

Members Present: Chair – Trina Comerford, Brian Kohlmeyer, Amber Burns, Dan Jones (via Zoom)

Administrators Present: Superintendent/AD – Dan Dugan
SPED Director – Erin Henery (via Zoom)
Elementary Admin – Christy Ford (via Zoom)

Staff: Business Manager – LaRae Sullivan

Visitors Present: In Person: Jessica Keene, Alex Graber
Online: Kayla Fanning, April Schorr, Rachel Pelzer, Alisha Parr

Minutes by Agenda Item:

1. Call to Order/Welcome

1a - Pledge of Allegiance – The meeting was called to order at 7:02pm by Chair, Trina Comerford and commenced with The Pledge of Allegiance.

1b - Audience Introductions – see attached list and above

2. Approval of Agenda

Dan Dugan stated that he need to add item 5l – Pole Barn (price increase) and 5m – HMK GeoTech

Amber Burns moved to approve the agenda with the noted changes.
Brian Kohlmeyer seconded.

No further discussion; motion passed with four votes.

3. Delegations of Visitors –

None

4. Consent Agenda

Amber Burns moved to approve the consent agenda.
Brian Kohlmeyer seconded

No further discussion; motion passed with four votes.

5. Items Requiring Board Action

5a. Summer School Hires – in packet

Trina Comerford asked if anyone was missing from the list. Dan Dugan responded that one of the open positions was filled with Kirk Fairchild

Trina Comerford stated that she would like his name added to the document.

Erin Henery stated that they need to still fill a part-time special ed assistant position, but possibly with someone already on staff; there would be one new hire, one current, and .5 new (in-house).

Brian Kohlmeyer moved to approve the summer school hires with the changes of adding Kirk Fairchild on the list of new hires and including an addition .5 for special education.

Amber Burns seconded.

No further discussion; motion passed with four votes.

5b. Mental Health Summer Contract

The amount included on the contract includes benefits as well as before and after school care.

Trina Comerford asked to clarify that this is for five additional weeks of mental health support.

Dan Dugan said that it was plus the before and after care.

Trina Comerford asked if the Mental Health Specialist would be available during the summer and Dan Dugan said yes, and she will be on campus for these weeks.

Amber Burns moved to approve the Mental Health Summer Contract.

Brian Kohlmeyer seconded.

Trina Comerford thanked them for giving us the five weeks.

No further discussion; motion passed with four votes.

5c. MOU – Certified – Summer School

5d. MOU – Classified – Summer School

Dan Dugan explained the MOU's for each classified and certified staff working summer school.

Brian Kohlmeyer moved to approve the MOU's for both certified and classified staff.

Dan Jones seconded.

No further discussion; motion passed with four votes.

5e. Resolution 21-23 ESSER III

LaRae Sullivan stated that this is putting it in this year's budget to spend for summer school.

Amber Burns moved to approve Resolution 21-23.

Brian Kohlmeyer seconded.

No further discussion; motion passed with four votes.

5f. Resolution 21-23 Adopt Budget

Amber Burns moved to adopt Resolution 21-24 and read the following aloud;

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021 for the following purposes:

General Fund		Special Revenue Fund	
Instruction.....	\$ 2,939,330	Instruction.....	\$ 1,079,522
Support Services.....	\$ 1,710,670	Support Services.....	\$ 102,212
Enterprise & Community Services.....	\$ 3,500	Enterprise & Comm.....	\$ 258,514
Facilities Acquisition	\$ -	Facilities Acquisition	\$ 429,185
Transfers.....	\$ 410,515		
Debt Service	\$ -	Total.....	\$ 1,869,433
Contingency.....	\$ 699,425		
Total.....	\$ 5,763,440		
Debt Service Fund		Capital Project Fund	
Debt Service.....	\$ 191,869	Facilities Acquisition	\$ 9,107,543
		Total.....	\$ 9,107,543
Total.....	\$ 191,869		
		Total APPROPRIATIONS, All Funds . . .	\$ 16,932,285
		Total Unappropriated and Reserve Amounts, All Funds . . .	\$ -
		TOTAL ADOPTED BUDGET . . .	\$ 16,932,285 *

