



# Perrydale

SCHOOL DISTRICT

7445 Perrydale Rd  
Amity, OR 97101

503-623-2040 / 503-835-3184  
Fax: 503-835-0631

---

2021-2022

Dear Parents/Guardians,

Perrydale School District would like to take this opportunity to review with you the Oregon Administrative Rules regarding medication and their administration in Oregon Schools. The laws were put in place by the legislature and are designed to protect and safeguard Oregon students. While some rules may appear inconvenient to your family, all school districts are to follow the same administrative rules for the safety of students.

1. Only trained designated school personnel may administer medications in the school.
2. Certain medications such as stimulants, sedative, narcotics, barbiturates (anticonvulsive) and psychotropic, must be counted when brought to the school.
3. All prescription medications must have a doctors order or the pharmacy label will be sufficient if it contains:
  1. Student's name
  2. A medication name
  3. Dosage
  4. The time it is to be given (this should be a time during routine school hours that it is due)
  5. The route it is given by and special instructions, if any. We must adhere to the physician's written instructions for dosage and time. If it is to be given in a way that differs from the prescription label; written instructions from a physician are required. Any new changes to the prescription must received in writing from a physician. It is the parent's responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take that medication.
4. All non-prescription medications (over the counter-medications) must be in the original container and be accompanied by written and signed instructions from the parent/guardian. No phone instruction or tablets in a baggy will be accepted. All instruction for non-prescription medication must include:
  1. Student's name
  2. A medication name
  3. Dosage
  4. The time it is given
  5. The route it is to be given and special instructions, if any:
5. For nonprescription medication that is not approved by the FDA as a medication (i.e. melatonin, Lactaid, naturopathic medications), a written order from the student's prescriber that includes the name of the student, name of the medication, dosage, method of administration, frequency of administration, any other special instructions, the reason why it is necessary for the student to remain in school, and the signature of the prescriber will be required.

*"Where excellence in education is treasured."*

[www.perrydale.k12.or.us](http://www.perrydale.k12.or.us)

6. Any non-prescription medication instructions, which supersede the manufacturers recommended dosage(s), must have a physician's written instruction.
7. Administration of any medication in the school setting should only be necessary for the child to remain in school.
8. It is against state law to transfer medication from one bottle to another, therefore please bring medication in an appropriately labeled container prepared by your pharmacist. A helpful hint: is to ask the pharmacist to label and prepare two containers, one is for school use and one for home use.
9. **Parents/guardians must bring all medications into the school in person. Do not send any medication with your child.**
10. When your child participates in field trips, their medication will be transported in their original containers.
11. If your child needs half a tablet, please break or cut the medication before it comes to school; or if a tablet needs to be crushed, please bring a "pill crusher" to the school. These can usually be obtained from your local pharmacy.
12. If your child is to take an elixir, syrup, or suspension, please bring a graduated measuring container or a dosage spoon to the school. Most local pharmacies have these in stock.
13. All medications not picked up at the end of the school year or five days thereafter will be disposed of per district policy.
14. These rules apply to all medications including creams such as Neosporin, Calamine Lotion, etc. as well as cough suppressants, and cough drops. Please remember that no alcohol-based medications that are to be taken internally will be accepted.

These rules and regulations have been adopted with your child's safety in mind. School district personnel must adhere to these regulations by law. If you have further questions or concerns please contact Perrydale at 503-623-2040. Thank you for your assistance in keeping our children safe and healthy.

Sincerely,

Perrydale School Nurse