

Members Present: Chair – Trina Comerford, Brian Kohlmeyer, (via Zoom); Dan Jones, Jenn Larson, Amber Burns

Administrators Present: Superintendent/Principal – Eric Milburn
HS/MS Principal/AD – Dan Dugan
SPED Director – Erin Henery

Staff: Business Manager – LaRae Sullivan
Maintenance Supervisor – Troy Lieuallen (via Zoom)

Visitors Present: Jessica Keene, Brooke Jenkins, Anna Scharf, Dean Deters, Kellie Reed, Christy Ford, Alex Graber, and Rachel Pelzer

(In person and Zoom)

Minutes by Agenda Item:

1. Call to Order/Welcome

1a - Pledge of Allegiance – The meeting was called to order at 7:01 p.m. by Chair Trina Comerford. The meeting commenced with The Pledge of Allegiance.

1b - Audience Introductions – Jessica Keene, Brooke Jenkins, Christy Ford, Alex Graber

2. Approval of Agenda

Eric Milburn needed to add Resolution 21-04 under Action Item to make it 5g.

Trina Comerford stated that she thought the numbers were on the resolution that was signed.

Brian Kohlmeyer moved to approve the agenda with the addition of Board Action Item 5g Resolution 21-04.

Amber Burns seconded.

All in favor, motion passed with 5 votes.

3. Delegations of Visitors –

No one signed up to speak.

4. Consent Agenda

Brian Kohlmeyer moved to approve the consent agenda

Jenn Larson seconded.

All in favor, motion passed with 5 votes

5. Items Requiring Board Action

5a. Registration numbers

Eric Milburn updated the board on the registration numbers and asked that they not enroll any new students for the 2020-21 school year.

Trina Comerford stated that there is nothing for board action.

Jenn Larson asked if there could be a change later to add students and it was clarified that we would not do that.

Eric Milburn mentioned that the numbers are pretty similar to last year.

Jenn Larson asked if online students who are out of district go back to their home district

Eric Milburn clarified that if we are providing the online schooling, then they are still enrolled as our students.

Amber Burns asked for clarification if they leave our district and are out of district, do they go back in the lottery.

Eric Milburn stated that yes that is the law.

Jenn Larson stated that she was fine keeping the numbers.

No action taken. Item died for lack of motion.

5b. Postpone school start date to Tuesday, September 8, 2020

Eric Milburn stated that he would like to give staff time to familiarize with the new programs we are implementing.

Dan Jones moved to move the start of school to September 8th, 2020

Brian Kohlmeyer seconded.

Jenn Larson asked how this impacts the end of the school year.

Eric Milburn said that it will not affect it. ODE has granted more time.

Trina Comerford added that we will lose four days, but the staff will be in.

All in favor. Motion passed with 5 votes.

5c. Electrical Bids

Eric Milburn stated that they received only one bid after soliciting multiple bids. This bid was from Nice Electric.

Brian Kohlmeyer asked if this falls under the one from last time

Dan Dugan stated that this is to utilize a large part of the grant and finish greenhouse.

Brian Kohlmeyer moved to approve the bid of \$14,563.12 from Nice Electric.

Dan Jones seconded.

All in favor. Motion passed with 5 votes.

On a side note, Trina Comerford asked when the modular units would be here.

Eric Milburn stated that we are waiting on permits from Polk County

5d. Pole Building Bids

Amber Burns asked for an explanation of what the pole building is

Eric Milburn stated that this was an additional CTE grant and the building will be placed by the greenhouse. It will be used to store materials for FFA and Ag class and small and large animals

Jenn Larson asked what the time frame is.

Dan Dugan gave input. They don't need it done until November, but would like to get it done ASAP.

Jenn Larson stated that there are only two bids.

Amber Burns asked where it was listed for bids.

Dan Dugan stated that it went to four reputable companies whose names were given by local vendors.

Brian Kohlmeyer asked how much the grant was for.

Dan Dugan said it is for \$125,000

Trina Comerford asked for a copy of the grant that was submitted.

Eric Milburn clarified that these funds were already put in the budget document.

Dan Jones moved to approve the bid from Bryce Roberts Construction for \$32,320.

Brian Kohlmeyer seconded.

Further discussion on materials.

All in favor. Motion passed with 5 votes.

5e. Septic Bids

The amount for this project is under the limit of \$5,000 requiring board action.

Item dies for lack of action needed.

5f. Flooring Bids

LaRae commented that \$15,000 was put in to the budget for flooring, but thought that it would be redirected for modular.