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2021-2022 :

- (1) In the amount at the rate of \$4.5657 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount at the rate of \$ 0.00 per \$1000 of assessed value for local option tax; and
- (3) In the amount of **\$ 115,100.00** for debt service on general obligation bonds;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ 4.5657/\$1000
 Local Option Tax..... \$ 0.00/\$1000

Excluded from Limitation

General Obligation Bond Debt Service.....\$ 115,100.00

The above resolution statements were approved and declared adopted on **June 21, 2021**.

It was clarified that Comm – stands for Community services.

Brian Kohlmeyer seconded.

No further discussion; motion passed with four votes.

5g. Elementary Principal Contract

Dan Dugan shared a new copy with the name correction for spelling from the previous board packet questions.

Trina Comerford stated that this contract solidifies admin working as a team.

Item #7 allows her to return to the classroom if she chooses to do that.

Brian Kohlmeyer moved to approve the Employment Contract between Christy Ford and the Governing Board of the Perrydale School District NO. 21 of Polk County, Oregon.

Amber Burns seconded

No further discussion; motion passed with four votes.

5h. Pre-school

Dan Dugan spoke to the board about pre-school for the upcoming school year. He doesn't see how it will be feasible on campus with the upcoming construction projects. He hopes to continue with pre-school when we have the space for it.

Trina Comerford stated that there is no board action needed and this should have been for information to the board, not an action item.

Trina Comerford also said that she is a huge fan of pre-school and she is not letting it go away. She would like to look at pre0schoolw hen we are done with the building projects.

Dan Jones added that this is a good time to hold off.

No motion needed.

5i. Concrete Bids

Dan Dugan stated that we received two bids and included a bid report for the other business contacted. This is the for the CTE revitalization grant – floor of the pole barn

Trina Comerford thanked Dan for the bid report and asked why ACMNE would be two pours as opposed to one listed on the other bid.

Dan Dugan stated that it is a bigger company and is fitting us in between other projects.

Trina Comerford asked for a timeline or date and Dan Dugan stated that both are available quickly.

Brian Kohlmeyer moved to approve Finishing Touch Concrete bid in the amount of \$12,975.

Amber Burns seconded.

Trina Comerford noted that the bid states that the prices are based on non-prevailing wage and Dan Dugan clarified that they are not prevailing wages.

No further discussion; motion passed with four votes.

5j. Tree Removal

Dan Dugan presented three bids and stated that they recommend J&J for the job. They are well known and from the Salem area and there is a cost savings going with them.

Brian Kohlmeyer asked for clarification on the amount, as the copy was hard to read. It was clarified that the amount was \$9,950.

Trina Comerford stated that it was a significant cost difference.

Dan Dugan also stated that Troy would be removing the rock wall

Brian Kohlmeyer moved to award the bid to J&J in the amount of \$9,950
Amber Burns seconded.

No further discussion; motion passed with four votes.

5k. Topographical Survey Services – in packet

Dan Dugan stated that this was part of the construction project. HMK did an RFP and their suggestion is for us to award the bid to Northstar Surveying Inc. in the amount of \$5,100.

Trina Comerford stated that David felt confident with this company at the work session.

Dan Dugan added that we will see that with GeoTech as well.

Amber Burns moved to award the bid to Northstar Surveying Inc.
Brian Kohlmeyer seconded.

No further discussion; motion passed with four votes.

5l. Pol Barn

Dan Dugan had an updated price sheet. This bid has already been awarded and covers the same items. The cost has gone up, so he brought it to the board for approval. He also clarified that the amount will be fully covered by the grant.

Brian Kohlmeyer asked what the difference was and Dan Dugan stated that it was a \$15,000 difference.

