classes. They are going to try to be more creative with classes next year. Anna Scharf ask about online classes and received clarification.

4.5 – School Profile – The budget was built on 316 students and currently we are at 310. Eric would like to add a few, as there were some students that left unexpectedly.

4.6 – Promise Scholarship – Trina Comerford would like to take the \$2,400.00 that would have been used for training and create a scholarship. The Board ok'd Trina to check into this and see if it is possible.

5. Patron Input – None

6. Board Comments -

- John Cruickshank Jr. said that he went to the Corn feed and it was a huge success and enjoyed the new menu. Said there was a good turnout.
- Trina Comerford said here Grandkids loved the Corn feed. She said some of the students came to her house and picked apples and said they were very respectful and had good behavior. She said that she had attended the Staff welcome back and that was very good. She thanked Eric for the new website. She said she loves getting the maintenance updates by email. She thanked the volunteers who ran the chains at the football game. She is looking forward to the Open House.
- Dan Jones thanked Eric and Hutch for the High School Fieldtrip.

7. Announcements/Dates of Importance/Correspondences

September 20 th	School Open House, 5:00-7:00 p.m. w/Spaghetti Feed starting at 4:30.
September 24 th	OSBA Regional @ WESD-Yamhill. 5:30 Dinner and 6:00 meeting
October 15 th	Regular Board Meeting @ 7:00 p.m.
November 8-11 th	OSBA Fall Conference. Need to make reservations ASAP.

8. Adjournment – 8:52 p.m.