

PERRYDALE SCHOOL DISTRICT, NO. 21
SCHOOL BOARD MEETING MINUTES
District Board Room-New Science Lab
7445 Perrydale Road, Amity Oregon 97101
Monday January 09, 2017
7:00 P.M.

REGULAR BOARD MEETING MINUTES

1) CALL TO ORDER/WELCOME

The meeting was called to order by John Cruickshank, Jr., at 7:03 P.M.; other board members present were Kirk Hutchinson, Daniel Jones and Anna Scharf who arrived at 7:12 P.M. Also present were Superintendent – Eric Milburn, Vice Principal/Athletic Director – Daniel Dugan, Business Manager – Melanie Neece and members of the audience. (See list attached).

Absent Board Member was Chairperson, Trina Comerford.

1.1 The pledge of Allegiance – The flag salute was led by John Cruickshank, Jr.

1.2 Audience Introduction/Request – No request at this time.

1.3 Adjustments to the Agenda/Adopt Agenda – Superintendent, Eric Milburn, requested an addition to 3.3 staff resignations, Mrs. Reid.

Daniel Jones moved to adopt the agenda with noted addition to Item 3.3 adding Mrs. Reid's resignation letter, seconded by Kirk Hutchinson. Motion passed unanimously.

1.4 Financial Report:

Reports: Included the December 2016 - Financial Summary for the period ending 12/31/2016 and the district credit card statement for the period ending 12/06/2016.

Check Listing: Check Numbers 12281 – 12346, for the period ending 12/31/2016.

Daniel Jones moved to accept the check numbers 12281-12346 and the Financial Summary Report and supporting backup for the period ending 12/31/2016 as presented, seconded by Kirk Hutchinson. Motion passed unanimously.

1.5 Consent Agenda:

Regular Board Meeting Minutes: December 12, 2016 Regular Board Meeting Minutes.

Kirk Hutchinson moved to accept the December 12, 2016 - Regular Board Meeting Minutes as presented, seconded by Daniel Jones. Motion passed unanimously.

1.6 Facilities/Maintenance Report– Superintendent, Eric Milburn, handed out HVAC bids received; the members asked that the vendors address all services requested so

that the bids are addressing the same services needed. A motor burned up in the heating unit at the high school; the unit was around thirty years old and will cost approximately \$3,000 to replace. Mr. Weidman is catching up on things. However, the weather is adding a lot of wear and tear on our systems.

2) DELEGATION OR VISITORS

2.1 Visitor/Patron Comments: None at this time.

3) ITEMS REQUIRING BOARD ACTIONS

3.1 Budget Calendar- Anna Scharf requested the calendar be modified to add: **(1)** A deadline for budget committee member's applications at the end of the business day March 1st, 2017. This will allow the board members time to review the applications and schedule training prior to budget meetings. **(2)** Add an additional 6:00 P.M. work session meeting on Monday, March 13, 2017 to talk with applicants and then the board members can elect new budget committee members at the regular scheduled 7:00 P.M. board meeting for open positions. **(3)** Remove the "Appoints New Budget Committee Members for Vacant Positions 2 and 4 (3 year) term", from the Monday, April 10th, 2017 date.

Kirk Hutchinson moved to accept the 2017-2018 Budget Calendar with noted changes, seconded by Daniel Jones. Motion passed unanimously.

Note: Contact all Budget Committee Members and verify their participation so the district knows how many open positions it has to fill.

3.2 Division 22 Assurances - Superintendent, Eric Milburn, handed out and reviewed the 2016-2017 Assurances report with members and stated the district is in compliance status with the Oregon Administrative Rules (OARs). The OARs are available for review on the Secretary of State's webpage. The report is due to the public no later than January 15, 2017.

Anna Scharf moved to accept the Division 22 Assurances Report as presented, seconded by Kirk Hutchinson. Motion passed unanimously.

3.3 Staff Resignation-Duane Riddell, HS Football Head Coach: Superintendent, Eric Milburn, shared the letter received from Mary Reid – Director/Teacher Special Education dated January 9th, 2017 with the group, adding this letter of resignation to Item 3.3.

Kirk Hutchinson moved to accept the resignations from Duane Riddell, HS Football Head Coach and Mary Reid, Director/Teacher Special Education as presented, seconded by Anna Scharf. Motion passed unanimously.

Note: Board Members commended Mary for a job well done; she has been a tremendous asset to the district and will be greatly missed.

3.4 Staff New Hire – Tanner Adrian, Special Education Assistant: Superintendent, Eric Milburn, recommended the hiring of Tanner Adrian to the Special Education department as an Educational Assistant; for a one-to-one ratio with the new student transfer that will start in January. The district utilized the State Police for the criminal /finger print background check and the results were back within a week. Tanner is scheduled to start on the 10th of January.

Anna Scharf moved to accept the staff new hire, Tanner Adrian, Special Education Assistant as presented, seconded by Daniel Jones. Motion passed unanimously.

Note: Group discussion around what was budgeted for positions in the Special Education Department for the fiscal year, is their enough of a cushion in the budget to sustain the new hires? Discussion about the reimbursement cap of 11% funding by the state, there is a huge need to help district’s with excess cost of high needs students. Superintendent, Eric Milburn explained that IDEA funding would help offset the cost.

4) ITEMS FOR THE INFORMATION OF THE BOARD

4.1 Perrydale School Community: Alex Graber, a member of the Site Team, shared the team would be meeting later this week. The group has been concentrating on the end of year activities and has discussed having the talent show every other year.

4.2 Administrative Reports/Safety Report: Vice Principal/Athletic Director – Daniel Dugan, shared a student was hurt on the playground. The Safety Committee would be meeting later this week, as lasts month’s meeting was cancelled due to inclement weather and had to be rescheduled.

4.3 School Profile: Superintendent, Eric Milburn, shared the school profile for December 2016 and an Inter-District Transfer In/Out summary report with the group. Missy Locke was available for any questions; Anna Scharf thanked Missy Locke for the summary report and stated this is “Fantastic”.

4.4 Lot Line Adjustment: Superintendent, Eric Milburn, shared a summary letter provided by David Hilegmann with Garrett Hemann Robertson, P.C., which included property descriptions by the Bittels, Church and School District. The lot-line matter should come to a close soon. Also attached is the second bill from Garrett Hemann Robertson, P.C. for services rendered.

4.5 PERS Increase: Business Manager, Melanie Neece shared with the group a spreadsheet that shows the current rates; IAP rate of 6%, PERS 22.29% and OPSRP 20.29%. The IAP rate of 6% will remain the same and others will move to PERS 27.20% and OPSRP 21.87% effective 7/01/2017.

RATE	PERS	OPSRP	RATE	PERS	OPSRP	RATE	PERS	OPSRP
Was %	22.29	20.29	New %	27.20	21.87	Difference	4.91	1.58
IAP %	6.00	6.00	IAP %	6.00	6.00	IAP %	0.00	0.00
Total %	28.29	26.29	Total %	33.20	27.87	Total %	4.91	1.58