Trina Comerford stated that she isn't sure the board needs a motion

LaRae Sullivan stated that they could approve the value of the change.

Trina Comerford clarified that it would be a motion to approve the change in amount total.

Amber Burns asked what the deadline was and Dan Dugan stated end of June for the CTE Project, ODE would not give an extension.

Amber Burns asked if that is when the work had to be completed or started by and Dan Dugan said started.

Further discussion on if board action is needed. Trina Comerford stated that they are aware of the change but may need a new motion.

LaRae Sullivan stated that over 10% change should have a motion to show awareness of change and still award to Bryce Roberts.

Brian Kohlmeyer made a motion stating we the board are aware of the pole barn cost being approximately 10% higher, now at \$15,000 due to construction prices and not being about to get it done previously.

Amber Burns seconded.

No further discussion; motion passed with three votes. Amber Burns voted against.

5m. HMK GeoTech

Dan Dugan stated that the recommendation came in from HMK that the recommend the GeoTech bid to Terracon Consultants Inc. not to exceed \$18,700. He stated that \$25,000 was budgeted for this and \$20,000 was budgeted for topographical survey and both came in under.

Dan Jones moved to award Terracon Consultants Inc. the Geotechnical survey bid not to exceed \$18,700.

Amber Burns seconded.

No further discussion; motion passed with four votes.

6. Items for the Information of the Board

Trina Comerford stated that she would like to move HMK to its own heading under items of information rather than under admin reports.

Brian Kohlmeyer added that they could be moved higher as well.

Switch items 5 and 6 on the upcoming agendas.

6a – Spotlight on Education

Dan Dugan spotlighted the Design Challenge class as his student spotlights. This group of students worked to design a culinary classroom from start to finish including a 3D model.

Trina Comerford spoke about “Touch the Truck” project out of Newport that was a great experience for students.

Dan Dugan also spotlighted our seniors who graduated; plus two previous students who graduated from the Morrison Campus in Dallas.

Staff Spotlight was Christy Ford, April Schorr, and LaRae Sullivan for their hard work pulling summer school together and making it happen.

A special thanks to LaRae for not only summer school, but budget and year-end.

6b. Admin Reports

Dan Dugan – Superintendent Report
Report was in the board packet.

Christy Ford – Elementary Admin – Report in packet

Erin Henery – Special Education

30 students; had some students drop due to testing out and moving. We are appropriately staffed for next year.

Facilities Report – In board packet

HMK Update

Dan Dugan spoke about some work session items and had handouts for the board. His report included where the original scope came from including the TAP grant and facilities committee. Three options from May 2019 were looked at for the scope.

Amber Burns clarified some items; specifically sped break out and shower facility that was really liked by staff at the other schools that were toured.

Dan Dugan said that those things are there.

Trina Comerford stated that the project advisory committee will work closely with the design team and then the Superintendent will get the specifics with engineers. Teachers will have input for specific areas. She also stated that creating a lot of multi-purpose space is important.

Dan Dugan stated that HMK would like to meet with the design committee and Soderstrom.

Trina Comerford stated that she would like them to go to work. In addition, hopes they do not have a lot of outside input; we have already done that. WE can post it as a work session, but the time for outside input, but they can listen.

Trina Comerford also stated that when we solidify what it will look like, she would love a project board for the public to see.

7. Patron Input

None

8. Board Comments

Trina Comerford recognized Dan Jones, board member, as it is his last meeting with us. She thanked him for all of his hard work over his years on the board.

Dan Jones thanked the community for allowing him to serve.

9. Announcements/Dates of Importance/Correspondence

June 28-July 29 – Summer School

July 19th – work session 6:30pm and regular meeting 7:00pm

Pictures will be at 6:15pm prior to work session

August 2 & 3 – registration

There needs to be a policy committee meeting before the July meeting

PPC budget meeting will be on July 2 @ 9:00am

10. Adjournment

Meeting adjourned at 8:50p.m.