

Members Present: Chairman Dan Jones, John Cruickshank Jr. and Anna Scharf. Trina Comerford called in.

Administrators Present: Superintendent/Principal – Eric Milburn
Assistant Principal/Athletic Director – Dan Dugan
Special Ed Director – Erin Henery

Staff: Business Manager – Amy Lieualen
Maintenance Supervisor – Troy Lieualen

Visitors Present: See Attached

Minutes by Agenda Item:

1. Call to Order/Welcome

1.1 – Pledge of Allegiance – The meeting was called to order at 7:00 p.m. in the Science Lab by Chairman Dan Jones. The meeting commenced with The Pledge of Allegiance.

1.2 – Audience Introduction- None present.

1.3 – Adjustments to Agendas/Adopt Agendas – Item 3.6 – Retirement letter for Melanie Mays. Anna Scharf moved to accept Adjustments to Agendas/Adopt Agenda with addition of Item 3.6-Retirement letter for Melanie Mays. John Cruickshank Jr. seconded. Motion passed unanimously.

2. Delegations or Visitors – See Attached.

3. Items Requiring Board Action

3.1 – Financial Report: Approve AP Check numbers: 14108-14182 – Business Manager, Amy Lieualen ask what the Board would prefer for the Check Register. She could print it in Check Order or Fund Order. Anna Scharf stated that she liked it in Fund Order, but wondered if Amy could print it both ways? Amy said it would be no problem to do that. Amy and Eric Milburn talked about a couple of funds that show some activity, one is a Direct Deposit account that they are trying for payroll. That is going good and employees are excited about that option. It is optional and employees have to opt in if they would like to do it. The other account that showed activity is one that Amy is not sure what it was set up for, but her and Eric are looking into it. Anna ask about check #14123 and ask if Amy could split out the Perrydale water account so it would be easier to track water usage. Anna Scharf moved to approve AP Check Numbers 14108-14182. John Cruickshank Jr. seconded. Motion passed unanimously.

3.2 – Minutes – Approve September 17, 2018 Board Minutes - Anna Scharf moved to approve September 17, 2018 Board Minutes. Trina Comerford seconded. Motion passed unanimously.

3.3 – Personnel New Hires: Chris Thorson-HS Boy's JV Basketball Coach - John Cruickshank Jr. moved to approve Chris Thorson-HS Boy's JV Basketball Coach. Trina Comerford seconded. Motion passed unanimously.

3.4 – Intent to Withdraw from WESD – No action needed if the district determines to continue receiving services – Every year you have to determine if you want to stay with the WESD. Eric Milburn stated that the WESD is very needed. Anna Scharf agreed that we should stay with them, but wondered about a breakdown of the costs. Eric said there is a list provided in the spring. Eric said right now we are deciding Local Service Plan for the next 3 years. Anna was trying to clarify what exactly we are voting on. Anna would like the Board educated on exactly the ESD's are and what they do by OSBA. No motion needed.

3.5 – Required Policies: GBN/JBA, GBN/JBA-AR, GCDA/GDDA, GCDA/GDDA-AR, IGBA, IGBAG-AR, IGBAH, IGBAJ, IGBAJ-AR, IKF, JBA/GBN, JBA/GBN-AR, JHCD/JHCDA-AR, JHFE-AR(1), JHFF –
These are all required policies. There is no change on most of the policies, but on a couple of them there is bracketed language to pick.

- GBN/JBA – No Change
- GBN/JBA-AR – No Change
- GCDA/GDDA - Chose to keep bracketed language in 4th paragraph and the #1, 2, and 3 only. Chose will not and will for other bracketed at the bottom of the page.
- GCDA/GDDA-AR – Chose to keep g. on 3-5 with will as bracketed language for both choices.
- IGBA – No Change
- IGBAG-AR – No Change
- IGBAH – No Change
- IGBAJ-AR – No Change
- IKF – No Change
- JBA/GBN – No Change
- JBA/GBN-AR – Chose 10 and 20 days for bracketed language on p. 2-5.
- JHCD/JHCDA-AR – No Change
- JHFE-AR(1) - No Change
- JHFF – In paragraph 5 chose to keep first set of bracketed language but not the second. Also chose the third set of bracketed... A volunteer... On p. 2-2 second paragraph chose superintendent and If the superintendent...

Anna Scharf motioned to approve Item 3.5 Required Policies with the discussed bracketed language. Trina Comerford seconded. Motion passed unanimously.

3.6 – Retirement of Mel Mays – Eric Milburn read Mel Mays' letter of retirement with her official retirement being January 30th, 2019, but continue teaching through the end of the school year. What Mel stated in the letter, Anna Scharf does not believe is the way collective bargaining would work. Anna said that Perrydale would need a separate contract through the end of the school year. Anna would accept the January 30th, 2019 retirement, if Mel would then be a contracted employee with the board through the end of the school year. After much discussion Trina Comerford thanked Mel for her dedication to the school and the children and moved to approve Item 3.6-Retirement of Mel Mays, with her retiring January 30th, 2019 and then offer her a contract through the end of the school year. John Cruickshank seconded. Motion passed unanimously.

4. Items for the Information of the Board

4.1 – Reunification Drill, October 22nd – Dan Dugan and Eric Milburn

Eric talked about the need to do this and how important it is. Dan Dugan has been working with Deputy Caudill and LaCreole School, because they have went through it and discussed what worked and what didn't work. Dan has been working with the Polk County Fairgrounds and the bus company. They want parents to pick up kids. They are working with staff and what their roles are going to be.

4.2 – Administrative Reports – Dan Dugan, Erin Henery and Eric Milburn

- Dan Dugan reported that there were a couple of accident reports. A couple of athletes and a playground accident.
- Erin Henery reported that there are 40 students with IEP's and that number may be dropping some.
- Eric Milburn stated that the Juniors have completed the ASVAB. The Open House was September 20th. There was a decent turnout and the Seniors had a successful spaghetti feed. Inservice was September 22nd with a lot of Social/Emotional learning. On October 10th High School and Middle School attended the Career Fair at the Polk County Fairgrounds. Statewide Inservice was October 12th with a lot of staff going to workshops. Friday is the Homecoming Game and Saturday is the dance. High School parents were given an emotional/social survey. On October 26th Eric is taking the Anatomy students to observe an orthoscopic surgery. On October 31st the Sophomore and Juniors will take PSAT's. Eric reported on meetings and events that he has completed in the 1st Quarter. There will be a public meeting soon about the Tap Grant. Eric is working to get everything done for the CTE Revitalization Grant. He has to get a survey done and took recommendations for a survey company. Eric would like to add to the next Board Meeting: Policy DLCA-AR – Staff/Board Travel. Eric and Amy are working on an Internal Control Procedure document and getting that updated.

4.3 – Facilities/Maintenance Report – Troy Lieuallen – Troy said with winter coming they have been really trying to sterilize and disinfect tables etc. They have purchased 5 sanitizer stations and placed them around the school. Eric Milburn ask Troy to contact PGE about Energy Trust. Anna Scharf thanked Troy for the facilities reports.

4.3 – School Profile – There are 309 students at current count.

5. Patron Input – None

6. Board Comments - No Board Comments

7. Announcements/Dates of Importance/Correspondences

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| October 23 rd | OSBA Regional @ WESD-Salem. Dinner at 5:30 p.m. followed by meeting at 6:00 p.m. |
| November 8-11 th | OSBA Fall Conference |
| November 13 th | Board Goals @ 7:00 p.m. |
| November 19 th | Next Board Meeting. |

8. Adjournment – 9:05 p.m.