

**PERRYDALE SCHOOL DISTRICT, NO. 21
SCHOOL BOARD MEETING MINUTES
District Board Room-New Science Lab
7445 Perrydale Road, Amity Oregon 97101
Monday, October 09, 2017
7:00 P.M.**

REGULAR BOARD MEETING MINUTES

1) CALL TO ORDER/WELCOME

The meeting was called to order by Chairperson, Anna Scharf at 7:00 P.M.; other board members present were Amber Burns and John Cruickshank, Jr. Trina Comerford attended by phone. Also present were Superintendent – Eric Milburn, Special Education Director – Erin Henery, and Business Manager – Melanie Neece and members of the audience. (See list attached). Daniel Jones and Vice Principal – Athletic Director Daniel Dugan were absence.

1.1 The Pledge of Allegiance – The flag salute was led by Chairperson, Anna Scharf.

1.2 Audience Introduction/Request – No request at this time.

1.3 Adjustments to the Agenda/Adopt Agenda –Revised items:

3.4) Add GLC Version 2, GLC-AR, and EFAA-AR remove, IGBC, IGBC Version 2 and IGBC-AR, skip or possibly remove EFAA-AR.

3.2) Change date on agenda from September 26, 2011 to September 28, 2017

Anna Burns moved to adopt the agenda with noted changes, seconded by John Cruickshank, Jr. Motion passed unanimously.

2) DELEGATION OR VISITORS: None at this time.

3) ITEMS REQUIRING BOARD ACTION

3.1 Financial Report:

Reports: Included the September 2017 - Financial Summary report for the period ending 09/30/2017 and the district credit card statement for the period ending 09/30/2017.

Check Listing: Check Numbers 13059 – 13154, for the period ending 09/30/2017.

Amber Burns moved to accept the check numbers 13059-13154 and the Financial Summary Report and supporting backup for the period ending 09/30/2017 as presented, seconded by John Cruickshank, Jr. Motion passed unanimously.

3.2 Consent Agenda:

Board Meeting Minutes: Monday, September 11th, 2017 - Regular Board Meeting Minutes and Thursday, September 28, 2017 – Special Board Meeting

Amber Burns moved to accept both sets of minutes as presented, with noted date change on the agenda, seconded John Cruickshank, Jr. Motion passed unanimously.

3.3–Board Action Plan: Amber Burns presented the “Board Action Plan” to the group.

John Cruickshank, Jr., moved to accept the Board Action Plan as presented, seconded by Amber Burns. Motion passed unanimously.

Note: GREAT JOB!

3.4 Required Policy 1st Readings: Anna Scharf shared a summary with last revision, recommendations/comments for each policy.

Trina Comerford has an excellent suggestion; all required policies review at the regular board meetings, highly recommended and optional policies, members can ask to add to the agenda. In addition, have administrative personnel and staff to bring recommendations to the board concerning any policy that has an impact on their program.

The members reviewed each policy separately and noted changes to share with OSBA (Oregon School Board Association) all revisions will be posted on the website.

GCL: Staff Development – Licensed

Trina Comerford moved to accept GCL: Staff Development – Licensed, Version 1 with noted changes in the bracketed language, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously.

JECBD: Homeless Students

Trina Comerford moved to accept JECBD: Homeless Student– no bracketed language, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously.

EBBB: Injury/Illness Reports

Trina Comerford moved to accept EBBB: Injury/Illness Reports– highlighted language with noted changes in the bracketed language, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously.

EFA: Local Wellness Program

Trina Comerford moved to accept EFA: Wellness Program– highlighted language with noted changes in the bracketed language, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously.

EFA: Local Wellness Program

Amber Burns moved to accept EFA: Wellness Program- highlighted language with noted changes in the bracketed language, as discussed this is the first and final reading, page 5-6 first paragraph minutes will have to be revised to reflect the four day a week school schedule, seconded by John Cruickshank, Jr. Motion passed unanimously.

IKF –Graduation Requirements

Amber Burns moved to accept IKF: Graduation Requirements-Version 2; highlighted language with noted changes in the bracketed language, as discussed this is the first and final reading, seconded by Trina Comerford. Motion passed unanimously.

EEA –Student Transportation

Amber Burns moved to accept EEA-Student Transportation; highlighted language with noted bracketed language with revisions, seconded by John Cruickshank, Jr. Motion passed unanimously.

IGBAC –Special Education - Personnel

Amber Burns moved to accept IGBAC – Special Education Personnel; highlighted language with the removal of bracketed language, as discussed this is the first and final reading, seconded by John Cruickshank, Jr. Motion passed unanimously.

