

Members Present: Chairman Trina Comerford, Dan Jones, Amber Burns, Brian Kohlmeyer, Jenn Larson

Administrators Present: Superintendent/Principal – Eric Milburn
Vice Principal/Athletic Director - Dan Dugan

Staff: Business Manager – LaRae Sullivan

Visitors Present: See Attached

Minutes by Agenda Item:

1. Call to Order/Welcome

1a - Pledge of Allegiance – The meeting was called to order at 7:00 p.m. in the Science Lab by Chairman Trina Comerford. The meeting commenced with The Pledge of Allegiance.

1b - Audience Introductions - see attached

2. Approval of Agenda

Dan Jones moved to approve the agenda. Amber Burns seconded. No discussion

All in favor, motion passed unanimously.

3. Delegations of Visitors - None

4. Consent Agenda

Dan Jones motioned to approve the consent agenda. Brian Kohlmeyer seconded. No discussion

All in favor, motion passed unanimously.

5. Items Requiring Board Action

5a. Hiring of new Staff – Sandra Brace

Dan Jones motioned to accept the hiring of Sandra Brace as Special Education instructional assistant. Brian Kohlmeyer seconded.

All in favor, motion passed unanimously.

5b. Play shed bids

Eric Milburn handed out bids for play sheds and stated that it was hard comparing them; they included different things and buildings were very different. He did state that NW Customs' bid includes installation, but not the rental costs for lifts. We would have to rent those for the installation.

There was further discussion on the different structures.

Jenn Larson asked what it would cost for the lifts and Eric stated that he hadn't looked in to that yet.

Dan Jones commented that the roof color would be important for heat control.

Jenn Larson asked if any of the bids included breaking down the old play shed. Dan Jones and Brian Kohlmeyer stated that the old structure is not coming down.

Discussion on where structure would be placed.

Amber Burns stated that she had concerns that there would be damage to the ground from drilling in to the concrete. What will happen when it is moved to those holes where it was drilled?

Dan Jones asked which fund this would come out of.

Amber Burns asked for a balance of the facilities account and LaRae did not know that off hand.

Jenn Larson asked about time frame. It appears to be 6-10 weeks out.

Discussion on additional costs; engineering drawings, designs, permits.

Amber Burns stated that she doesn't feel they have all of the information needed.

Brian Kohlmeyer stated that there needs to be contact with the county to see what the school needs to have for the structure.

Amber Burns motioned to that the playground cover bids be tabled for next month to get additional information including county permits, drawings, engineering designs, and lift costs in order to move forward.

Dan Jones seconded.

Jenn Larson stated that she would like to get as close to the total as we can with all costs included.

Brian Kohlmeyer would like drawings of West Coast Metals building.

Dan Jones would like to know how they charge for additional height.

Further discussion on language of contract.

Eric Milburn said he would keep digging for more information.

All in favor for tabling until next month. Motion passed unanimously.

6. Items for the Information of the Board

6a - Administrative Reports

- **Financial Report** – LaRae Sullivan passed out a hand out on InTouch receipting software that she has been looking in to in order to accept credit cards. This would be used in the front office, concession/snack shack area and gate.

Since the cost of the software is under \$5,000, Trina Comerford told LaRae that she can move forward without bringing it back to the board for approval.

- **Superintendent Report** – Eric Milburn elaborated on his report from the board packet. He discussed the survey that was sent out to students and the community, via Facebook and email, and that he will have those results next month.

Amber Burns asked if the data would be separated out by community and students or combined and it was clarified that it would be combined, but could be broken down.

Eric Milburn handed out a sample data sheet of easyCBM and discussed what it is and how the tests and data are used.

Trina Comerford stated that is comparing apples to apples as far as to the STAR testing and asked if Eric planned on communicating to the community about the change, possibly via the newsletter, and Eric Milburn said yes.

Eric Milburn also discussed the PLC's and what they have been used for. He clarified that they are not generally admin driven and based on teach discussion and them working together for their needs. Admin can be there as support.

Trina Comerford asked about prep dates for the LLI curriculum and Eric clarified that he has left the teacher the freedom to create time in their schedule and would compensate.

Trina Comerford asked Eric to keep them posed in case the board needs to come up with something to compensate or contractual.

- **Dan Dugan – HS/MS** – Dan elaborated on his report from the board packet. Ended the first quarter exceptionally well with only one F in the whole high school. High School Success Coordinator is helping with that and they have been able to do some great things.

Trina Comerford asked if there is anything that the board can do to show how proud they are of the students. Set up a challenge for next quarter? Entice pride and continuing goals?

Dan Dugan stated that he would like to get input from the leadership class.

Also discussed the success of the fall sports teams.

- **Erin Henery – Special Education** – gave her report that she has 44 students and filled an IA position. Dan Dugan added that some Mrs. Nisly and Ms. Schorr took a group of students to Chemeketa to look at program options and how to continue their education with their IEP's.
- **Facilities** – Report was in the packet.
Open position that he would like to fill with two part time positions to meet the department's needs.

6b – Bond Update

Eric Milburn gave a handout on the OSCIM Grant numbers and discussed where we were on that as far as matching funds.

The seismic rehab grant is due mid January and that is close to completion. Results come out in April or May. The application works off of the estimated values of the architects inflated cost.

7. Patron Input

None

8. Board Comments

Amber Burns thank you to Dan and April for the extra work in the success of students.

9. Announcements/Dates of Importance/Correspondence

November 22nd - email questions due to Supt for 360 survey

November 23rd – 8th grade Holiday Bazaar/MS Football pancake breakfast

November 25-26th – Parent Teacher Conferences

November 25-29th – No School

December 2nd – Bond Committee Meeting 6:00pm

December 9th – Board Training Session #2/3 3:00-9:00pm

December 16th – Work Session 6:30pm/Regular Board Meeting 7:00pm

December 18th – HS Choir/K-5 Winter program 6:00pm & 7:15pm

Dan Dugan gave update on playoffs

10. Adjournment

Meeting adjourned at 8:21 p.m.