

Members Present: Chairman Anna Scharf, John Cruickshank Jr., Trina Comerford, Amber Burns and Dan Jones

Administrators Present: Superintendent/Principal – Eric Milburn
Special Ed Director – Erin Henery

Visitors Present: None Present

Minutes by Agenda Item:

1. Call to Order/Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:03 p.m. in the Science Lab by Chairman Anna Scharf. The meeting commenced with The Pledge of Allegiance.

1.2 – Audience Introduction- None present.

1.3 – Adjustments to Agendas/Adopt Agendas – Item 3.4 – Add resignation of Kianna Gorham; Assistant Middle School Volleyball Coach. John Cruickshank Jr. moved to adopt agenda with noted changes. Amber Burns seconded. Motion passed unanimously.

2. Delegations or Visitors – There were none.

3. Items Requiring Board Action

3.1 – Election of Board Positions (Chair and Vice-Chair) – John Cruickshank Jr. nominated Dan Jones as Perrydale Board Chair. Amber Burns seconded. Motion to elect Dan Jones as new Board Chair passed unanimously. Amber Burns nominated Anna Scharf as Perrydale Board Vice-Chair. John Cruickshank Jr. seconded. Motion to elect Anna Scharf Vice-Chair passed unanimously.

3.2 – Financial Report: Approve AP Check numbers: 13890-13985 – Amber Burns noted that the Cardmember Services account was a few cents off. Anna Scharf noticed a couple of missing checks. Business Manager Amy Lieuallen is going to check into it. Amber Burns moved to approve AP check Numbers 13890-13985. Anna Scharf seconded. Motion passed unanimously.

3.3 – Minutes – Approve June 18th, 2018 – Trina Comerford moved to approve the June 18th, 2018 Minutes. Amber Burns seconded. Motion passed unanimously.

3.4 – Personnel New Hires: Amy Lieuallen-Business Manager and added Resignation of Kianna Gorham– Assistant Middle School Volleyball Coach - Anna Scharf moved to approve Amy Lieuallen-Business Manager contract. Trina Comerford seconded. Motion passed unanimously. Anna Scharf moved to approve resignation of Kianna Gorham-Assistant Middle School Volleyball Coach. Amber Burns seconded. Motion passed unanimously.

3.5 – Annual Organization Resolution 4-1819 – Anna Scharf would like to put out for an RFP or have auditing companies put in proposals to compare pricing on auditing companies in the future. Anna Scharf moved to accept Annual Organization Resolution 4-1819. Trina Comerford seconded. John Cruickshank Jr. asked about the substitute rate. Eric Milburn confirmed that it was the same. Motion passed unanimously.

3.6 – Policy – IKF (version 1 or 2) and IKF-AR (Tabled from the June Board Meeting)- After some discussion Anna Scharf moved to accept Policy IKF (Version 1). Trina Comerford seconded. Motion passed unanimously.

3.7 – TAP Grants – Eric Milburn put out an RFP for TAP Grants. Had some replies, only 1 with seismic included. All were pretty comparable. After some discussion Trina Comerford moved to hire Soderstrom Architecture for the TAP Grants. Amber Burns seconded. Motion passed unanimously.

4. Items for the Information of the Board – Eric Milburn turned in a copy of his goals to the Board.

4.1 - Administrative Reports –

- Eric Milburn had an update about the Pre-School registry with OR Early Learning Division Office of Child Care. Eric had spoken with a representative from the Early Learning Hub and was told that a school did not have to register with the state if they were following ODE regulations. A memo had been sent out from Early Learning Hub that said that there was some changes coming up and Perrydale should hold off doing anything at this point. The Perrydale Pre-School is in compliance with how they are doing it and we just need to wait and see what changes are coming.
- Eric Milburn had an update on RFP on Ag building planning. RSS Architects had come out and walked through our Ag building to see what the options might be on a remodel. He said it would be a greater cost to demo it down and rebuild it then to just build new. The old Ag building could possibly be used as classrooms or for some other use. The best spot to build would be on the Softball Field. Some concern was voiced about the Middle School/High School having to share fields and Eric said that Athletic Director is working on a plan for that. The proposals will be due on August 2nd for a 54' X 100' shop including wood/metal shop, meeting/multi-purpose room, classroom, storage and restrooms. The Board would be able to go over the proposals at the Special Board Meeting on August 6th.
- Eric Milburn also proposed to go over class size numbers for the lottery system at the Special Board Meeting on August 6th to allow time to have any potential new students to be able to start sport practices that next week.

4.2 - Facilities/Maintenance Report- Eric reported that:

- A number of classrooms in the elementary had been painted and look great.
- Carpets have been cleaned.
- HS Hallway, Computer Lab and Library are all done and ready.
- MS is coming along very well.
- Troy Lieuallen had rebuilt the old Kubota Lawn Tractor and it is working great.
- The 6th and 3rd Grade Rooms are all ready for the new teachers.
- The gym floor is completed.
- Tory Lieuallen had reported that he was ahead of schedule for summer projects.

Trina Comerford mentioned that she would like to see a goal list included in board packets in the future for facilities with short term and long term goals. Eric said Troy is more than willing to do this.

4.3 – School Profile – Trina Comerford ask about Pre-School/Kindergarten numbers. Eric is going to email the numbers out but thought Pre-School was almost full. If we need to we will do an all call.

4.4 – Update on Current Unfilled Positions– There are a couple of coaching positions open and the Secretary position closes on July 20th.

5. Patron Input – None

6. Board Comments -

- Amber Burns welcomed Amy.
- Anna Scharf talked about the OSBA Conference coming up. She would like Eric to include his Goals in the next Board Meeting on August 20th, just for Board conversation. She mentioned that if you haven't given your input on the OSBA survey, to please do that.
- Trina Comerford thanked Dan Dugan for doing the Washington DC trips with the students and giving them the opportunity to experience it. The kids love it and learn so much. She said the Polk County Fair is coming up and to please come out and support all of the students. She also welcomed Amy and thanked Carla for doing Board Minutes.
- Dan Jones welcomed Amy and also thanked Carla.

7. Announcements/Dates of Importance/Correspondences

July 20-22, 2018	OSBA Summer Conference
August 1 & 2, 2018	School Registration
August 3, 2018	Deadline to give input to OSBA Legislative Policy Committee
August 6, 2018	Special Board meeting to set inter-district transfer numbers @ 7:00 p.m.
August 20, 2018	Regular Board Meeting @ 7:00 p.m.

8. Adjournment – 8:05 p.m.