

Members Present: Chairman Anna Scharf, John Cruickshank Jr., Trina Comerford and Amber Burns

Administrators Present: Superintendent/Principal – Eric Milburn
Vice Principal/Athletic Director – Dan Dugan
Special Ed Director – Erin Henery

Visitors Present: See Attached

Minutes by Agenda Item:

1. Call to Order/Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:06 p.m. in the Science Lab by Chairman Anna Scharf. The meeting commenced with The Pledge of Allegiance.

1.2 – Audience Introduction- See Attached

1.3 – Adjustments to Agendas/Adopt Agendas – Item 3.3-Add Carla Barnes, Secretary (Resignation). TableItem 3.4-Contract Renewal for Erin Henery, due to the contract not being ready, under Items Requiring Board Action. Item 3.5-Add the year 2018 to the Pro-rated fees and also to determine the fees for the 2018-2019 school year. Item 3.8-Remove KBA-AR-Public Records (Highly recommended) Amber Burns moved to adopt agenda with noted changes. Trina Comerford seconded. Motion passed unanimously.

2. Delegations or Visitors – There were none.

3. Items Requiring Board Action

3.1 – Financial Report: Approve – AP Check Numbers: 13696-13783 – Trina Comerford moved to approve Financial Report AP check numbers 13696-13783. John Cruickshank Jr. seconded. Motion passed unanimously.

3.2 – Minutes: Approve April 16, 2018 – Amber Burns moved to approve the April 16, 2018 minutes. Trina Comerford seconded. Motion passed unanimously.

3.3 – Personnel New Hires/Resignations – Melanie Neece, Business Manager (Resignation). John Cruickshank Jr. moved accept the resignation of Melanie Neece. Amber Burns seconded. Motion passed unanimously. Carla Barnes, Secretary (Resignation). John Cruickshank Jr. moved to accept the resignation of Carla Barnes. Trina Comerford seconded. Motion passed unanimously. Troy Lieuallen, Maintenance (New Hire). Anna Scharf clarified about the weekend responsibilities split up between Troy Lieuallen, Eric Milburn and Dan Dugan. John Cruickshank moved to accept new hire, Troy Lieuallen. Amber Burns seconded. Motion passed unanimously.

3.4 – Contract Renewal for Erin Henery – Trina Comerford moved to table Erin Henery contract renewal until June Board Meeting. Amber Burns seconded. Motion passed unanimously.

3.5 – Determine Pre-school pro-rated fees for 2018 and set fees for 2018-2019 – After discussion it was determined that the fee for June 2018 would be set at \$95.00 for students who started after December. Trina Comerford moved to accept pro-rated fee of \$95.00 for June of 2018. John Cruickshank Jr. seconded. Motion passed unanimously. Trina Comerford moved to keep the fees of \$190.00 per month and a \$90.00 registration fee for the 2018-2019 school year. She moved to have a sliding scale for the registration fee of -\$10.00 per month if a student registers late and if a student comes in after December they would pay \$95.00 for the month of June. Amber Burns seconded. Motion passed unanimously.

3.6 – Set Kindergarten Inter-district Transfer number based on Kindergarten round-up numbers – Eric Milburn said there were 10 students who registered at Kindergarten round-up, so would like the inter-district number set at 10, which would make the number at 20 for the class and allow a few spots for unknown students who might show up at registration. This number (10) would include any siblings that are on the list. Trina Comerford moved to accept the inter-district number at 10. Amber Burns seconded. Motion passed unanimously.

3.7 – Resolution 8-1718-Resolution of Appropriations – After discussion Trina Comerford moved to accept Resolution 8-1718-Resolution of Appropriations. Amber Burns seconded. Motion passed unanimously.