IGBAK –Special Education – Public Availability of State Application

Trina Comerford moved to accept IGBAK – Special Education Public Availability of State Application; highlighted language with no bracketed language, as discussed this is the first and final reading, seconded by John Cruickshank, Jr. Motion passed unanimously.

IGBC –Title I/Parental Involvement

Amber Burns moved to accept IGBC – Title I /Parental Involvement; highlighted language with no bracketed language, as discussed this is the first and final reading, seconded by Trina Comerford. Motion passed unanimously.

IGBI –Bilingual Education

Trina Comerford moved to accept IGBI – Bilingual Education; highlighted language with no bracketed language, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously.

KI –Public Solicitation in District Facilities

John Cruickshank, Jr., moved to accept KI – Public Solicitation in District Facilities; highlighted language with noted bracketed language changes and delete current KI - Version 1, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously

KAB –Parental Rights

Trina Comerford, moved to accept KAB – Parental Rights; highlighted language with noted no bracketed language changes, as discussed this is the first and final reading, seconded by Amber Burns. Motion passed unanimously

KAB-AR –Parental Rights

Amber Burns, moved to accept KAB-AR – Parental Rights; highlighted language with noted no bracketed language changes, as discussed this is the first and final reading, seconded by Trina Comerford. Motion passed unanimously

3.5 Intent to withdrawal from the ESD- No Action if plan to remain

Superintendent, Eric Milburn, shared the need to review the intent to withdraw from the ESD with the members. All members agree small district need the services provided by the ESD.

No Board Action Taken!

3.6 Board Calendar- Members reviewed the scheduled meetings as Amber Burns has a conflict; members are looking at moving from the second Monday of the Month to the third Monday of the Month.

From:

Monday, Nov 13th
Monday, Dec 11th
Monday, Jan 08th
Monday, Feb 12th
Monday, March 12th
Monday, April 09th
Monday, May 14th
Monday, June 11th

To:

Monday, Nov 13th
Monday, Dec 18th
Tuesday, Jan 16th
Tuesday, Feb 20th
Monday, March 19th
Monday, April 16th
Monday, May 21st
Monday, June 18th

Amber Burns moved to change the meeting dates to the third Monday of the month, seconded by Trina Comerford. Motion passed unanimously.

John Cruickshank, Jr., amended the motion to include the meeting will move to the third Tuesday of the month following a Holiday, seconded by Trina Comerford. Motion passed unanimously

4) ITEMS FOR THE INFORMATION OF THE BOARD

4.1 Facility Maintenance Report: Superintendent, Eric Milburn, shared a handout with the members outlining some of the projects that are either in process or are finished.

Fire Alarm System

Elementary Workroom Remodel

All exterior doors have been re-keyed

Tractor for Facility – Ms. Domes has a small John Deere 1026R - Compact Tractor with low hours for sale. This would be a perfect size for the district, it has a front loader and an under mower.

Note: The members gave the authority to Superintendent, Eric Milburn, to purchase the tractor as presented.

4.2 Site Council/Safety Report: Vice Principal/Athletic Director – Daniel Dugan, shared they are having a hard time getting community members to volunteer, we currently have two employees but are in need of further recruitment. Safety report: nothing to report.

4.3 Class Size Superintendent, Eric Milburn, shared the classroom class size by teacher excel spreadsheet that was used last year. The (#) between the brackets represents the students in each class, these numbers will change qtr/qtr sem/sem this is just a snap shot as of 06/01/2017. Class size subject to change, assistant listed on the document is also known as student aides.

4.4 School Profile: Superintendent, Eric Milburn, shared the school profile for September 2017. Counts are up-to-date numbers as of last Monday, October 2nd, 2017. Free and Reduced participation is approximately 10% lower than last year; members would like to know why? Is it possible stakeholders are not aware of the program or are more people working and don't qualify?

5. PATRON INPUT: Nothing at this time

6. BOARD COMMENTS/RECOGNITION:

Trina Comerford, shared she appreciates Amber working with her community and other boards and that Ty is getting better.

Amber Burns appreciates the board's willingness to be flexible with the meeting schedule.

John Cruickshank, Jr., shared we are off to a good start this school year.

7. ANNOUNCEMENTS/DATES OF IMPORTANCE/CORRESPONDENCES

Regular Board Meeting Date: Monday, November 13th, 2017

Time: 7:00 P.M.

Location: District Board Room-Science Lab

November 9th, 2017 – Jess Cagle will be a guest speaker. Time to be determined, Superintendent, Eric Milburn, will email the time and list it on the Daily Announcements.

Adjournment: Chairperson, Anna Scharf, adjourned the meeting at 9:04 P.M.