

**Members Present:** Chairman Trina Comerford, Brian Kohlmeyer, Jenn Larson, Amber Burns and via Zoom Dan Jones;

**Staff Present:** Administration – Eric Milburn (in person) Dan Dugan and Erin Henery (via Zoom)

**Online Guests:** Jessica Keene, Amanda Henrickson, Kayla Fanning, Shane Brown, Erika Willis, Denise Dickey, LaRae Sullivan, Alex Graber, TJ Petrone, Parr’s, Christy Starr, Janeen Thomson, Rachel Pelzer, April Schorr, Briana Drebin, Haley Smith, Misty Matthews, Melissa Nisly, Anna Scharf, Christy Starr, Anna DeWitt, Jen Boyce, Brooke Jenkins, Jessica Boone, Tammy Ruegsegger, Crystal Beach, Morgan Crawford, Darci Harder, Sean Comerford

1. **Call to Order** by Chair Trina Comerford at 7:03 p.m.
2. **Pledge of Allegiance**
3. **Approval of Agenda**

Trina Comerford added senior seminar as item 6 and ventilation HEPA filters under item 7

Brian Kohlmeyer moved to approve the agenda with the noted changes.

Amber Burns seconded.

All in favor; motion passed with five votes.

4. **Re-opening plan**

Trina Comerford stated that the reason for the special board meeting was that that the re-opening plan came up in the negotiations and it was also brought up that there may have been a potential policy violation on the board’s part of policy BBAA.

Trina Comerford opened the floor for discussion of the board.

Jenn Larson stated that she was not sure what the confusion was. The policy states that it pertains to individual board members. She could see how parts could be unclear but it is talking about singular.

Trina Comerford stated that legal said something similar. There was confusion because of a lack of a vote, but the board chair was not acting their own. No vote was necessary in regard to BBAA. It is clear that the board chair is the spokesperson for the board, and it was asked by multiple board members to have a meeting.

Jenn Larson asked if it should be in writing in an effort to have clear communication.

Trina Comerford read item #2 in the policy and there was discussion on getting a consensus from board members.

Brian Kohlmeyer stated that item #4 in the policy was also brought up and read it aloud and a stated that it was also speaking to individual board members. He asked if this policy went through policy committee and it was clarified that it had and was adopted in 2016.

Amber Burns stated that it is very clear in the policy that it refers to individual board members.

Dan Jones asked if there needs to be a board motion to represent as item #4 says that the board will not intervene and there should have been a motion for someone to represent. He also stated that he did not know about the meeting until after the fact.

Trina Comerford stated that she had a consensus from three board members to meet with the Superintendent regarding re-opening plan and she sought legal advice and was told to meet and she could take the Vice Chair with her.

Dan Jones moved to have the chair and vice chair represent the board with the district re-opening plan.

Amber Burns seconded.

Further discussion on wording of the policy and acting on advice from legal about meeting.

All in favor; motion passed with five votes.

Jenn Larson asked admin if there is anything to do to get classes ready.

Eric Milburn stated that the necessary planning required had started. There is great concern about staffing, especially opening with the earliest grades. All early elementary have concerns with the ability to be on site. There need to be measures taken to find on site replacements while the staff works off site.

Trina Comerford stated that any staff unable to return need to provide medically necessary paperwork.

Eric Milburn stated that there are a couple of possible provisions that don't require medical leave. If they feel it is unsafe to be on site, they would have medical documentation. They need to meet with administration to possibly leave different leave.

Trina Comerford asked Eric Milburn to quote the policies that he was referring to. Eric Milburn stated that he could not off hand and she asked that they be provided by tomorrow morning. Eric said that he would try with LaRae's assistance.

Trina Comerford stated that as an HR manager she would like access to what policies and procedures. She asked if there would be subs or would administration be filling in for teachers who were not able to return.

Discussion on correct licensure and providing that to the board as well. Trina Comerford stated that she expects administration to fill in if no subs are available.

Jenn Larson asked if technology was ready to go and Eric Milburn said that they are working on a process and will be a trial for some of them. Some items still need to be purchased or ordered with quick delivery.

Amber Burns asked if Jerry Compton was helping with technology needs and Eric stated that it was not needed for those particular items.

Jenn Larson also stated that they are available for testing out technology and to keep in touch.

Discussion on fire alarms and ventilation systems that was also brought up by the teachers.

Eric Milburn stated that Try Lieuallen didn't update him regarding the fire alarms. Students won't be using those buildings until the second week of in person learning under the current plan. He asked Dan Dugan if he had any additional information.

Dan Dugan stated that Innova's designer is still working on that. Troy will talk to the county after the design plan is submitted.

Discussion on possible extensions with the county on fire alarms.

Brian Kohlmeyer stated that another point that was brought up by the teachers was a vaccine and their desire to be able to get the second dose. Most have their first dose and want the extra efficacy.

Trina Comerford stated that the teachers asked if a survey could be sent out to parents asking that if the parents and students knew changing the date of starting in person to March 8<sup>th</sup>, would give teachers enough time to be safe and comfortable to return, would it change their response. She stated that this would be unfair to ask of the parents and students.

Jenn Larson stated that she was not ok with a survey going out and Trina Comerford agreed.

Brian Kohlmeyer asked Shane Brown for clarification on what the teachers were asking by putting in to chat. It was clarified that they didn't want another survey they were just pointing out that the question was not in the original survey.

Further discussion on metrics and staff needs.

Trina Comerford asked if Eric Milburn was comfortable with her discussing the meeting that the three had about reopening.