3.8 – Policy – CM-Compliance and reporting on standards (new highly recommended), GBH/JECAC (also JECSC/GBH)-Staff/student parent relations (optional), IBDJA-Relations with homeschooled students (highly recommended), IKF (version 1 or 2)-Graduation requirements (required), IKF-AR-Graduation requirements (Required for version 2 of IKF) and JHFE-AR(1)-Reporting of Suspected Abuse of a Child (required). CM – Compliance and reporting on standards. Trina Comerford moved to accept CM-Compliance and reporting on standards. John Cruickshank Jr. seconded. Motion passed unanimously. Amber Burns moved to accept GBH/JECAC (also JECSC/GBH)-Staff/student parent relations. Trina Comerford seconded. Motion passed unanimously. IBDJA-Relations with homeschooled students. Trina talked about how this cleans up the policy we already have. Changes some language. Amber Burns moved to accept IBDJA-Relations with homeschooled students. John Cruickshank Jr. seconded. Motion passed unanimously. Trina Comerford moved to table IKF(version 1 or 2) Graduation requirements and IKF-AR- graduation requirements until the versions are confirmed. Amber Burns seconded. Motion passed unanimously. Trina Comerford moved to accept JHFE-AR(1)-Reporting of Suspected Abuse of a Child. Amber Burns seconded. Motion passed unanimously.

4. Items for the Information of the Board

4.1 - Administrative Reports – Dan Dugan reported on accident reports for the month. There were a few accident reports, but minor and nothing serious. Dan reported on safety meetings. They discussed some deferred maintenance issues that need taken care of. He talked about the upcoming Lockdown and Lockout drills. He talked about the Track Team and how we are going to host a track meet next year.

Erin Henery reported that there are 43 students that Special Ed is servicing at this time.

4.2 - Facilities/Maintenance Report

Eric Milburn reported on School Wide Improvement, he is waiting on a few results and then will get a report out. We are under contract with Gage Martin, who is building our website. It will roll out this summer. Gage will manage any large uploads and some will be trained to update smaller items. Eric

talked about the Business Manager posting. He took the median low and median high (\$52,000 to 64,500) based on experience of the salary to post for the job and made a few edits on the posting. He did not put the Board Secretary part on it yet as it is not included in this posting. Eric stated that they have been working on the building for the CTE Revitalization Grant. They have tried to have different companies come out and give input and have found that no one wants to come out until it goes out for bid. Gaston recently put up a building, so on Friday Dan and Eric got some leads on some companies to check into. There was much discussion on different ideas/options. Troy Lieuallen said he has some ideas about some companies that could come in and educated us on the process and the best place to put the CTE Revitalization Grant.

4.3 – Site Council – There are no more Site Council Meetings for the rest of the year.

4.4 – School Profile – No comments.

4.5 – Battle of the Books Recommendation – Eric talked about two schools that have pulled out of the Battle of the Books because of one of the books involved called “George”. There was a teacher/parent group that met and discussed and the recommendation was that it would be a parent choice and the book would be under the librarian control. Student would be able to check it out with parent permission. Dan talked about the frustration that the schools were put in this position by the Battle of the Books and wishing that they would have chosen a different book. Parent, Becky Lindquist talked about the value of Battle of the Books Program and how kids do learn so much from it. Eric and Dan said there would be a letter sent out at the end of this school year and also the beginning of next year to inform parents.

5. Patron Input - No Comments.

6. Board Comments - It was determined that John Cruickshank Jr. would pass out diplomas at graduation.

John Cruickshank Jr., congratulated the Track Team and their great season.

Trina Comerford commented on how great the Talent Show was and how she appreciated Melanie Neece and Carla Barnes and their work. Also congratulations to the Track Team.

Anna Scharf said that she had other commitments and might not have time to devote to the Promise Oregon Scholarship.

7. Announcements/Dates of Importance/Correspondences

June 9, 2018 - High School Graduation

June 11, 2018 - 8th Grade Graduation

June 18, 2018, 6:45 p.m. - Final Budget meeting, 7:00 p.m. Regular Board Meeting

8. Adjournment – 9:07 p.m.