

Members Present: Vice Chair - Dan Jones, Brian Kohlmeyer, Jenn Larson
Administrators Present: Superintendent/Principal – Eric Milburn
Vice Principal/Athletic Director - Dan Dugan
Special Ed. Director – Erin Henery

Staff: Business Manager – LaRae Sullivan

Visitors Present: See Attached

Minutes by Agenda Item:

1. Call to Order/Welcome

1a - Pledge of Allegiance – The meeting was called to order at 7:31 p.m. in the Science Lab by Vice Chair Dan Jones. The meeting commenced with The Pledge of Allegiance.

1b - Audience Introductions - see attached

2. Approval of Agenda

Brian Kohlmeyer moved to approve the agenda. Jenn Larson seconded.

All in favor, motion passed with 3 votes.

3. Delegations of Visitors

Michael Alger spoke to issue of transgender restrooms being added to the school and asked if his children had a right to privacy at the district.

4. Consent Agenda

Brian Kohlmeyer moved to remove items 4a) Board Minutes; 4b) School Profile; and 4c) Staff Resignations from the consent agenda and add them to Item 5e, 5f, and 5g under Board Action. Jenn Larson seconded.

All in favor, motion passed with 3 votes.

5. Items Requiring Board Action

5a. Financial Audit

LaRae Sullivan handed out hard copies of the financial audit and asked if there were any questions.

Page 2 includes a modified opinion. No questions, no discussion.

Jenn Larson moved to approve the annual audit. Brian Kohlmeyer seconded.

All in favor, motion passed with 3 votes.

5b. Resolution 20-02 and Resolution 20-03 to transfer budget appropriation within the special revenue fund FY 19-20; Resolution 20-04 to accept donations, create budget spending authority for the student accounting, athletic and FFA funds FY 19-20.

Clarified that Board Chair can sign documents after they are approved.

Brian Kohlmeyer moved to approve Resolution 20-02 and Resolution 20-03 to transfer budget appropriation within the special revenue fund FY 19-20 and Resolution 20-04 to accept donations, create budget spending authority for the student accounting, athletic and FFA funds FY 19-20.

Jenn Larson seconded

All in favor, motion passed with 3 ayes and 2 absent.

5c. Budget Calendar

Jenn Larson asked if there were changes from last year. LaRae Sullivan made one of the meetings prior to a board meeting and that was the only change. Dan Jones asked if there was enough time to form the committee. Eric Milburn clarified that the posting for budget committee is ready to go out when calendar is approved.

Jenn Larson moved to approve the budget calendar. Brian Kohlmeyer seconded.

All in favor, motion passed with 3 votes.

5d. Surplus of Equipment Designation - Jet Planer and Jet Band Saw

Before moving forward selling, public bid or anything; we need to deem it as surplus equipment. This equipment does not fit it to the need of the shop.

Brian Kohlmeyer moved to deem jet planer and jet band saw as surplus equipment. Jenn Larson seconded.

All in favor, motion passed with 3 votes.

5e. Board of Director's Minutes November 18, 2019

Brian Kohlmeyer moved to approve the November 18th minutes. Jenn Larson seconded.

All in favor, motion passed with 3 votes.

5f. School Profile

There is a number missing again and totals are off. Cindy will look in to why this keeps happening. Totals should be 52% out of district and 48% in district.

Brian Kohlmeyer moved to approve the school profile with the change made to the totals of 52% out of district and 48% in district. Jenn Larson seconded.

All in favor, motion passed with 3 votes.

5g. Staff Resignations – Special Education Assistants Amanda Criswell and Amanda Ellison

Jenn Larson moved to accept resignations of Amanda Criswell and Amanda Ellison. Brian Kohlmeyer seconded.

Dan Jones asked if there was a reason we could do what Central is doing for Amanda Ellison and her student teaching and Eric Milburn clarified that we offered.

All in favor, motion passed with 3 votes.

6. Items for the Information of the Board

6a - Administrative Reports

- **Financial Report** – Nothing addition to report from the board packet. LaRae stated that additional questions about billing can be directed to the Superintendent and he will forward them to her. Dan Jones asked if she received any emailed questions and she did not.

Will bring a purchase order to be approved for the In Touch software that will be over the \$5000.

Eric Milburn mentioned that the current amount of purchases is \$5,000 before board approval, but there have been past discussions to raise that.

- **Superintendent Report** – Eric Milburn – report was in the packet. Elaborated on costs that would be needed to move forward with a new building for play shed. Would need county permits and engineer plans. Sent an email, but haven't received a response.

Brian Kohlmeyer asked if the netting was making it more usable. It is, but there is still some water coming in, but not bad. Finishing up and will be a big difference.

- **Dan Dugan – HS/MS** – Spoke to the success of Food For All, Student Success Coordinator, and High School Leadership.

Planning field trip in January for students to have opportunity to look at four year and two year options.

Eric Milburn spoke about a plan for a regional C-Tech building funded from a large donation. It hasn't been decided where the building will be located and there are still meetings coming up so more information will come. This will be for smaller districts to grow their programs.

Clarified that the board is not changing the threshold of purchases of \$5,000 at this time. Trina Comerford messaged regarding a decision being made at this time and that was not the case.

- **Erin Henery – Special Education** – Numbers haven't changed. Still at 44 students.
- **Facilities** – Report was in the packet.

Brian Kohlmeyer asked about the gates for the new fencing. Dan Dugan responded that they were special ordered and waiting on supply, he will check in with them.

6b – District Continuous Improvement Plan

This was worked on as a school team started last spring and continued this fall. This was emailed and in the packet. Came from school data, not community survey; talking to students and staff and needs assessment. ORIS framework used for needs assessment and set goals. Elaborated on data and goals.

6c – Student Success Act

Community Survey sent out. Eric elaborated on this report and the categories involved. 185 responses. 36 parent/guardian and 128 students, 19 staff members and 6 community members. Gave a lot of feedback, especially from students.

Next step, now it goes from the Success Act to Investment Act. Document released on December 18th will give guidance of what we need to do to follow through. We will now marry all of the data to come up with a plan to submit to ODE for approval.

6d – Superintendent Evaluation Questions

Eric Milburn compiled questions that he received and a couple that he wanted as well.

Dan Jones asked for clarification on questions #5 and Eric stated that that question was one that come from a board member. Is not clear on what was meant by the question, but will ask a clarifying questions to that board member.

Spoke to the timeline and surveys will go out in January. Can send timeline back out.

Dan Dugan wanted to add to the board that he spoke to the high school students for input on rewards and incentives. They like the ideas of rewards trips (not just college and career related) and Dutch Cards.

7. Patron Input

None

8. Board Comments

Jenn Larson wanted to say that her thoughts and prayers are with the Comerford family.

9. Announcements/Dates of Importance/Correspondence

December 18th – HS Choir/K-5 Winter program 6:00pm & 7:15pm

December 20-January 5 – Winter Break

January 6th - Bond Committee Meeting 6:00 pm – Dan asked if Bond Council was coming to that and Eric said that he is still working that out with Anne. Wanted to make sure all information was provided to make the most of her time.

Eric forgot on Admin report this month that the seismic station put out by University of Oregon looks like they will have engineers come out to meet after Christmas Break.

Dan Jones asked what the program was called that would be brought to the next meeting and LaRae clarified that it is called In Touch Software.

10. Adjournment

Meeting adjourned at 8:15 p.m.