

Members Present: Chairman Dan Jones, Anna Scharf, and Amber Burns

Administrators Present: Superintendent/Principal – Eric Milburn
Assistant Principal/Athletic Director – Dan Dugan

Staff: Business Manager – Amy Lieuallen
Maintenance Supervisor – Troy Lieuallen

Visitors Present: See Attached

Minutes by Agenda Item:

1. Call to Order/Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:00 p.m. in the Science Lab by Chairman Dan Jones. The meeting commenced with The Pledge of Allegiance.

1.2 – Audience Introduction- None present.

1.3 – Adjustments to Agendas/Adopt Agendas – Add Item 3.5 School Calendar 2018-2019 and 2019-2020. Anna Scharf moved to approve 1.3 Adjustments to Agendas/Adopt Agendas with noted changes. Amber Burns seconded. Motion passed unanimously.

2. Delegations or Visitors – See Attached.

3. Items Requiring Board Action

3.1 – Financial Report: Approve AP Check numbers: 14183-14291 – Anna Scharf ask about Check Number 14287 that was posted out of Fund 250. She ask if it was part of the grants. Business Manager said that it was part of the Tap Grant. Anna said she thought that Grants should have their own codes so that it would be easy to track. Amy is going to check on it and email board an update. Anna Scharf moved to approve Financial Report-AP Check numbers 14183-14291. Amber Burns seconded. Motion passed unanimously.

3.2 – Minutes – Approve October 15, 2018 Board Minutes - Anna Scharf moved to approve October 15, 2018 Board Minutes. Amber Burns seconded. Motion passed unanimously.

3.3 – OSBA Elections – Resolution 1 and Resolution 2 - Going to tell OSBA that the Board didn't vote. There is no motion needed.

3.4 – Policy DLCA-AR – This policy has to do with Staff/Board Travel. It needs to have GSA per Diem in it. Anna Scharf moved to table until the December Board Meeting to make sure lettering is correct. Amber Burns seconded. Motion passed unanimously.

3.5 – School Calendar for 2018-2019 and 2019-2020 – Anna Scharf questioned the approved calendar which had staff and students going to school on Veterans Day. There was a MOU that all staff initialed during last school year after it was discovered that school was scheduled on Veterans Day. The staff

agreed to switch the Holiday with another day in January. Anna is frustrated that this was not brought to the Board. Amber Burns noted that the MOU was dated in May, so there was no reason that it was not brought before the Board. Anna motioned that there be another paper typed up and having staff legibly sign, so that the Board could read the names. Amber wondered if the Board should be asking for legal counsel before drawing up any papers. Anna said she would withdraw the motion and ask Board Chair, Dan Jones to email legal counsel to draw up a paper that would protect the Board. Anna Scharf motioned to table Item 3.5-School Calendars until the December Board Meeting. Amber Burns seconded. Motion passed unanimously.

4. Items for the Information of the Board

4.1 – Spotlight on education – FFA – Timothy Fairchild, Maddy Ford, Kyndle Moore, and Tiffany Clark presented a slideshow on the National Convention. They talked about everything that they experienced and what an amazing time they had. They thanked the Board for the incredible opportunity.

4.2 – Administrative Reports – Dan Dugan, Erin Henery and Eric Milburn

- Dan Dugan reported that there were some accident reports. A couple of trips to the hospital. He said they felt like the reunification drill went really good. They had gotten almost all positive feedback. He thanked the Polk County Fairgrounds, Sheriff Caudill and all of the Staff and Students. Dan said we will try to do it every couple of years. Anna wondered about adding the protocol to the Student Handbook. Dan reported that the Fall sports were very successful, Volleyball took 4th in State, the boys soccer team lost in the 2nd round and the girls soccer team lost in 2 overtimes in the 1st round.
- Erin Henery was not present.
- Eric Milburn talked about the 1st Quarter ending and that they had held one day of conference and had one day to go. There was a pretty good turnout so far. Eric reported that the Tap Grant is moving along and there should be finalization on all of the reports very soon. The engineers are working on a plan and will be meeting with facilities/admin to present the plan then there will be a public meeting. The CTE Grant is delayed a little on the hold up with getting the land surveyed.

4.3 – Facilities/Maintenance Report – Troy Lieuallen – Troy said that things are going well, that there is a lot on the to-do list. He had gotten a permit to put up a wall in Mrs. Ruegsegger’s Room to divide it and small room for a quiet learning area. Everything has been winterized. Jaime and Alex are doing great. Anna talked a little bit about updated IPM licenses.

4.4 – School District Report Card – Eric pulled it up on the whiteboard and explained some of the confusing information.

4.5 – Forecast5 – This is a data software program that Eric is very excited about. He put it up on the screen and talked about the amount of useful information that is available. Anna ask him to bring the cost to the December Board Meeting and ask if we buy the program how many seats do we get.

4.6 – School Profile – No questions.

5. **Patron Input** – None

6. **Board Comments** - Amber said she was glad for the FFA presentation and congratulated Kirk Fairchild. Anna Scharf thanked Maddy Ford for being here.

7. **Announcements/Dates of Importance/Correspondences**

December 11 th	Elementary Winter Performance-Grades K-2	7:00 p.m.
December 13 th	Elementary Winter Performance-Grades 3-5	7:00 p.m.
December 17 th	Next Board Meeting	

8. **Adjournment** – 8:47 p.m.