Eric Milburn doesn't recommend at this time.

Dan Jones stated that he would like to see separate bids for classrooms from the computer lab and library.

Eric Milburn clarified that all of those areas need done. It could be covered under the bond as a renovation area.

Further discussion

Trina Comerford included that she would like the board not spend the money and requests that in the future we consider rolled vinyl instead of snap together.

Amber Burns added that we need to be careful on using the bond, as the resolution stated it can't be used on differed maintenance and this could fall under that.

This item dies for lack of motion.

5g. Resolution 21-04 Obligation Bond

Eric Milburn stated that the original document that was signed didn't have the dollar amounts. Ann Sherman, Bond Council, said that it needed passed with noted change of adding amounts. The one that was sent had bracketed.

Clarified that the amount to be printed was \$3,035,000.

Trina Comerford asked Eric if he checked the document that was sent to the county and he stated that it was good.

Jenn Larson moved to adopt Resolution 21-04 with the noted change in the title and No. 1 in the document.

Brian Kohlmeyer seconded.

All in favor. Motion passed with 5 votes.

Jenn Larson asked about the resignation of the preschool teacher needing action.

Eric Milburn clarified that it isn't necessary for board to approve this, but they usually do.

Brian Kohlmeyer moved to change the agenda to add 5h and approve the resignation of Darcy Kirk as pre-school teacher.

Jenn Larson seconded

All in favor. Motion passed with 5 votes.

6. Items for the Information of the Board

6a - Administrative Reports

- **Financial Report** – Report in packet. Nothing further to report and no other questions.
- **Superintendent Report** – Report was handed out and emailed to board ahead of time. Eric reported that the seismic rehabilitation grant paperwork had been turned in.

The SSF is being gone over by legislature. It is fully funding Measure 98 and SSA is about 1/3 which is enough to hire two instructional aides which was the number 1 priority for the 2020-21 school year and have been advertised.

Amber Burns asked why we are hiring additional IA's when we are not person.

Eric Milburn clarified that we have a need for them.

Trina Comerford stated that she doesn't want to hire and pay if they are not working. She also asked if staff is coming in or working at home.

Eric Milburn said that it will be a hybrid and monitored.

Trina Comerford also asked how much contact time students will have with IA's and teachers.

Eric Milburn said that 3.5 hours are required. It is not a full day like in person, but more contact than the spring.

Jenn Larson asked if we were running in to a problem with families with no internet.

Eric Milburn added that we have hotspots for families that need help with internet.

Discussion on attendance, supporting students working from home, and meals.

Jenn Larson asked if Ms. Schorr was still working with seniors.

Dan Dugan said yes she was and each high school staff member would be assigned an advisory group.

Jenn Larson asked about an RFP when the seismic rehabilitation grant goes through and Eric Milburn clarified that it will go out to a clearinghouse and they come back with bids. Reaching out to other schools to see who they went through this process.

Trina Comerford wanted clarification that the facility committee will be utilized for the process and Eric said that it would. Eric Milburn also stated that a blueprint will also be available on the website.

- **Dan Dugan – HS/MS** – report in packet. Dan spoke about online programs and gave a sports update. Not much at this time. Still waiting for OSAA

- **Erin Henery – Special Education** – Current number 43 students and there may be some movement.
- **Facilities** – Report in packet.
Amber Burns asked about needing another container. What is in the one being used currently? Also, what about the reader board.

Eric Milburn said that the one container has some track equipment and the rest is other materials. An additional would be used for classroom storage and ongoing use.

Amber Burns asked where it would go and Eric said that it would go right next to the other one, end to end.

He also updated that the reader board was a project that Darcy had a contact for, no name was given. Eric will reach out to her.

6b. Operational Blueprint – this had to be turned in to ODE prior to the board meeting. Eric shared with the community and board. The original plan had to be changed at the last minute based on guidance and that came out from the state.

6c. Communicable Disease Plan – This goes along with the blueprint and it is still being worked on.

Trina Comerford asked who was putting this together.

Eric shared the document and changes made. This will be in collaboration with Polk County and our nurse. We haven't been assigned one by WESD yet.

7. Patron Input

Jessica Keene thanked the administration for the recent Q&A session on Zoom.

8. Board Comments

None

9. Announcements/Dates of Importance/Correspondence

August 24th – Sept 3rd – Staff In-Service

September 7th – Labor Day

September 8th – First day of school

September 21st – Board Work Session 6:30pm

September 21st – Regular Board meeting 7:00pm

10. Adjournment

Meeting adjourned at 8:29pm