Eric Milburn agreed and stated that he would also comment.

Trina Comerford and Brian Kohlmeyer met with Eric and discussed the reopening date. They asked what date Eric wanted school to reopen. Eric Milburn wanted to give an explanation that the date he would like doesn't mean the staff would feel comfortable. He stated that that date was February 15<sup>th</sup>.

Trina Comerford asked if he remembered what date the board stated and he said February 1<sup>st</sup>. Then she asked what happened next and it was stated that they compromised on February 8<sup>th</sup>. Eric

Milburn stated that he felt that he didn't have a choice. He was working with the re-opening committee to come up with a plan.

Eric shared his concerns with that opening date and Trina Comerford stated that they left the meeting with the opening date of February planned and that needed to go out by midnight to the community, staff and families.

The board has offered financial support and anything else the administration and teachers need to be open on that day. Whatever the plan is, students need to be back in the building on February 8<sup>th</sup>. The board would support a plan that includes different grades starting if that would help staff. They wanted admin to know that they hear and support them.

Eric Milburn stated his frustration that he felt the committee's time and efforts were disregarded.

Trina Comerford acknowledge the weight on his shoulders and stated that any changes needing to happen could have been communicated with the board as they did not give a directive. At this point we cannot change the re-opening date, but can tweak the plan if needed. We cannot make everyone happy.

Brian Kohlmeyer moved that the board set the reopening date of February 8<sup>th</sup> with the operational blueprint in place.

Amber Burns seconded.

Trina Comerford would like to request that not only the Operation Blueprint be in place, but add meet all requirements of the RSSL.

Brian Kohlmeyer amended his motion to reopen with the current date of February 8<sup>th</sup> with the current operational blueprint and RSSL requirements be in place.

Amber Burns still seconded.

Eric Milburn stated that the current blueprint is for Comprehensive Distance Learning. We do not have to submit a hybrid blueprint until we move in to a hybrid model. There are differences.

Brian Kohlmeyer asked if they needed to make changes to it by the end of the week.

Eric Milburn stated that administration has shared it with staff and noted some changes that needed to happen in some areas. He stated that he thinks what is trying to be said is with the current re-opening plan that has been presented to the public.

Brian Kohlmeyer amended his motion to read that school opens on February 8<sup>th</sup> with the current re-opening plan that went out to the parents.

Amber Burns seconded.

Trina Comerford stated that she is concerned APT wants to make changes or administration would need to re-arrange the plan. She doesn't want to handcuff administration from being creative.

Brian Kohlmeyer amended his motion to read he moves to re-open school on February 8<sup>th</sup>.

Jenn Larson said that it could say hybrid learning model.

Amber Burns stated that it needs to be kept simple with room to adjust.

Dan Jones asked if they needed to add and end date to the phasing in.

Trina Comerford asked for the previous motion to be read again.

Brian Kohlmeyer amended his motion to read school to open on February 8<sup>th</sup> with the current hybrid plan that went out to parents. Later dates can be changed.

Amber Burns seconded.

Trina Comerford asked to add dates and/or age groups with the recommendation of APT or administration.

Brian Kohlmeyer's final motion read that school would open on February 8<sup>th</sup> with the current hybrid plan that went out to parents. Later dates and/or age groups can be changed with the recommendation from APT or administration.

Amber Burns seconded.

Dan Jones asked if school would determine what grades started or if K-2 would still start on Monday. If so, he would not support.

Jenn Larson agreed that K-2 should not be added.

Motion was read one last time.

All in favor; motion passed with five votes.

## **5. Soderstrom Architects**

Eric presented the fee schedule and documents to the board. They discussed being able to appoint the same architect to the bond work as the seismic based on the RFP.

Trina Comerford asked for clarification what the drawings were from that were included in the document and Eric Milburn stated that they are based on original thoughts and ideas of the bond committee; not final.

Jenn Larson stated that the ideas look great.

Amber Burns shared her support of Marlene and Soderstrom and said that she come highly recommended from the other projects they had visited.

Amber Burns moved to accept the architect for the bond as Soderstrom in the amount of \$528,105.

Dan Jones seconded.

Trina Comerford asked if the total include schedule of charges on the last page.

It was clarified that on page 3 it states to refer to exhibit D.

Trina Comerford also clarified that this is good through December 21, 2023.

Motion passed; four in favor – Amber Burns, Brian Kohlmeyer, Dan Jones, Jenn Larson; one opposed – Trina Comerford

**6. Senior Seminar**

Dan Dugan and April Schorr gave a follow up to the plan for seniors from the last board meeting. Some are doing career readiness and some are doing college planning/courses.

Brian Kohlmeyer said that he appreciated the work on this project, as did Jenn Larson.

Trina Comerford said thank you for being here and she has seen the hard work and the outside the box thinking. It is greatly appreciated. If there are funds needed, please do not hesitate to bring before the board.

**7. Honeywell Ventilation System**

These units are roughly \$344 per unit. Each unit covers 1200 sq. ft. and are 99.97% effective. They are available from Waxie which is under state contract. There is not a huge savings going with them, but a small one. 22-30 units are need to cover the space. Approximately \$10,500 needed for 30 units.

Eric Milburn stated that we do not need multiple bids because of Waxie being under state contract.

Trina Comerford stated that she appreciated the quick work moving forward. Administration was free to get the necessary amount.

**Dates/Announcements**

Work Session set for February 8<sup>th</sup> at 5:00pm to meet with Steve Kelley, OSBA regarding the Superintendent search process.

Meeting adjourned at 9:13pm